



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
No. 123 s. 2025

MAR 11 2025

**DIVISION ROLL-OUT OF DEPED ORDER NO. 40, S. 2014 TITLED
ESTABLISHMENT, MERGING, CONVERSION, NAMING/RENAMING
OF PUBLIC SCHOOLS, AND SEPARATION OF PUBLIC-SCHOOL
ANNEXES IN BASIC EDUCATION**

To Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
All Public-School Heads
All Others Concerned

1. DepEd Order No. 40, s. 2014 titled Establishment, Merging, Conversion, Naming/Renaming of Public Schools, and Separation of Public-School Annexes in Basic Education provides comprehensive guidelines on the establishment, merging, conversion, and naming/renaming of public schools, as well as the separation of public-school annexes in basic education. This policy aims to streamline school management, optimize resource allocation, and ensure that schools are strategically situated to meet the educational needs of communities. In reference to this, this Office informs all concerned on the conduct of **Division Roll-Out of DepEd Order No. 40, s. 2014** on **March 26, 2025, 8:00 – 5:00 PM**, at Lou-is Resort and Restaurant, Balanga City.
2. This activity aims to:
 - a. familiarize division and school personnel with the provisions and procedures outlined in DepEd Order No. 40, s. 2014;
 - b. ensure proper and consistent implementation of guidelines on school establishment, merging, conversion, naming/renaming, and separation of school annexes.; and
 - c. foster collaboration among stakeholders in addressing school management challenges.
3. The participants to this activity are all Public-School Heads, members of the Technical Working Group (TWG) and the select speakers.
4. The following enclosures are attached to this Memorandum:
Enclosure 1: List of Participants
Enclosure 2: Training Matrix



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

5. No registration fee shall be collected from the participants. Expenses relative to the training shall be charged to Division Inset Fund, while travel expenses shall be reimbursed from school MOOE and other local funds subject to usual accounting rules and procedures.
6. This Division Memorandum serves as Travel Authority of all participants.
7. Wide dissemination and compliance of this Memorandum are strictly desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

References: as stated
Enclosures: as stated
To be indicated in the Perpetual Index
Under the following subjects:

CONVERSION
ESTABLISHMENT
MERGING
RENAMING
SCHOOLS
SCHOOL ANNEXES
SEPARATION

SO5/hgd
March 10, 2025

LIST OF PARTICIPANTS

NO.	NAME OF SCHOOL	SCHOOL HEAD
ELEMENTARY SCHOOL		
ABUCAY		
1	Abucay North ES/Bangkal ES	Ana Liza V. Dominguez
2	Bangkal Resettlement ES	Bernadeth D. Bantique
3	Capitangan ES	Merlina R. Tinao
4	Hacienda ES	Lilibeth F. Vallester
5	Jose Abejar MES	Myrna B. Torres
6	Kabukiran ES	Joseph Raymond V. Mendoza
7	Mabatang ES	Rosalie F. Sarmiento
8	P. Rubiano ES	Rose Anne C. Perez
9	Salian ES	Gemmaruth G. Castro
10	Tomas Pinpin Mem. ES	Emily D.R. Mendoza
11	Wawa ES	Vilma D. Bermillo
BAGAC		
1	Bagac ES	Jessica A. Torres
2	Banawang ES	Dante O. Pagsolingan
3	Binuangan ES	Norbilyn Ila
4	Binukawan ES	Lani C. Pagsolingan
5	Overland ES	Nancy C. Carreon
6	Parang ES	Joel B. Vargas
7	Paysawan ES	Leonardo Apales
8	Pinagsumilan ES	Mary Ann S. Valdez
9	Quinawan IS	Norman T. Mosquida
10	Saysain ES	Grace F. Daracay
DINALUPIHAN EAST		
1	Bayan-Bayanan ES	Maria Jesus A. Daria
3	Dalao ES	Mayrah A. Esconde
2	Daang Bago ES	Efren G. Espiritu
4	Dinalupihan ES	Jane D. Robles
5	Layac IS	Mildred B. Famorcan
6	New San Jose ES	Celia L. Sangalang
7	Old San Jose ES	Neila D. Toledo
8	Pagalanggang ES	Jocelyn P. Reyes
9	Pentor ES	Joel S. Santos
10	Pita ES	Agnes C. Lapid
11	San Simon ES	Evelyn G. Regala
12	Sapang Balas ES	Vicent R. Navarro
13	Sta. Isabel ES	Raffy R. Abilong
14	Sto. Niño ES	Rolan S. Peñaflor
15	Tucop IS	Geraldine C. Flores
DINALUPIHAN WEST		
1	Bangal ES	Danah Mae D. De Padua
2	Colo ES	Mary Ann M. De Mesa
3	Happy Valley ES	Joseph A. Robles
4	Jose C. Payumo Jr. ES	Maricel A. Bansil

