

Republic of the Philippines

# Department of Education

REGION III

SCHOOLS DIVISION OFFICE OF BATAAN

APR 0 8 2025

## DIVISION ADVISORY No. <u>090</u>, s. 2025

To: Assistant Schools Division Superintendent Chief Education Supervisors Education Program Supervisors Public Schools District Supervisors Public and Private Elementary and Secondary School Principals All Others Concerned

This Office informs all concerned regarding the Guidance and Clarifications on the School Form 10 for School Year 2024 - 2025 and Reiteration of Senior High School Status Tagging.

Further, to avoid duplication of work, schools which have already finished preparing the School Form 10 (old) of their learners do not need to use the Revised School Form 10 for Grades 1, 4, and 7. However, they shall start using the Revised School Form 10 in School Year 2025-2026 and need to attach the previous School Form 10 (old) of their learners.

Attached is a copy of Memorandum No. STR-250331-0910-PS, from Ronald U. Mendoza, PhD, Undersecretary for Strategic Management, which disseminates the abovementioned announcement, for further details and inquiries.

Calaylayan, Abucay 2114 Bataan

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ARMANDO C. CAPILI, EdD Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent

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SO14/NMM April 8, 2025



Republic of the Philippines

#### Department of Education

OFFICE OF THE UNDERSECRETARY FOR STRATEGIC MANAGEMENT

(POLICY, PLANNING, AND MONITORING & EVALUATION)

### STR-250331-0910-PS MEMORANDUM

TO

MINISTER, BASIC, HIGHER, TECHNICAL EDUCATION, BARMM REGIONAL DIRECTORS SCHOOLS DIVISION SUPERINTENDENT PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY SCHOOL HEADS STATE/LOCAL UNIVERSITIES AND COLLEGES HEAD ALL OTHER CONCERNED

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FROM

: **RONALD UMENDOZA, PhD** Undersecretary for Strategic Management

SUBJECT : GUIDANCE AND CLARIFICATIONS ON THE SCHOOL FORM 10 FOR END OF SCHOOL YEAR 2024-2025 AND REITERATION OF SENIOR HIGH SCHOOL STATUS TAGGING

DATE		130	Manul	0005
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- This issuance intends to provide guidance and clarifications related to the End of School Year (EOSY) 2024-2025 which includes the updated School Form 9 (Learner Progress Report Card) and School Form 10 (Learner Permanent Record), and the proper reporting of Senior High School learner's semestral and EOSY status.
- Consistent with DepEd Order No. 10, s. 2024 titled "Policy Guidelines on the Implementation of the MATATAG Curriculum," and its phased implementation in Grades 1, 4, and 7, changes in learning areas shall be reflected in School Form 9 and School Form 10 for the said grade levels.
- In the interim, all schools shall adopt the revised School Form 10 attached as Annexes I (Grade 1), II (Grade 4), and III (Grade 7) of this Memorandum while efforts on the revisions of all School Forms are ongoing.
- Grade 4 class advisers whose learners' previous grade levels are under the K-12 Basic Education Curriculum (old) shall be guided accordingly of the following:
  - a. Grade 4 class advisers are not required to re-write the grades of their learners from previous grade levels in the revised School Form 10,



instead, they shall only attach the old School Form 10 to the revised SF 10;

- b. They shall put a note in the "remarks" column of old School Form 10 in boxes intended for Grades 4 to 6. The remark shall be "See attached revised School Form 10 with learning areas based on DO 10, s. 2024."
- c. They may download from the Learner Information System (LIS) the revised School Form 10 for Elementary designed specifically for Grade 4 learners in School Year 2024-2025. This School Form 10 has remarks in boxes for Grades 1, 2, and 3, stating "Under old curriculum. See attached old School Form 10 with learning areas based on DO 21, s. 2019."
- The No Longer Participating in Learning Activities (NLPA) will be reverted to No Longer in School (NLS) in the School Form 2 – Daily Attendance and in the LIS as the NLPA is only applicable during the COVID-19 pandemic.
- 6. The term "death" will be changed to "deceased" in the LIS.
- All schools offering Senior High School shall be guided accordingly on the following:
  - a. End of Semester Status
    - Incomplete learners who did not meet expectations in one or more subject areas, regardless of number of subjects failed (with grade less than 75%).
    - (2) Complete learners who completed/satisfied the requirements in all subject areas (with grade of at least 75%).
    - (3) No Longer in School learners who left school (stopped attending classes in any school) before the end of the Semester.

## b. End of School Year Status

- Regular number of learners who completed/satisfied requirements in all subject areas both in the 1st and 2nd semester.
- Irregular number of learners who were not able to satisfy/complete requirements in one or both semesters.
- For any clarifications or inquiries, please contact the Policy and Planning Service - Education Management Information System Division (PPS-



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EMISD) through telephone numbers (02) 8635-3958/8637-6204 or email at ps.emisd@deped.gov.ph.

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Room 508, 5th Floor Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600 Telephone No.: (02) 8638-1780;



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Republic of the Philippines Department of Education



Learner Permanent Academic Record for Elementary School (SF10-ES) (Formerty Form 137)

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May add Certification Box if needed

Revised 2025 based on DepEd Order No. 10, s. 2024





Learner Permanent Academic Record for Elementary School (SF10-ES) (Formerly Form 137)

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Republic of the Philippines Department of Education



Learner Permanent Academic Record for Junior High School (SF10-JHS)

(Formerly Form 137) LEARNER'S INFORMATION MIDDLE NAME: NAME EXT. (Jr,I,II): LAST NAME: FIRST NAME: Birthdate (mm/dd/yyyy): Learner Reference Number (LRN): Sex: ELIGIBILITY FOR JHS ENROLLMENT Elementary School Completer General Average: Citation (if Any): Address of School: School ID: Name of Elementary School: Other Credential Presented PEPT Passer Rating: Others (Pls. Specify): ALS A & E Passer Rating: Date of Examination/Assessment (mm/dd/yyyy): Name and Address of Testing Center: SCHOLASTIC RECORD School ID: District Division: Region: School: School Year: Name of Adviser/Teacher: Classified as Grade: Section: Signature: Quarterly Rating FINAL REMARKS LEARNING AREAS 4 1 2 3 RATING Filipino English Mathematics Science Araling Panlipunan (AP) Values Education Technology and Livelihood Education (TLE) MAPEH Music & Arts Physical Education & Health General Average **Remedial Classes** Conducted from (mm/dd/yyyy) to (mm/dd/yyyy) Recomputed **Remedial Class Mark** Learning Areas **Final Rating** Remarks Final Grade School ID: School: District: Division: Region: Classified as Grade: Section: School Year: Name of Adviser/Teacher: Signature: **Quarterly Rating** FINAL LEARNING AREAS REMARKS RATING 2 1 3 4 Filipino English Mathematics Science Araling Panlipunan (AP) Values Education Technology and Livelihood Education (TLE) MAPEH Music & Arts Physical Education & Health General Average to (mm/dd/yyyy) **Remedial Classes** Conducted from (mm/dd/yyyy) Recomputed Learning Areas **Final Rating Remedial Class Mark** Remarks **Final Grade** CERTIFICATION CERTIFY that this is a true record of with LRN and that he/she is eligible for admission to Grade Last School Year Attended: School ID: Name of School: Signature of Principal/School Head over Printed Name Date (Affix School Seal Here) Revised 2025 based on DepEd Order No. 10, s. 2024