



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM
No. 406, s. 2024

OCT 10 2024

DIVISION ORIENTATION FOR PRIVATE SCHOOLS ON SENIOR HIGH SCHOOL WORK IMMERSION PROGRAM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
SGOD Personnel
Private Senior High School Principals
All Others Concerned

1. This Office informs all concerned that there will be a **Division Orientation for Private Schools on Senior High School Work Immersion Program** on October 18, 2024, 8:00AM-12:00PM at SDO Bataan Bulwagan ng mga Bayani at Banal, Kabukiran, Calaylayan, Abucay, Bataan.
2. This activity aims to:
 - a. give updates on senior high school;
 - b. orient participants on the existing guidelines on SHS Work Immersion Program;
 - c. guide participants in the preparation of Memorandum of Agreement;
 - d. discuss other options that can be undertaken by SHS learners not taking TVL Track; and
 - e. craft Work Immersion Plan.
3. Participants to this orientation are the Senior High School Principals and Work Immersion Coordinators. Private schools shall provide the meals of their participants.
4. Enclosure No. 1 contains the Training Matrix and Technical Working Group.
5. This Memorandum shall serve as the authority to travel of all concerned.



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6. Immediate and wide dissemination of this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Enclosures: as stated
To be included in the Perpetual Index
Under the following titles:
Learners
Private Schools
Senior High School

SO2
October 8, 2024



Kabukiran, Calaylayan, Abucay 2114 Bataan
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CSC PRIME-NON BRONZE AWARD
CSC Resolution No. 74801-C



PHILIPPINE QUALITY AWARD
COMMITMENT TO QUALITY MANAGEMENT LEVEL 1
2023



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Enclosure No. 1 to Memorandum No. ____s.2024

TRAINING MATRIX

DIVISION ORIENTATION FOR PRIVATE SCHOOLS ON SENIOR HIGH SCHOOL WORK IMMERSION PROGRAM
 SDO Bataan Bulawagan ng mga Bayani at Banal
 Kabukiran, Abucay, Bataan
 October 18, 2024
 8:00AM-12:00PM

8:00AM- 8:30AM	Arrival of Participants/ Opening Program	
8:30AM- 9:0AM	Updates on Senior High School	EDGAR E. GARCIA EPS, LRMS/ SHS Focal Person
9:00AM-10:00AM	Guidelines on SHS Work Immersion	MAR-ELEN FE G. REÑOSA, EdD EPS, SGOD
10:00AM-10:30AM	Health Break	
10:00AM-11:00AM	Preparation of Memorandum of Agreement	JESSALYN ANNE M. LINSANGAN EPS II- Soc Mob
11:00AM-12:00PM	Crafting of Work Immersion Plan	MAR-ELEN FE G. REÑOSA EPS, SGOD

TECHNICAL WORKING GROUP

Mar- Elen Fe G. Renosa	EPS/ Chair
Alma R. Garcia	SEPS/ Member
Hermie G. Duran	SEPS/ Member
Judylyn T. Gatdula	ADA IV/ Training Staff



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CSC PRIME-HRM BRONZE AWARD
 CSC Resolution No. 120-121



PHILIPPINE QUALITY STANDARD
 COMMITMENT TO EXCELLENCE
 QUALITY MANAGEMENT LEVEL 1
 2022