



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

OCT 17 2024

DIVISION MEMORANDUM
No. 421, s. 2024

**APPLICATION OF FIELD OFFICES AND SCHOOL PERSONNEL FOR
PHILIPPINE NATIONAL PUBLIC KEY INFRASTRUCTURE (PNPKI)
DIGITAL SIGNATURE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Division Unit Heads
Elementary, Junior and Senior High School Principals
Teaching and Non-teaching Personnel
District/School ICT Coordinators
All Others Concerned

1. This Office announces the submission of requirements for the Philippine National Public Key Infrastructure (PNPKI) in cooperation with the Department of Information and Communications Technology (DICT) for the application of field offices and school personnel for PNPKI Digital Signature.
2. The DepEd PNPKI resources including forms, guides, and samples, are available through this link: <http://bit.ly/Deped-PNPKI>.
3. The Division PNPKI Team shall be composed of the following:
Lead: Richard M. Alboro IT - Officer I
Members: All District ICT Coordinators

Division Certification Team:

Lead: Pilar C. Ignacio - Administrative Officer V
Members: Ma. Liza V. Manuel - Administrative Officer IV
All Administrative Officers II in Schools and District Offices

Division Validation Team: All Non-Teaching Staff in Charge of Personnel Records
All School ICT Coordinators



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4. School Heads must ensure that all personnel in their respective schools who are prioritized for the PNPKI application participate in the synchronized activities conducted by the School ICT Coordinators and those in charge of School Personnel records
5. All Division Office Personnel on the prioritization list are likewise required to submit their PNPKI applications through the Division Certification and Lead Team.
6. The online orientation for the PNPKI Application will be conducted via the MS Teams platform on October 24, 2024 at 10:00 AM. All concerned personnel for this online meeting must register via this link: <https://bit.ly/SDOBTN-PNPKI24-REG>.
7. It is emphasized that the application for the PNPKI requirements must be completed INDIVIDUALLY by each personnel included in the prioritization list. IT Officer, District / School ICT Coordinators, and those in-charge of School Personnel records are directed to coordinate and assist the participants in filling out the application form and submitting other required documents.
8. Immediate dissemination of this Memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

To be included in the Perpetual Index
under the following Subjects:
PNPKI

IT1/rma
October 11, 2024



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"We Mould Heroes"

