



Republic of the Philippines  
**Department of Education**  
 REGION III  
**SCHOOLS DIVISION OFFICE OF BATAAN**

DEC 16 2024

**DIVISION MEMORANDUM**

No. 539, s. 2024

**PARTICIPATION IN THE EVALUATION WORKSHOP FOR GRADES 2, 5, AND 10 TEXTBOOKS AND TEACHER'S MANUALS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Principals  
 All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Learning Resources-Quality Assurance Division (BLR-QAD), will conduct the Evaluation Workshop for Grades 2, 5, and 10 Textbooks (TXs) and Teacher's Manuals (TMs) from December 9 to 18, 2024, at different venues in the National Capital Region (NCR).
2. This activity aims to:
  - a. evaluate the content quality and alignment of Grades 2, 5, and 10 Textbooks (TXs) and Teacher's Manuals (TMs) with DepEd curriculum standards;
  - b. engage selected National Technical Working Group (TWG) members in conducting a thorough and impartial review of the instructional materials; and
  - c. provide feedback and recommendations for enhancing the effectiveness of the textbooks and teacher's manuals in supporting classroom instruction.
3. Relative to this activity, the following personnel from the Schools Division of Bataan have been selected and designated as members of the National Technical Working Group (TWG) on content evaluation. No replacements for the identified participants will be allowed. NTWG members are expected to perform jury duties and remain for the entire duration of the workshop.

NAME	POSITION	STATION
Edgar E. Garcia	LRMDS Supervisor	SDO-Bataan
Joseph Ralph S. Dizon	Principal II	Pilar Elementary School
Cathren Danica E. Ricaplaza	Head Teacher III	Hermosa NHS



Kabukiran, Calaylayan, Abucay 2114 Bataan

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*"We Mould Heroes"*



CSC PRIME-HRM BRONZE AWARD  
 CSC Resolution No. 2001100



PHILIPPINE QUALITY STANDARD  
 COMMITMENT TO QUALITY MANAGEMENT LEVEL 5  
 2023



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OFFICE OF BATAAN**

4. Participants are reminded of the following details:
  - a. Guidelines for Areas 1 to 4 evaluation and tools for marginal notes are accessible via the provided Microsoft OneDrive link.
  - b. Bring personal laptops, extension cords, and relevant reference materials to the live-in evaluation workshop.
  - c. Certificates of Recognition will be awarded to participants for their contributions as NTWG members.
  - d. Service credits or compensatory time-off (CTO), based on actual days served, may be requested following Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004.
  - e. To ensure the effectiveness of the evaluation and review process, NTWG members are advised to prioritize their physical well-being.
5. Attached are the DM-CT Memorandum and BLR Advisory for reference.
6. The Bureau of Learning Resources (BLR) will cover the participants' board and lodging. Travel expenses will be reimbursed through funds allocated and downloaded to the Regional Offices or Schools Division Offices, chargeable to the FY 2024 Textbooks and Other Instructional Materials Fund. Reimbursement will be subject to government accounting and auditing rules, contingent upon the submission of required documents. Any expenses exceeding the allocated funds must be charged to the local funds of the respective region or division. Participants are encouraged to use the most economical mode of transportation.
7. This Memorandum also serves as the official travel authority for the identified participants.
8. Immediate and wide dissemination of this Memorandum to all concerned is requested.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

References: Memorandum DM-CT-2024-423  
BLR Advisory, December 6, 2024

To be indicated in the Perpetual Index  
under the following subjects:



EVALUATION  
TEXTBOOKS

LEARNING RESOURCES  
WORKSHOP



Kabukiran, Calaylayan, Abucay 2114 Bataan

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CSC PRIME-HRM BRONZE AWARD  
2023