5	Kataasan ES	Helen C. Mendoza
6	Luakan ES	Ariel P. Cañaverall
7	Magsaysay ES	Juvy T. Nacu
8	Maligaya ES	Nancy S. Escobido
9	Naparing ES	Loida D. Fausto
10	Pag-asa ES	Philip Ferdinand Q. Cruz
11	Payangan IS	Dan-Emel V. Bautista
12	Pinulot ES	Miralou T. Garcia
13	Roosevelt ES	Leovigildo V. Guinto
14	Saguing ES	Marivic Lorna A. Garcia
15	San Benito ES	Perlie S. Baclig
16	San Pablo ES	Jake B. Bautista
17	San Ramon ES	Ma. Fe Teresa T. Peñaflor
18	Tube-Tube IS	Miraflor A. Ronquillo
HERMOSA		
1	Almacen ES	Olivia L. Basi
2	Bacong ES	Emily A. Gaza
3	Balsik ES	Liezelle V. Torio
4	Bamban ES	Joselito S.Gaza
5	Casupanan ES	Erlinda S. Custorio
6	Culis ES	Emely B. Agustin
7	Hermosa ES	Rosario S. Canlas
8	Hermosa ES Annex (Mabuco ES)	Joed T. Rodriguez
9	Mabiga IS	Jennifer J. Comia
10	Maite IS	Hilda D. Sayson
11	Mambog ES	Melanie S. Bugay
12	Mandama ES	Marietta L. Tubig
13	Pandatung ES	Enrico S. Susi
14	Parapal ES	Marilyn De Guzman
15	Pastolan IS	John Paul C. Solon
18	St. Ma. Virginia P. Leonzon MIS	Romualdo G. Comia
16	Pulo IS	Erwin T. Terible
17	Saba IS	Lor P. Ronquillo
19	Sumalo IS	Jasmin A. Felipe
20	Tipo ES	Alvin D. David
MORONG		
1	Binaritan ES	Blessie S. Velasco
2	Facundo Angeles MES	Ma. Linda V. Manzano
3	Kanawan IS	Leovigildo E. Domingo Jr.
4	Mabayo ES	Manly E. Ellano
5	Minanga ES	Leilani P. Leaño
6	Morong ES	Ma. Cecilia L. Paguio
7	Nagbalayong ES	Gemalyn T. Barquin
8	Panibatuhan ES	Jose D. Labandilo Jr.
9	Sampaloc IS	Emelita G. Paguio
ORANI		
1	Alikabok ES	Gemma B. Canare
2	Doña IS	Mario R. Victoria
3	Kabalutan ES	Anna May P. Roberts

4	Kaparangan ES/Pag-asa ES	Rodrigo S. Panlaque Jr.
5	Legua IS	Misty B. Dela Cruz
6	Orani North ES	Jeffrey V. David
7	Orani South ES	Ma. Concepcion M. Reyes
8	Pantalan Bago ES	Rowena C. Perez
9	Pantalan Luma ES	Jefferson John Basto
10	Paraiso ES	Christian N. Carizal
11	Pulo IS	Hamilton Cruz
12	Sibul ES	Marcelo O. Ventura
13	Tala ES	Lolita Benamir
14	Talimundoc ES	Marisa B. Regala
15	Tapulao ES	Carolyn R. Reyes

SAMAL

1	Adamson ES	Noah De Lara
2	Asuncion Consunji MES	Maria Ailene L. Libao
3	Calaguiman ES	Norma S. Guinto
4	F.C. Del Rosario IS	Jethro Nocom
5	Gugo ES	Aurelia L. Garcia
6	Lalawigan ES	Maria Chona M. Villegas
7	Palili IS	Jeaña L. De Los Santos
8	Samal North ES	Charito D. Corpus
9	Samal South ES	Virginia S. Macabuhay
10	Sapa ES	Alice M. De Guzman

