



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION LETTER
No. 011, s. 2025

JAN 10 2025

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

This Office formally notifies all English Department Heads and Coordinators, including Elementary School Head English Coordinators, of a scheduled meeting on **January 15, 2025**, at 2:00 p.m., to be held at the **SDO-Bataan Bulwagan ng mga Bayani at Banal**. Your presence is highly required.

The agenda for the meeting includes the following:

- Updates on the Phil-IRI Portal
- Read-a-Thon Program Implementation
- Discussion of Upcoming Reading Programs and Activities
- Submission of Accomplishment Reports
- Other Matters

This Division Letter also serves as the **Travel Authority** for the participants.

Immediate dissemination of this Letter is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Encl.: As stated
Ci11/ci28
Date: January 7, 2025



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