



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

FEB 27 2025

**OFFICE MEMORANDUM**

No. 15, s. 2025

**From** : **CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

**To** : EXECOM Members

**Subject** : **EXECUTIVE COMMITTEE MEETING**

**Date** : February 27, 2025

Please be informed that there will be an **Executive Committee (EXECOM) Meeting** on **March 04, 2025, 9:00 AM** at the **Conference Room, 3<sup>rd</sup> floor, SDO-Bataan Bldg., Abucay, Bataan**. Participants to this meeting are the following regular EXECOM members:

1. Carolina S. Violeta, EdD, CESO V
2. Armando C. Capili, EdD
3. Atty. Hazel G. Dilig-Carandang
4. Milagros M. Peñaflor, PhD
5. Ramon C. Perez
6. Pilar C. Ignacio
7. Myra V. Dilig
8. Rhodora C. Ganzon
9. Dr. Roberto Luneta
10. Engr. Merck Bryan Gragasin (*on leave*)
11. Richard Alboro
12. Nico M. Mangaliman
13. Lorena Inlong
14. Ma. Liza Manuel
15. Rosalie Joy Trinidad
16. Ethel Joyce Bartolome
17. Jethro M. Nocom

The following agenda shall be discussed:

1. COA Exit Conference on Special Items
2. Status of Proposals for Continuing Funds - Budget Officer and Program Implementers
3. Budget Utilization and Disbursement for the 1<sup>st</sup> Quarter – Budget and Finance Units
4. Other matters

Expenses for the snacks of the participants shall be charged against the Division MOOE funds.

Please be guided accordingly.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

S07/jmn



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[bataan@deped.gov.ph](mailto:bataan@deped.gov.ph)

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