



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

OFFICE MEMORANDUM

No. 05 s. 2025

FROM : SCHOOLS DIVISION SUPERINTENDENT
TO : SELECT PRIME HRM MEMBERS
SUBJECT : **1st QMS Committee Meeting**
DATE : February 3, 2025

This Office informs all concerned that the **1st QMS Committee Meeting** is set on **February 6, 2025** (Thursday), 2 PM at the SDO Conference Room.

The following agenda will be discussed:

1. Review of Core Processes and Subprocesses per Functional Division and Units/Sections
2. Identification of lead personnel for subprocess
3. Review of Quality Control Plan (QCP) approach
4. Setting of deadlines for submission of QCP
5. Other Matters

Participants in this meeting are the following:

1. Armando C. Capili, EdD
2. Ramon C. Perez
3. Milagros M. Peñaflor, PhD
4. Mar-Elen Fe G. Reñosa, EdD
5. Jacqueline C. Tuazon
6. Edgar E. Garcia
7. Pilar C. Ignacio
8. Atty. Hazel Dilig-Carandang
9. Dr. Roberto Luneta
10. Dr. Jennifer M. Alip
11. Hermie G. Duran, EdD
12. Jessalyn Anne M. Linsangan
13. Raymond Joseph V. Mendoza
14. Jethro M. Nocom
15. Francez Paulene T. Likwong
16. Gerald A. Lingad
17. Leslie de Jesus



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18. Engr. Maria Amieleen DJ. Gabaya
19. Nico M. Mangaliman
20. Rojomel M. Idquival
21. Myra V. Dilig
22. Richard M. Alboro
23. Ma. Liza A. Manuel
24. Rhodora C. Ganzon
25. Rosalie Joy G. Trinidad
26. Ethel Joyce S. Bartolome
27. Lorena L. Inlong

For information and compliance.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

SO5/hgd
February 3, 2025