



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

SEP 04 2024

DIVISION MEMORANDUM

No. 357, s. 2024

3RD QUARTER DIVISION CONSOLIDATION OF CY 2024 FINANCIAL ACCOUNTABILITY REPORTS

To: Assistant Schools Division Superintendent
Administrative Officers V - Budget
Accountant III
Senior Bookkeepers – Fiscally Autonomous School
Accountant I – Bataan School of Fisheries
SDO Finance Team
All Others Concerned

1. This Office announces that the **3rd Quarter Division Consolidation of CY 2024 Financial Accountability Reports** will be held on **October 2 to 4, 2024**, from **8:00 a.m. to 5:00 p.m.**, at **Conference Room (3rd Floor), SDO Bataan, Kabukiran, Calaylayan, Abucay, Bataan.**

DATE	ACTIVITY
OCTOBER 2, 2024	Checking and Finalizing individual financial reports and supporting schedules, as well as BMS.
OCTOBER 3, 2024	Submission of individual Financial Reports & FARS and all supporting schedules, BMS & URS.
OCTOBER 4, 2024	Consolidation of Reports

2. This activity aims to:
 - a. Adapt the highly technical way of presentation and consolidation of Financial Reports and supporting schedules that will help the agency in monitoring performance;
 - b. Ensure that financial integrity is obtained through proper presentation of the reports;



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- c. Develop a good and harmonious working relationship among finance personnel.
3. A registration fee of **One Thousand Two Hundred Pesos** (P1,200.00) shall be collected from each participant to cover the meal expenses for the 3-day activity.
4. Attached is the list of participants. Attendance is required.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

References: Presidential Decree No. 1445
National Budget Circular No. 592, s. 2024

To be indicated in the Perpetual Index
Under the following subject:

ALLOTMENT
DATA
FUNDS
REPORTS

/FS1/FS24
September 2, 2024



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**3RD QUARTER DIVISION CONSOLIDATION OF CY 2024 FINANCIAL
ACCOUNTABILITY REPORTS**

List of Participants

NO.	NAME	DESIGNATION	STATION
1.	Rhodora C. Ganzon	Administrative Officer V, Budget	SDO Bataan
2.	Myra V. Dilig	Accountant III	SDO Bataan
3.	Krizza Marie S. Lopez	Administrative Assistant III	SDO Bataan
4.	Louise Anne Q. Samonte	Administrative Assistant III	SDO Bataan
5.	Paul John D. Dimla	Administrative Assistant III	SDO Bataan
6.	Marvie D. Santos	Administrative Assistant III	SDO Bataan
7.	Ahlene Kaye M. Matilde	Administrative Assistant III	SDO Bataan
8.	Angelina A. Amistoso	Administrative Assistant III	Balsik NHS
9.	Rosario B. De Leon	Accountant I	BSF
10.	Maria Yvette F. Tria	Administrative Officer II	B. Camacho NHS
11.	Gemma M. Sagun	Administrative Assistant III	E.C. Bernabe NHS
12.	Regina Aleisandra R. Bustillos	Administrative Assistant III	Hermosa NHS
13.	Edjean F. Madrigal	Administrative Assistant III	JC Payumo Jr. MHS
14.	Robin James P. Atienza	Administrative Assistant III	JEAG
15.	Annabel A. Galicia	Administrative Assistant III	Lamao NHS
16.	Angie Rose Cayanan	Administrative Assistant III	Limay NHS
17.	Anjella B. Arceo	Administrative Assistant III	Luakan NHS
18.	Rossana S. Soriano	Administrative Assistant III	Magsaysay NHS
19.	Princess Love L. Meriño	Administrative Assistant III	MNHS - Cabcaben
20.	Myrna B. Tihim	Administrative Assistant III	MNHS - Poblacion
21.	Kriza L. Loyola	Administrative Assistant III	Morong NHS
22.	Rhea Katrina P. Dumalag	Administrative Assistant III	Orani NHS
23.	Leo S. Muñoz	Administrative Assistant III	P. Roman NHS
24.	Mary Rose I. Salonga	Administrative Assistant III	Pagalanggang NHS
25.	Rosalie T. Toledo	Administrative Assistant III	Samal NHS