



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

JUN 09 2025

**DIVISION MEMORANDUM**

No. 226, s. 2025

**EMPOWERING OF VOICES: ELECTION OF THE LEARNER-LED CLUB OFFICERS IN SCHOOLS FOR THE SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent  
Chiefs of Division  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Supreme Secondary Learner Government  
Learner-Led Clubs  
All Others Concerned

1. In pursuit of OUOPS 2023-03 titled "Interim Guidelines of the Learner Government Programs" and DFSSLG Resolution No. 3 titled "A RESOLUTION REQUESTING TO HAVE SCHOOL CLUBS BY CONDUCTING AN ELECTION WITHIN THE SCHOOLS OF BATAAN" of the Division Memorandum No. 297, s. 2024, this Office announces the **EMPOWERING OF VOICES: ELECTION OF THE LEARNER-LED CLUB OFFICERS IN SCHOOLS FOR THE SCHOOL YEAR 2025-2026** on July 4, 2025, in the elementary and secondary schools within the Schools Division Office of Bataan.
2. The objectives of this activity are as follows:
  - a. encourage students to actively participate in the democratic process of electing their representatives;
  - b. develop leadership qualities in students by providing opportunities to run for and hold office;
  - c. empower students to have a say in school decisions and activities through their elected representatives;
  - d. strengthen the sense of community within schools by involving students in meaningful governance roles; and
  - e. conduct transparent and fair elections to uphold the integrity of the learner government programs.
3. The elections will encompass a variety of school clubs, including:
  - ❖ In Junior High School and Elementary
    - Filipino Club
    - English Club
    - Mathematics Club
    - Science Club



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- AP Club
  - ESP/GMRC Club
  - MAPEH Club
  - TLE/EPP Club
  - Sports Club
  - School Paper Organization
  - Batang Empowered and Resilient Team
  - Youth Health Ambassadors
- ❖ In Senior High School
- Academic Club
  - TVL Club
  - Sports Club
  - Batang Empowered and Resilient Team
  - Youth Health Ambassadors
  - Peer Facilitators
  - Career Guidance Learner Advocates
4. The Election of every school club is exclusive for every enrolled learner in schools with one (1) voting power for each position:
- ❖ President
  - ❖ Vice President
  - ❖ Secretary
  - ❖ Treasurer
  - ❖ Auditor
  - ❖ Public Information Officer
  - ❖ Protocol Officer
5. Further, the electoral process is as follows:
- a. Candidates for the elective positions shall be determined through nomination procedures. Nominations will be limited to three (3) candidates;
  - b. Voters cast their votes for their chosen candidate by raising their hands when the candidate's name is announced; and
  - c. Candidates who receive the most votes win.
6. Any participants who were not elected to a school club position will automatically become members of the club they attended.
7. All school clubs must register with their relevant SSLG/SELG Organization to be accredited on June 30, 2025.
8. SSLG/SELG and School Clubs are requested to submit their General Plan of Action via the provided link by July 11, 2025.
9. Attached to this Memorandum is the Letter of Request for Accreditation (to be accomplished by the SSLG SELG Presidents)



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10. Immediate dissemination of this Memorandum is desired.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Enclosure: As stated  
References: As stated  
To be included in the Perpetual Index  
Under the following:  
CLUBS  
ELECTIONS  
LEARNERS  
ORGANIZATIONS

SO13/RMI  
June 4, 2025





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Enclosure No. 1 to Division Memorandum No. \_\_\_\_, s. 2025

**Letter of Request for Accreditation**

\_\_\_\_\_  
President  
Supreme Secondary Learner Government

Good day!

I hope this letter finds you well. I am writing to request the accreditation of school clubs in (Name of School). As student leaders, we recognize the immense value that organized clubs provide in fostering students' holistic development. These clubs not only supplement academic learning but also help in nurturing essential life skills such as leadership, teamwork, communication, and social responsibility.

Our proposed clubs are designed to cater to a wide range of interests and developmental needs, including but not limited to academic enrichment, cultural appreciation, environmental awareness, sports, and creative arts. We believe that with proper accreditation, these clubs will have the necessary recognition and support to thrive, ultimately contributing to the overall mission of our educational institutions.

We kindly request your esteemed office to consider this accreditation proposal. We are committed to ensuring that these clubs will operate in alignment with the educational goals and policies of the Learner Government Programs, providing our students with a structured, engaging, and educationally enriching environment.

Enclosed are the detailed descriptions of each club, their objectives, and the proposed structure. We are also open to any suggestions or requirements that your office may have to ensure compliance with the accreditation process.

We look forward to your favorable response and are eager to work closely with your office to promote the best possible outcomes for our students.

Thank you for considering our request.

Yours sincerely,  
**(Name of Club President)**  
**Club President**



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*"Aloha, Hooray!"*

