



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION MEMORANDUM**  
No. 55, s. 2025

**CORRIGENDUM AND ADDENDUM TO THE DIVISION MEMORANDUM NO. 547, S. 2024 RE: GUIDELINES ON THE CONDUCT OF DIVISION SCHOOLS PRESS CONFERENCE FOR SY 2024-2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary & Secondary School Heads  
All Others Concerned

1. In light of operational requirements for the upcoming Division Schools Press Conference, the following corrigendum and addendum are issued for the information and compliance of all concerned:

**a. Venue and Schedule of Division Checking Equipment**

- The Division Checking of Equipment will be conducted at **Pablo Roman National High School – SHS Building** on **February 3, from 7:30 AM to 4:30 PM only.**

**b. Items Required for Equipment Checking**

Participants must bring the following items:

- **Storage Box with Labels on All Sides:**
- The label must include the following information: CATEGORY, SCHOOL, and DISTRICT.
- One storage box per category for Collaborative and Radio Broadcasting laptops.

**c. Laptops:**

- Required for categories such as Radio Broadcasting, Collaborative, and Desktop Publishing.

**d. Empty Flash Drive:**

- Ensure that the flash drive contains no pre-existing data.

**e. Photojournalism Requirements:**

- SD Card and Camera (for checking).
- Camera Specifications:



Kabukiran, Calaylayan, Abucay 2114 Bataan

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CSC PRIME-HRM BRONZE AWARD  
CSC Resolution No. 2001100



PHILIPPINE QUALITY AWARD  
COMMITMENT TO  
QUALITY MANAGEMENT (LEVEL II)  
2022



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- Any digital camera (point and shoot only) with a maximum of 24.3 megapixels and fixed lenses.
- DSLR cameras are allowed but must be equipped with a prime lens or a zoom lens of up to 105mm only.
- Cameras with long lenses or non-compliant models will not be permitted for contest participation.

#### f. District Time Allotment

Strict adherence to the district time slots below is required:

District	Time Slot
Dinalupihan (East & West)	7:30 AM to 9:00 AM
Hermosa & Orani	9:00 AM to 10:30 AM
Mariveles & Morong	10:30 AM to 12:00 NN
<b>LUNCH BREAK</b>	12:00 NN to 12:30 PM
Bagac & Limay	12:30 PM to 2:00 PM
Samal & Abucay	2:00 PM to 3:30 PM
Pilar & Orion	3:30 PM to 4:30 PM

#### g. Important Reminder on Compliance

- Strict compliance with the assigned schedule is required. Late arrivals may not be accommodated.

#### h. Additional Guidelines for Radio Broadcasting

- The use of sound bites during the simulation is strictly prohibited.
2. All other provisions in the said DepEd Memorandum remain in effect.
  3. Immediate and wide dissemination of this Memorandum is enjoined.

**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Ci11/January 31,2025



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CSC PRIME-HRM BRONZE AWARD  
CSC Resolution No. 2031103



PHILIPPINE QUALITY AWARD  
COMMITMENT TO QUALITY MANAGEMENT LEVEL II  
2022