



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

MAY 05 2025

DIVISION MEMORANDUM
No. 178, s. 2025

CHANGES IN THE SCHEDULE OF THE ENTRANCE CONFERENCE FY 2025

To: Assistant Schools Division Superintendent
Director III - BHSa
Chief Education Supervisors, CID and SGOD
Administrative Officers V (Personnel, Planning)
Administrative Officers V – Budget, Division and BHSa
Accountant III, Division and BHSa
Executive Committee Members
Payroll Unit Head
PESPA President
BOPSSA President
Secondary Principals – Fiscally Autonomous School
Senior Bookkeepers – Fiscally Autonomous School
Accountant I – Bataan School of Fisheries
Disbursing Officers – Fiscally Autonomous School
District Property Custodians
SDO Finance Team
COA Auditors and Personnel
All Others Concerned

1. In reference to Division Memorandum No. 176, s. 2025, titled *Entrance Conference FY 2025*, this Office informs all concerned of the **changes in the schedule** initially set for May 6, 2025, which has now been rescheduled for **May 27, 2025, from 8:00 a.m. onwards.**
2. All other provisions in the stated memorandum remain in effect.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

/FS2/FS24
May 5, 2025