



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

MAR 06 2025

DIVISION MEMORANDUM
No. 113, s. 2025

**SUBMISSION OF ELECTRONIC SCHOOL FORM 7 (ESF7) TOOL FOR THE
SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In accordance with DM-OUHRD-2024-3470 regarding the Issuance and Adoption of the Revised Electronic School Form 7 (ESF7) Tool Starting School Year 2024-2025, this Office informs all concerned to prepare and submit ESF7 to the BHROD and the Division Office, the new deadline and submission link are stated below:

Office	Link	Deadline
BHROD	https://bit.ly/eSF7-SubmitLuzon	March 12, 2025
SDO	https://tinyurl.com/DPDBTNESF7Sub	March 12, 2025

2. The ESF7 Package including the Revised Tool and User Manual can be accessed on <https://bit.ly/eSF7>.
3. Immediate dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:
SCHOOL FORM
TOOL

SO 4/NMM
March 6, 2025



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