



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

JAN 08 2025

DIVISION ADVISORY
 NO. 011, s. 2025

DIVISION GAWAD KALASAG TIMELINE OF ACTIVITIES

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Principals
 All Others Concerned

In line with the upcoming National Gawad Kalasag, this Office informs all participants of the scheduled timeline for the various activities leading up to the event. Kindly take note of the following:

Activity	Schedule
Division Orientation	November 26-27, 2024
District Orientation	January 20-24, 2025
District Technical Assistance *(District Coord.)	February 10-14, 2025
Division Technical Assistance	February 17-21, 2025
Submission of Entries 1 per District Elementary and Secondary (List of Schools)	February 23, 2025
Desk Validation Top 5	March 3-7, 2025
Onsite Field Validation (Search for Division) Top 5	March 10-14, 2025
Top 5 Technical Assistance	March 24-28, 2025
Preparation of Documents (Lay outing, Checking, Printing and Binding)	April 7-11, 2025
Submission of Documents (SDO Bataan)	April 28, 2025
Submission of Documents (OCD)	1 st week of May 2025
Awarding of Division Gawad Kalasag Winners	TBA

Encl.: as stated
 SO/2/GAL
 January 7, 2025

CAROLINA S. VIOLETA, EdD, CESO V
 Schools Division Superintendent



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