

Republic of the Philippines

Department of Education

SCHOOLS DIVISION OFFICE OF BATAAN

JAN 15 2025

DIVISION MEMORANDUM No. 019 , s. 2025

SUBMISSION OF SCHOOL MENU OF NEEDS

Assistant Schools Division Superintendent To:

> Chief Education Supervisors **Education Program Supervisors Public Schools District Supervisors**

Public Elementary and Secondary School Heads

All Others Concerned

- In order to provide accurate assistance to schools through partnerships, this Office 1. informs all concerned regarding the submission of the School Menu of Needs.
- School Heads must submit a soft copy of School Menu of Needs for Fiscal Year 2. link: through 30. 2025. 2025 on or before January https://tinyurl.com/2025SchoolMenuofNeeds.
- The template for School Menu of Needs can be accessed and downloaded through 3. this link: https://tinyurl.com/2025SchoolMenuofNeedsTemplate.
- Further, The School Partnership Focal Person must monitor and update the uploaded 4. Menu of Needs quarterly, indicating if they have been addressed through partnerships and resourcing by filling out the remarks column.
- The Schedule of Quarterly Online Updating and Monitoring of School Menu of 5. Needs is as follows:

Date	Quarter
March 28, 2025	1 st Quarter
June 27, 2025	2 nd Quarter
September 26, 2025	3 rd Quarter
December 19, 2025	4 th Quarter

- Attached is the template for the School Menu of Needs. 6.
- Immediate dissemination of this Memorandum is desired. 7.

CAROLINA S. VIOLETA, EdD, CESO V Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects: Menu of Needs **T** 509

Partnership





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Republic of the Abilippines

Department of Education

Region III

Schools Division Office of Bataan

2024 LIST/MENU OF NEEDS INFRASTRUCTURE

Partnership Focal Person:

Date:

School: School Head:

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SCHOOL ID	NAME OF SCHOOL	NEEDS	QUANTITY	ESTIMATED AMOUNT	REMARKS



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2024 LIST/MENU OF NEEDS TECHNOLOGY AND MEDIA

School Head: Partnership Focal Person:

School:

Date:

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REMARKS									
ESTIMATED AMOUNT									
QUANTITY									
NEEDS									
NAME OF SCHOOL						The second second second			
SCHOOL ID									



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2024	URNI

Partnership Focal
Person:
Date:

School:



REMARKS									
ESTIMATED AMOUNT									
QUANTITY									
NEEDS	No. of the last of								
NAME OF SCHOOL									
SCHOOL ID	N. C.								



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2024 LIST/MENU OF NEEDS NON - INFRA

School Head: Partnership

School:

Focal Person:

Date:



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