



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

MAY 12 2025

DIVISION MEMORANDUM

No. 188, s. 2025

**2025 DIVISION SEMINAR-WORKSHOP ON THE MANAGEMENT OF
BRIGADA ESKWELA DOCUMENT PREPARATION PROCESS
(DIGITIZED BRIGADA ESKWELA MAGAZINE)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the conduct of the **2025 Division Seminar-Workshop on the Management of Brigada Eskwela Document Preparation Process (Digitized Brigada Eskwela Magazine)** on May 19, 2025, 8:30 AM - 5:00 PM, at Villa Amanda Resort and Restaurant, Capitanan, Abucay, Bataan.
2. The objectives of this training are to:
 - a. develop technical skills in writing, editing, and layout design for professional and compelling documentation;
 - b. enhance ability to highlight impact stories and showcase community involvement effectively; and
 - c. strengthen proficiency in utilizing digital tools and platforms for publication and dissemination.
3. The participants for this training are select Brigada Eskwela Documentation Chairpersons, preferably those with knowledge of Microsoft PowerPoint. Additionally, participants must conduct an echo seminar on this training on any date between May 26 and 30, 2025, in their assigned district.
4. The participants are required to bring a WI-FI-enabled laptop and an extension cord. If possible, bring the DepEd-issued laptops for the workshop.
5. Further, all the teacher-participants in this activity shall be granted a Service Credit, pursuant to the guidelines as enumerated in *DepEd Order No. 13 s. 2024* titled, Revised Guidelines on the Grant of Vacation Service Credit for Teachers.
6. In the event that the identified participant is unavailable, kindly refer to *Division Memorandum No. 141, s. 2025*, titled Implementation of Participant Replacement Form for Seminars, Trainings, and Workshops, for the appropriate replacement procedure. Additionally, please inform the Social Mobilization and Networking Unit via socmob.bataan@deped.gov.ph at least one week prior to the scheduled activity.



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"We Mould Heroes"





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7. Expenses relative to the conduct of this activity shall be charged to Division INSET funds, subject to the usual accounting and auditing rules and regulations.
8. Attached are the list of participants and the training matrix.
9. This Memorandum serves as the travel authority of the participants.
10. Immediate dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

End. as stated
Reference: DepEd Order No. 13, s. 2024

To be Indicated in the Perpetual Index under the following subjects:
Brigada Eskwela Teachers Training

S09 
May 7, 2025



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**2025 DIVISION SEMINAR-WORKSHOP ON THE MANAGEMENT OF BRIGADA ESKWELA
 DOCUMENT PREPARATION PROCESS (DIGITIZED BRIGADA ESKWELA MAGAZINE)**
May 19, 2025 / 8:30 AM– 5:00 PM / Villa Amanda Resort and Restaurant

PROGRAM OF ACTIVITIES

TIME		PERSONS INVOLVED
8:30 – 8:55	Registration	
8:55 – 9:10	Opening Program	
	➤ National Anthem	AVP
	➤ Prayer	AVP
	➤ Welcome Remarks	RAMON C. PEREZ Chief, SGOD
	➤ Message	CAROLINA S. VIOLETA, EdD, CESO V Schools Division Superintendent
9:10 – 10:30	Session 1: Brigada Eskwela Magazine Outline of Documents	JOANA MARIE S. PINEDA Teacher I, JEAGMHS
	Working Break	
10:30 – 12:00	Session 2: Affinity Publisher 2: Your Next-Gen Design Tool for Enhanced & Comprehensive Brigada Magazine	JAYMARC V. BUAN Teacher III, San Ramon ES
12:00 – 1:00	Lunch Break	
1:00 – 2:00	Session 3: Developing a Brigada Eskwela Flipbook through Microsoft PowerPoint Integration	EMMANUEL S. GIMENA Jr. Teacher III, Samal NHS
2:00 – 3:30	Orientation of the Mechanics and Workshop Proper	Resource Speakers and Facilitators
	Working Break	
3:30 – 4:30	Presentation of Output	Participants
4:30 – 5:00	Closing Program and Awarding of Certificate of Participation	
	CHRISTIAN E. CANTA Teacher II-B.Camacho NHS / Master of Ceremony	



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May 19, 2025 / 8:30 AM – 5:00 PM / Villa Amanda Resort and Restaurant