LIMAY

1	Alangan ES	Alberto B. Lorenzo
2	Arsenal ES	Richard Alboro
3	BLISS IS	Dexter V. Fernandez
4	Carbon ES	Charito Lyn H. Lumibao
5	Duale ES	Mirasol M. Tabarangao
6	Gabaldon ES	Arlene M. Vallejos
7	Kinaragan IS	Ivan Gail R. Yarra
8	Kitang ES	Imelda Corpuz
9	Lamao ES	Ma. Bernadette E. Mendiola
10	Limay ES	Basilisa S. Icasiano
11	Luz ES	Rowena M. Lisud
12	Peas ES	Jose C. Guanzon
13	St. Francis II ES	Joan C. Padua
14	St. Francis ES (Bacong)	Kristine Joy Matilla

MARIVELES

1	A. G. Llamas ES	Noel T. Lagman
2	Alasasin ES/Marina Bay ES	Marjorie M. Palomo
3	Alion ES	Maricel A. Hualde
4	Balon ES	Crisalda C. Palad
5	Baseco ES	Susana R. Cruz
6	Batangas 2 ES	Jeneffer A. Madarang
7	Bayview ES	Cirilo C. Caborales Jr.
8	BEPZ ES	Pheobe Hazzlee I. Valeroso
9	Biaan Aeta IS	Mariquita A. Banal
10	Cabcaben ES	Leonila S. Alcid

11	Ipag ES	Maria May S. Forio
12	Lucanin IS	Elda E. Afable
13	Mt. View ES	Gemma F. Dalugdug
14	Renato L. Cayetano MES	Marites C. Pasudag
15	Sisiman ES	Geraldine C. Dimaculangan
16	Sto. Niño Biaan ES	Leann C. Luna
17	Townsite ES	Aileen R. Nuñez

ORION

1	Arellano ES	Irene B. Angeles
2	Bantan ES	Ricky C. Gonzales
3	Bilolo ES	Maria Corazon M. Alarcon
4	Calungusan ES	Rheniel B. Gatdula
5	Camachile ES	Myrna Z. Lonzon
6	Capunitan ES	Jocelyn M. Reyes
7	Daan Pare ES	Janice A. Mercado
8	Eva Aeta ES	Jeric Lopez
9	General Lim ES	Manuel G. Pangomlayem Jr.
10	Pablo R. Roman ES	Resie R. Baluyot
11	Puting Buhangin ES	Miguela B. Cayabyab
12	Sabatan ES	Jhenie R. Agustin
13	Sta. Elena ES	Evelyn C. Quicho
14	Sto. Domingo ES	Christine Chelo P. Gabriel

PILAR

1	Alauli ES	Pauline B. Roxas
2	Bagumbayan ES	Imelda N. Martin
3	Balut ES	Leonard S. Malang
4	Diwa ES	Amelia F. Retuta
5	J.S. Herrera Sr. MES	Melissa N. Mizon
6	Liyang ES	Shiela D. Carlos
7	Nagwaling ES	Janette B. Afable
8	Panilao ES	Perlita S. Pareño
9	Pantingan ES	Imelda C. Estrada
10	Pilar ES	Joseph Ralph S. Dizon
11	Sta. Rosa ES	Angelito M. Licup
12	Wakas ES	Kristine C. Tentia

JUNIOR AND SENIOR HIGH SCHOOL

No.	Name of School	School Head
1	Abucay HS	Arsenio N. Ongoco Jr.
2	B. Camacho NHS	Reynaldo B. Visda
3	Bangkal High School	Rosemarie Inocencion
4	Mabatang NHS	Villamor B. Magat
5	B. Camacho SHS	Milagros Mendoza
6	Balsik NHS	Arlene M. Matilde
7	Hermosa NHS	Arcele F. Servera
8	Hermosa NHS- Annex	Aileene Macaspac
9	Orani NHS	Gleceria C. Mateo
10	Orani NHS (Pag-asa)	Jenevie Pesa
11	Orani NHS (Parang Parang)	Crisanto V. Santos
12	Samal NHS	Mercelita D. Diwa

