



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

NOV 13 2024

**DIVISION MEMORANDUM**  
No. 474 s. 2024

**SDO SENIOR CITIZENS AND PERSONS WITH DISABILITIES SEMINAR**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Principals  
All Others Concerned

1. Following the provisions stipulated in the Memorandum Circular No. 23, s. 1993 of the Civil Service Commission enjoining all governments agencies to adopt a pre-retirement seminar for their respective employees and Republic Act No. 10524 otherwise known as the Magna Carta for Persons with disability, the Schools Division Office of Bataan (SDO-Bataan) through the Human Resource Development Unit (HRD) of the Schools Governance and Operations Division (SGOD) will conduct the **SDO SENIOR CITIZENS AND PERSONS WITH DISABILITIES SEMINAR** on November 14-15, 2024, 8:00AM to 5:00 PM at SDO Bataan 3<sup>rd</sup> Floor Conference Room, Kabukiran, Calaylayan, Abucay, Bataan.
2. Enclosed to this Memorandum are the following:  
*Enclosure 1. List of Participants*  
*Enclosure 2. Training Matrix*
3. This Memorandum shall serve as the Travel Authority of the participants.
4. Immediate dissemination of this Memorandum is enjoined.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
4 Schools Division Superintendent

References: As stated  
Encls.: As stated  
To be indicated in the Perpetual Index  
under the following subjects: Trainings and Seminar  
SO10/SO11 - 11/13/2024



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[www.facebook.com/DepedBataan](https://www.facebook.com/DepedBataan)

*"We Mould Heroes"*





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LIST OF PARTICIPANTS

NO.	NAME	POSITION
<b>Participants</b>		
1	VIOLETA, CAROLINA S.	Schools Division Superintendent
2	PENAFLO, MILAGROS M.	Chief Education Supervisor
3	LAYUG, ROMEO M.	Education Program Supervisor
4	TUAZON, JACQUELINE C.	Education Program Supervisor
5	PANTIG, ROBERTO R.	Education Program Supervisor
6	MENDOZA, RONIE S.	Public Schools District Supervisor
7	CARLOS, ARLENE S.	Public Schools District Supervisor
8	LUNETA, ROBERTO B.	Medical Officer III
9	IGNACIO, PILAR C.	ADM Officer V
10	MENDOZA, EVELYN V.	Education Program Supervisor
11	MA. THERESA C. PEREZ	Education Program Supervisor
12	MANGUBAT, ARIEL	ADA
13	JAIME, SHERYL ANN B.	ADA IV
14	BANTIGUE, BERNADETTE D.	EPS II
<b>Technical Working Group</b>		
15	Nurse	TWG
16	MANALANSAN, NICO	TWG
17	DELA CRUZ, MISTY B.	Education Program Specialist II
18	MENDOZA, RAYMOND JOSEPH V.	Senior Education Program Specialist
<b>Resource Speaker</b>		
19	Dr. Mercedes G. Sanchez	Speaker



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Enclosure No. 2 to Division Memorandum No. \_\_\_\_\_, s. 2024

**SDO SENIOR CITIZENS AND PERSONS WITH DISABILITIES SEMINAR MATRIX**

November 11-12, 2024

Time	Day 1-November 11, 2024	Day 2-November 12, 2024
7:30 AM - 8:30 AM	Registration/Opening program	Management of Learning
8:30 AM – 12:00 PM	<b>Topic 1: Life After Retirement</b>  <b>Topic 2: Financial Planning for Retirement</b>  Speaker: <b>Dr. Mercedes G. Sanchez</b> Dean, Graduate Studies Tomas Del Rosario College	<b>Topic 3: Health and Wellness</b>  <b>Topic 4: Social Connections</b>  Speaker: <b>Dr. Mercedes G. Sanchez</b> Dean, Graduate Studies Tomas Del Rosario College
12:00 PM – 1:00 PM	<b>Lunch Break</b>	
1:00 PM -3:00 PM	Continuation of Seminar	Topic 5: <b>Pursuing Hobbies and Interests</b>
3:00 PM - 5:00 PM	Open Forum	OPEN FORUM and CLOSING PROGRAM
<b>EMCEE: MISTY B. DELA CRUZ</b>		