Participants

No.	Name	Position	Station
1	Carolina S. Violeta, EdD, CESO V	SDS	SDO Bataan
2	Armando C. Capili, EdD	ASDS	SDO Bataan
3	Ramon C. Perez	SGOD Chief	SDO Bataan
4	Jessalyn Anne M. Linsangan	SEPS	SDO Bataan
5	Evangeline D. Gallardo	EPS II	SDO Bataan
6	Gerald A. Lingad	PDO II	SDO Bataan
7	Joana Marie S. Pineda	Teacher I / Speaker	JEAGMHS
8	Jay Marc V. Buan	Teacher III / Speaker	San Ramon ES
9	Emmanuel S. Gimena Jr.	Teacher III / Speaker	Samal NHS
10	Christian E. Canta	Teacher III / Emcee	B. Camacho NHS
11	Alma R. Garcia	CAO / Facilitator	BHSA
12	Alexander J. Salazar	HT III/Tech. & Reg.	Pablo Roman NHS
13	Ma. Danica C. Austria	Teacher I / Facilitator	B. Camacho NHS
14	Maria Bernadette Compañero	Nurse	SDO Bataan
15	Allen Fe Garcia	Nurse	SDO Bataan
BRIGADA ESKWELA COORDINATORS			
16	Rose Anne C. Perez	Head Teacher III	Abucay District
17	Mary Ann S. Valdez	Head Teacher III	Bagac District
18	Raffy R. Abilong	Principal I	Dinalupihan East
19	Jake B. Bautista	Principal II	Dinalupihan West
20	Olivia L. Basi	Principal I	Hermosa
21	Joan DC. Padua	Principal III	Limay
22	Marjorie M. Palomo	Principal IV	Mariveles
23	Ma. Linda Manzano	Principal I	Morong
24	Gemma B. Canare	Head Teacher III	Orani
25	Rheniel B. Gatdula	Head Teacher III	Orion
26	Melissa N. Mizon	Principal I	Pilar
27	Maria Chona M. Villegas	Principal I	Samal



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ABUCAY DISTRICT

28	Jeczlyn M. Rodriguez	Teacher III	Pelagio Rubiano ES
29	Sondi Alyza Saludes	Teacher III	Salian ES
30	Eden Vinas	Teacher III	Jose Abejar MES
31	Jonalyn L. De Guzman	Teacher I	B. Camacho NHS

BAGAC DISTRICT

32	Allan Paulo T. Sunga	Teacher III	Saysain ES
33	Sandy B. De Leon	Teacher III	Parang ES
34	Hanna Grace M. Villeqas	Teacher I	Binukawan ES
35	Joel S. Castro	Head Teacher III	EC Bernabe NHS

DINALUPIHAN EAST DISTRICT

36	Gelliza Z. Quiambao	Teacher III	Dinalupihan ES
37	Alexis D. Nacu	Teacher II	Old San Jose ES
38	Arrianne Joyce O. Guevarra	Teacher I	Bayan-Bayanan ES
39	Peter Joseph Reyes	Teacher I	Sta. Lucia HS

DINALUPIHAN WEST DISTRICT

40	Ferdinand Fajardo	Master Teacher I	San Ramon ES
41	Paul Andrei Sereno	Teacher III	Colo ES
42	Adonis Angel Dimalanta	Teacher I	Bangal ES
43	Aymie Faye G. Jaring	Teacher I	Luakan NHS-Main

HERMOSA DISTRICT

44	Maria Razzel R. Basi	Teacher I	Mandama ES
45	Mary Mae S. Luna	Teacher 1	Balsik ES
46	Agnes L. Dahil	Teacher III	Hermosa ES
47	Wilchester C. Perez	Teacher I	Hermosa NHS

LIMAY DISTRICT

48	Joyce Marie Rodriguez	Teacher III	Gabaldon ES
49	Imelda S. Corpuz	HT-III	Kitang ES
50	Melanie D. Francisco	MT I	Limay ES
51	Louieqine T. Donato	Teacher II	Limay NHS - SHS

MARIVELES DISTRICT

52	Marcy C. Caron	MT I	Batangas II ES
53	Kristine Ricarpo	PDO	Alasasin ES
54	Robina Danga	MT I	Antonio GLES
55	Yvette B. Gomez	MT II	MNHS - Cabcaben



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MORONG DISTRICT

56	Ereca C. Taba	Teacher I	FAngeles MES
57	Raquel M. Reyes	Teacher I	Nagbalayong Es
58	Christine Ronda	Teacher I	Kanawan IS
59	Mark Oliver C. Dimalanta	SPA -Filipino	Morong NHS

ORANI DISTRICT

60	Mark Julius S. Baccay	Teacher I	Orani South ES
61	Maila V. Jorje	Teacher I	Kaparangan ES
62	Joyann Rose T. Pinili	Teacher I	Orani North ES
63	Jayson N. Maximo	Teacher III	Orani NHS

ORION DISTRICT

64	Jeffrey Offrecio	Teacher I	Bilolo ES
65	Denzil A. Dizon	Teacher III	Sabatan ES
66	Jochel Ferrer	Teacher I	Sta. Elena ES
67	Jovani B. Belmonte	Teacher III	BSF

PILAR DISTRICT

68	Ma Rachelle Radaza	Teacher III	Pilar ES
69	Jerico G. Cruz	PDO I	Wakas ES
70	Sheena Marie V. Alolod	Teacher III	Bagumbayan ES
71	Ericson P. Baylon	Teacher II	Pablo Roman NHS

SAMAL DISTRICT

72	Omar S. Manalansan	Teacher III	Samal North ES
73	Julieta S. Refuerzo	MT-I	Lalawigan ES
74	April S. Jamili	Teacher I	Calaguiman ES
75	Ronald S. Bebida	Teacher I	Samal NHS Main