13	Samal NHS -Annex	Troy B. Villasol
14	Governor Efren E. Pascual Sr. Integrated Central School	Ariel S. Valencia
15	Bataan School of Fisheries	Cesar L. Valenzuela
16	JEAG	Jennifer S. Dominguez
17	Udyong NHS	Jesusa Pizarro
18	Lamao NHS	John R. Quiroz
19	Limay NHS	Frederick Y. Simbol
20	St. Francis NHS	Wilbert D. Langreo
21	Pablo Roman NHS	Myrna E. Castillo
22	Dr. Victoria B. Roman Mem. HS	Angelo R. Basilio
23	Bagac Nat'l HS, Parang	Jessica Quimlat
24	Bataan High School for the Arts	Mia Ariana P. Tantiongco
25	E. C. Bernabe NHS	Dave D. Basto
26	Saysain High School	Evelyn L. Perez
27	Pagalanggang HS	Edgardo Jesus S. Basa II
28	Sta. Lucia HS	Marlene G. Lulu
29	Jose C. Payumo MHS	Omar G. Magcalas
30	Luakan NHS	Aida P. Capili
31	Luakan NHS - Annex	Ronaldo A. Punla
32	Magsaysay NHS	Ara S. Velasco
33	Roosevelt NHS	Odielon O. Gamboa
34	Mariveles NHS, Cabcaben	Ludivina S. Omania
35	Mariveles NHS, Alasasin	Jerry C. Perello
36	Mar. NHS, Cab.-Batangas II	Arvin N. De Dios
37	Mar. NHS, Cab.-New Alion	Jenelyn E. Sibayan
38	Mariveles NHS - Malaya	Joey Silva (OIC)
39	Mariveles NHS, Poblacion	Marijoy B. Mendoza
40	Mar. NHS Pob.-Annex -Sisiman	Mildred V. Nichols
41	Baseco NHS	Janny de Leon Manla
42	Ipag National High School	Rolando T. Limua
43	Morong NHS	Gemma Teresa P. Cabreros
44	Morong NHS (Mabayo Annex)	Odissa P. Dasilao
45	Nagbalayong NHS	Ma. Liza P. Incleto
46	Mariveles NHS-Camaya Campus	Carlito C. Pontillas
47	Mariveles SHS - Sitio Mabuhay	June C. Servera
48	Morong NHS-SHS	Melody P. Del Rosario
NO	NAME	DESIGNATION
1	CAROLINA S. VIOLETA, EdD, CESO V	SDS
2	ARMANDO C. CAPILI, EdD	ASDD
3	RAMON C. PEREZ	Chief/Speaker
4	MAR-ELEN FE G. REÑOSA, EdD	EPS/Speaker
5	RODGER DE PADUA, EdD	PSDS/Speaker
6	RUEL D. LINGAD, EdD	PSDS/Speaker
7	MYRA V. DILIG	Accountant III/Speaker
8	HERMIE G. DURAN, EdD	SEPS/Speaker
9	FRANCEZ PAULENE T. LIKWONG	EPS II/Speaker
10	JUDYLYN T. GATDULA	ADAS/TWG
11	NICKO MANALANSAN	CMT/TWG

12	MA. LOURDES GABAYA	Nurse/TWG
13	REA FATIMA CHICO	Nurse/TWG



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 2 to Division Memorandum No. _____ s. 2025

Training Matrix

TIME	ACTIVITY	PERSON-IN-CHARGE
7:30 – 8:00	Registration	Registration and Attendance Committee
8:00 – 8:30	Opening Program <ul style="list-style-type: none">National AnthemPrayerDepEd Quality PolicyRegion III HymnBataan MarchOpening Remarks Inspirational Message	AVP AVP AVP AVP AVP RAMON C. PEREZ Chief Education Supervisor, SGOD CAROLINA S. VIOLETA, EdD, CESO V Schools Division Superintendent
8:30 – 9:30	Establishment of Public Elementary and Junior High School	HERMIE G. DURAN SEPS-SMME
9:30 – 10:30	Merging of Schools and Conversion of Schools into a. Integrated School b. High School into Science or Technical-Vocational School	RAMON C. PEREZ Chief, SGOD
10:30 – 11:15	Separation of School Annexes	RUEL D. LINGAD PSDS, Dinalupihan East
11:15 – 12:00	Naming and Renaming of Schools	RODGER DE PADUA PSDS, Mariveles
12:00 – 1:00	Lunch	
1:00 – 2:00	Conversion of Schools into High School with Non-Fiscal Autonomy to High School with Fiscal Autonomy	MYRA V. DILIG Accountant III
2:00 – 3:00	Establishment of Stand-Alone SHS	MAR-ELEN FE G. REÑOSA EPS, SGOD
3:00 – 4:00	Establishment of SHS Program in Existing JHS	FRANCEZ PAULENE T. LIKWONG EPS II
4:00 – 4:30	Open Forum	
4:30 onwards	Closing	