



Republic of the Philippines  
**Department of Education**  
 REGION III  
 SCHOOLS DIVISION OFFICE OF BATAAN

**OFFICE MEMORANDUM**

No. 09, s. 2025

FROM : SCHOOLS DIVISION SUPERINTENDENT

TO : SELECT SDO PERSONNEL

SUBJECT : **DEVELOPMENT OF SDO COMPENDIUM OF BEST PRACTICES ON THE PROVISION OF TECHNICAL ASSISTANCE**

DATE : February 4, 2025

In reference to Regional Memorandum No. 032, s. 2025, this Office informs all concerned about the submission of Best Practices in the Provision of Technical Assistance on or before February 18, 2025, using the following format:

- a. Font Style: Trajan Pro
- b. Font Size : 12
- c. Margin : R-2"/L-1/T&B-1"
- d. Images : High Resolution

The following functional divisions/units shall submit their best practices with narratives and pictures highlighting the impact of technical assistance on organizational performance and learners' outcomes. The four (4) SBM Dimensions will be used in crafting the compendium:

<b>SBM Principle</b>	<b>FD/Unit Involved</b>
Leadership and Governance	SGOD <ul style="list-style-type: none"> <li>• SHN</li> </ul>
Curriculum and Instruction	CID <ul style="list-style-type: none"> <li>• EPSs</li> <li>• LRMDS</li> <li>• PSDSs</li> </ul>
Accountability and Continuous Improvement	SGOD <ul style="list-style-type: none"> <li>• SMME</li> </ul>
Management of Resources	SGOD <ul style="list-style-type: none"> <li>• Social Mobilization and networking</li> </ul> OSDS <ul style="list-style-type: none"> <li>• Budget Unit</li> <li>• Accounting Unit</li> </ul>



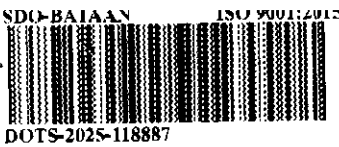
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Please use this link to upload your report:  
**<https://tinyurl.com/TACompendium2024>**

For information and compliance.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
*Schools Division Superintendent*

S05/hgd  
February 4, 2025



RECEIVED  
JAN 1 2025

BY: \_\_\_\_\_



Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

**REGIONAL MEMORANDUM**

No. 032 s. 2025

**DEVELOPMENT OF REGION III COMPENDIUM OF BEST PRACTICES  
ON THE PROVISION OF TECHNICAL ASSISTANCE**

To: Assistant Regional Director  
Schools Division Superintendents  
Regional Functional Division Chiefs

1. DepEd Regional Office III, through the Field Technical Assistance Division (FTAD), ensures that the provision of technical assistance across governance levels from the Regional Office, Schools Division Offices, and public elementary and secondary schools is effectively and efficiently delivered. This mandate is in line with RA 9155, or the Governance of Basic Education Act of 2001, and the issuance of its Implementing Rules and Regulations, providing relevant, timely, and appropriate technical assistance to schools to help them achieve their targets.

2. FTAD adheres to its mandate that technical assistance mechanisms, standards, and processes are well disseminated across the region. Thus, the development of the Compendium of Best Practices will serve as a resource for benchmarking of education leaders in managing basic education services.

3. The Compendium of Best Practices of each DepEd RO III Functional Division and Schools Division Office shall focus on the provision of technical assistance implemented in the Regional Office, Schools Division Offices, and Public Elementary and Secondary Schools. It should highlight the delivery of quality services to improve governance and management.

4. Functional Division Offices shall use the Key Results Area of their respective functional division, while Schools Division Offices shall adopt the 4 SBM Dimensions on the crafting of the compendium

5. Each Functional Division of DepEd Regional Office III and Schools Division Office is requested to submit a six-page Best Practices Report on the Provision of Technical Assistance with a uniformed layout template on February 24-28, 2025, through the FTAD DepEd email at [ftad@deped.gov.ph](mailto:ftad@deped.gov.ph) with the following word format

- a. Font Style : Trajan Pro
- b. Font Size : 12
- c. Margin : R-2"/L-1"/T&B-1"
- d. Images : High Resolution
- e. File Name : Name of SDO



**Address:** Matalino St. D.M. Government Center, Mampis, City of San Fernando (P)  
**Telephone Number:** (045) 598-8580 to 89  
**Email Address:** [region3@deped.gov.ph](mailto:region3@deped.gov.ph)  
**Website:** <https://reg.on3.deped.gov.ph/>





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 REGION III-CENTRAL LUZON

6. The Technical Working Group members for the development of the Compendium of Best Practices are as follows.

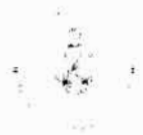
EVA B. IMINGAN, PhD	Chief Education Supervisor	Overall Chairperson
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BRENDA L. SABADO	Administrative Assistant I	Content Contributor
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CRISPIN B. VASQUEZ Jr.	Teacher I	Layout Artist

7. For your information and compliance

**RONNIE S. MALLARI, PhD, CESO V**  
 Regional Director

Enc. As stated  
 Reference: None  
 To be indicated in the Perpetual Index  
 under the following subject:

TECHNICAL ASSISTANCE  
 PLADP  
 January 2015



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