



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION LETTER
No. 099 s. 2025

JUN 25 2025

To: Assistant Schools Division Superintendent
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

This Office informs all concerned that there will be a meeting of Administrative Assistants, Project Development Officers, Utility Workers and Watchmen, as well as their School Principals on June 26, 2025, at Tomas Pinpin Memorial Elementary School, Abucay, Bataan.

The following time schedules are specified:

Time	Districts	Participants
10:00am – 12:00pm	Hermosa, Orani, Samal, Abucay, Pilar, Orion	ALL PSB Administrative Assistants, Project Development Officers, Utility Workers, Watchmen and their respective School Principals
1:00pm – 3:00pm	Dinalupihan East and West, Limay, Mariveles, Bagac, Morong	

The agenda of this meeting are as follows:

1. Monitoring of Key Result Areas
2. Other Concerns and Issues

Further, the following participants from SDO and PGB are expected to attend:

1. Carolina S. Violeta, EdD, CESO V
2. Jeffrey Calma
3. Dr. Simeona B. Emata
4. Ma. Liza A. Manuel
5. Níco M. Mangalíman

Please be guided accordingly.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

S07/jmn