



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

No. 344 s. 2024

August 27, 2024

OBSERVANCE OF ENGLISH COMPETENCY WEEK

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary, Junior, and Senior High School Principals
All Others Concerned

1. Pursuant to Provincial Ordinance No. 19, Series of 2022, otherwise known as "An Ordinance declaring the First Week of September of Every Year as English Competency Week in the province of Bataan", the Schools Division of Bataan shall observe the annual English Competency Week to foster and enhance the skills and competencies of both students and teachers in various fields of learning. This week-long event aims to align educational activities with the goals of the province in promoting academic excellence, technical proficiency, and holistic development.
2. The English Competency Week aims to:
 - a. Raise awareness of the importance of attaining or improving English proficiency
 - b. Increase interest in the use of English
 - c. Promote the further use of English
3. The English Competency Week will be observed starting September 2, 2024. During this period, schools are encouraged to conduct activities that may include, but are not limited to, any combination of the following: debates, declamations, essay writing contests, editorial writing contests, news writing contests, feature writing contests, public speaking workshops, writing workshops, discussion forums, spelling bees, poetry writing contests, poetry readings, extemporaneous speaking, and choral reading.
4. All schools are required to:
 - a. Prepare and submit a detailed plan of activities for the English Competency Week to the Division Office through their respective Public Schools District Supervisors (PSDS) by September 2, 2024.
 - b. Ensure that activities are inclusive, promoting participation from all students, including those with special needs.



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

- c. Document and report the outcomes of the English Competency Week activities, to be submitted to the Division Office by September 13, 2024.
5. The Division Office, through the Education Program Supervisors, shall monitor the implementation of English Competency Week activities. A post-event evaluation will be conducted to assess the effectiveness of the activities and identify areas for improvement.
6. Immediate and wide dissemination of this Memorandum is desired.


CAROLINA S. VOLETA, EdD, CESO V
Schools Division Superintendent 

To be indicated in the Perpetual Index
Under the following headings:

Provincial Ordinance 19, s. 2022
English Competency Week

Ci11