PHILIPPINE QUALITY AWARD  
COMMITMENT TO  
QUALITY MANAGEMENT SYSTEMS  
2022



Republic of the Philippines


## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2024-423**

**TO :** ALL CONCERNED REGIONAL DIRECTORS  
ALL OTHER CONCERNED PERSONNEL

**ATTENTION :** ALL CONCERNED SCHOOLS DIVISION SUPERINTENDENTS

**FROM :**   
GINA O. GONONG, <sup>Jr.</sup>  
Undersecretary for Curriculum and Teaching

**SUBJECT :** EVALUATION WORKSHOP OF GRADES 2, 5, AND 8  
TEXTBOOKS (TXs) AND TEACHER'S MANUALS (TM<sub>s</sub>)

**DATE :** October 21, 2024

The Department of Education (DepEd), through the Bureau of Learning Resources-Quality Assurance Division (BLR-QAD), will conduct an *Evaluation Workshop of Grades 2, 5, and 8 Textbooks (TXs) and Teacher's Manuals (TMs)* from **November 18 to 25, 2024** to be held at a venue in National Capital Region (NCR).

Relative to this activity, selected personnel in your regions have been identified to serve as Technical Working Group (TWG) members on content per attached Annex A. **Strictly no replacement to the identified participants shall be allowed.** TWG members shall be on jury duty and are expected to stay for the whole duration of the workshop.

The selected TWG members are reminded of the following:

1. Guidelines in the Areas 1 to 4 evaluation and evaluation tools which shall be used to prepare their marginal notes may be accessed through a Microsoft One Drive link;
2. Own laptops, extension cord, and useful reference materials shall be brought during the live-in activity;
3. Certificates of Recognition will be awarded to the participants for serving as TWG members in this activity;
4. Service credits or compensatory time-off (CTO) computed against the actual days they served in these workshops may be requested in accordance with Civil Service Commission & DBM Joint Circular No. 2, s. 2004 rules and regulations; and;
5. To guarantee the effectiveness of the evaluation and review, TWG members should prioritize maintaining their physical fitness.

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The board and lodging of the participants will be shouldered by the BLR. Travel expenses will be reimbursed through the funds to be downloaded to the Regional Offices or Schools Division Offices chargeable to the **FY 2024 Textbooks and Other Instructional Materials Fund** subject to the usual government accounting and auditing rules and regulations upon submission of required documents. If the downloaded fund for travel expenses is not enough, the excess amount shall be charged against the local funds of the region or division. Participants are required to take the most economical means of transportation to attend the activity.

All participants to the evaluation workshop are expected to be at the venue on **November 19, 2024 (Monday)** for the Opening Program at 1:00 p.m. Hotel check-in will be available from 2:00 p.m. onwards. The first meal to be served by the venue will be a.m. snack and last meal will be p.m. snack on November 25, 2024.

For any query or clarification and confirmation of attendance, please contact **Mr. Juan Carlos Sarmiento**, Supervising Education Program Specialist or **Ms. RoseAnn S. Callueng**, Education Program Specialist II, of the Bureau of Learning Resources-Quality Assurance Division at telephone numbers (02) 8634-1054, 8631-9294. Mr. Sarmiento and Ms. Callueng can also be reached through email at [juancarlos.sarmiento@deped.gov.ph](mailto:juancarlos.sarmiento@deped.gov.ph) and [roseann.callueng@deped.gov.ph](mailto:roseann.callueng@deped.gov.ph).

For your information and strict compliance.

*Attached: as stated*

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*



Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING RESOURCES

Office of the Director

**ADVISORY**  
06 December 2024

**Venue for the Evaluation Workshops of Grades 2, 5, and 8 Textbooks (TXs) and Teacher's Manuals (TMs) and Evaluation Workshop of Grades 4 and 7 TXs and TMs (6<sup>th</sup> Wave)**

Please be advised that the venues for the *Evaluation Workshops of Grades 2, 4, 5, 7, and 8 Textbooks (TXs) and Teacher's Manuals (TMs)* are as follows:

Batch No.	Learning Areas	Scheduled Date	Venue
1	Music and Arts PE and Health GMRC Values Education	December 9 to 16, 2024	St. Giles Hotel, Makati Avenue corner Kalayaan Avenue, Makati City
2	Mathematics Makabansa Araling Panlipunan EPP TLE	December 10 to 17, 2024	
3	English Filipino Science	December 11 to 18, 2024	The Tribute Hotel, Scout Gandia Street, Quezon City

For your information and guidance.

**ARIZ DELSON ACAY D. CAWILAN**  
Director IV



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