



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

March 05, 2025

**DIVISION MEMORANDUM**  
NO. 101, s.2025

**RECONCILIATION AND VALIDATION OF GSIS CLARIFICATORY ITEMS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary & Secondary School Principals  
All Others Concerned

1. This Office hereby informs all concerned **Electronic Remittance File Officer (ERF), Agency Authorized Officers (AAO), and Implementing Unit Coordinators (IUS)** responsible for the reconciliation and validation of deficiencies in unpaid premiums for the period 2011 to 2023 that the GSIS deadline is set for **March 06,2025, at 12:00 p.m.**
2. Wide dissemination of this Memorandum is hereby desired.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent