



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DEC 06 2024

DIVISION MEMORANDUM

No. 521, s. 2024

**YEAR-END DIVISION CONSOLIDATION OF CY 2024 FINANCIAL
ACCOUNTABILITY REPORTS**

To: Assistant Schools Division Superintendent
Administrative Officers V - Budget
Accountant III
Senior Bookkeepers – Fiscally Autonomous School
Accountant I – Bataan School of Fisheries
SDO Finance Team
All Others Concerned

1. This Office announces that the **Year-end Division Consolidation of CY 2024 Financial Accountability Reports** will be held on **January 2 to 3, 2025** from **8:00 a.m. to 5:00 p.m.**, at **Conference Room (3rd Floor), SDO Bataan, Kabukiran, Calaylayan, Abucay, Bataan.**

DATE	ACTIVITY
JANUARY 2, 2025	Submission of individual Financial Reports & FARS and all supporting schedules, BMS & URS.
JANUARY 3, 2025	Morning Session: Checking and Finalizing individual financial reports and supporting schedules, as well as BMS
	Afternoon Session: Consolidation of Reports

2. This activity aims to:
 - a. Adapt the highly technical way of presentation and consolidation of Financial Reports and supporting schedules that will help the agency in monitoring performance;
 - b. Ensure that financial integrity is obtained through proper presentation of the reports;
 - c. Develop a good and harmonious working relationship among finance personnel.



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CSC PRIME HRM BRONZE AWARD
CSC Resolution No. 201113



COMMITMENT TO
QUALITY MANAGEMENT (GRADE II)
2023



Republic of the Philippines
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3. A registration fee of **Eight Hundred Pesos** (P800.00) shall be collected from each participant to cover the meal expenses for the 2-day activity.
4. Attached is the list of participants. Attendance is required.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

References: Presidential Decree No. 1445
National Budget Circular No. 592, s. 2024

To be indicated in the Perpetual Index
Under the following subject:

ALLOTMENT
DATA
FUNDS
REPORTS

/FS1/FS24
November 26, 2024



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CSC PRIME HRM BRONZE AWARD
CSC Resolution No. 2001100



PHILIPPINE QUALITY AWARD
COMMITMENT TO
QUALITY MANAGEMENT LEVEL II
2022



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

**YEAR-END DIVISION CONSOLIDATION OF CY 2024 FINANCIAL
ACCOUNTABILITY REPORTS**

List of Participants

NO.	NAME	DESIGNATION	STATION
1.	Rhodora C. Ganzon	Administrative Officer V, Budget	SDO Bataan
2.	Myra V. Dilig	Accountant III	SDO Bataan
3.	Krizza Marie S. Lopez	Administrative Assistant III	SDO Bataan
4.	Louise Anne Q. Samonte	Administrative Assistant III	SDO Bataan
5.	Paul John D. Dimla	Administrative Assistant III	SDO Bataan
6.	Marvie D. Santos	Administrative Assistant III	SDO Bataan
7.	Ahlene Kaye M. Matilde	Administrative Assistant III	SDO Bataan
8.	Renato Mylon N. De Guia	Administrative Assistant III	SDO Bataan
9.	Angelina A. Amistoso	Administrative Assistant III	Balsik NHS
10.	Rosario B. De Leon	Accountant I	BSF
11.	Maria Yvette F. Tria	Administrative Officer II	B. Camacho NHS
12.	Gemma M. Sagun	Administrative Assistant III	E.C. Bernabe NHS
13.	Regina Aleisandra R. Bustillos	Administrative Assistant III	Hermosa NHS
14.	Edjean F. Madrigal	Administrative Assistant III	JC Payumo Jr. MHS
15.	Robin James P. Atienza	Administrative Assistant III	JEAG
16.	Annabel A. Galicia	Administrative Assistant III	Lamao NHS
17.	Angie Rose Cayanan	Administrative Assistant III	Limay NHS
18.	Arvie John Santos	Administrative Assistant II	Luakan NHS
19.	Ogie Voy N. Layug	Administrative Assistant II	Magsaysay NHS
20.	Princess Love L. Meriño	Administrative Assistant III	MNHS - Cabcaban
21.	Myrna B. Tihim	Administrative Assistant III	MNHS - Poblacion
22.	Kriza L. Loyola	Administrative Assistant III	Morong NHS
23.	Rhea Katrina P. Dumalag	Administrative Assistant III	Orani NHS
24.	Leo S. Muñoz	Administrative Assistant III	P. Roman NHS
25.	Mary Rose I. Salonga	Administrative Assistant III	Pagalanggang NHS
26.	Rosalie T. Toledo	Administrative Assistant III	Samal NHS



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PHILIPPINE QUALITY STANDARD
QUALITY MANAGEMENT SYSTEM