



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

AUG 02 2024

DIVISION MEMORANDUM

No. 312, s. 2024

2024 EMPOWERING OF VOICES: ELECTION OF THE LEARNER-LED CLUB OFFICERS IN SCHOOLS FOR THE SCHOOL YEAR 2024-2025

To: Assistant Schools Division Superintendent
Chiefs of Division
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Supreme Secondary Learner Government
Learner-Led Clubs
All Others Concerned

1. In pursuit of OUOPS 2023-03 titled "Interim Guidelines of the Learner Government Programs" and DFSSLG Resolution No. 3 titled "A RESOLUTION REQUESTING TO HAVE SCHOOL CLUBS BY CONDUCTING AN ELECTION WITHIN THE SCHOOLS OF BATAAN" of the Division Memorandum Number 297, s. 2024, this Office announces the **2024 EMPOWERING OF VOICES: ELECTION OF THE LEARNER-LED CLUB OFFICERS IN SCHOOLS FOR THE SCHOOL YEAR 2024-2025** on August 16, 2024, in the elementary and secondary schools within the Schools Division Office of Bataan.
2. The objectives of this activity are as follows:
 - a. encourage students to actively participate in the democratic process of electing their representatives;
 - b. develop leadership qualities in students by providing opportunities to run for and hold office;
 - c. empower students to have a say in school decisions and activities through their elected representatives;
 - d. strengthen the sense of community within schools by involving students in meaningful governance roles; and
 - e. conduct transparent and fair elections to uphold the integrity of the learner government programs.
3. The elections will encompass a variety of school clubs, including:
 - ❖ In Junior High School and Elementary
 - Filipino Club
 - English Club



Kabukiran, Calaylayan, Abucay 2114 Bataan

www.depedbataan.com bataan@deped.gov.ph

www.facebook.com/DepedBataan

"We Mould Heroes"





Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

- Mathematics Club
 - Science Club
 - AP Club
 - ESP/GMRC Club
 - MAPEH Club
 - TLE/EPP Club
 - Sports Club
 - School Paper Organization
- ❖ In Senior High School
- HUMSS Club
 - ABM Club
 - STEM Club
 - GAS Club
 - TVL Club (SMAW, HE, ICT, etc.)
 - Sports Club
 - School Paper Organization
4. The Election of every school club is exclusive for every enrolled learner in schools with one (1) voting power for each position:
- ❖ President
 - ❖ Vice President
 - ❖ Secretary
 - ❖ Treasurer
 - ❖ Auditor
 - ❖ Public Information Officer
 - ❖ Protocol Officer
5. Further, the electoral process is as follows:
- a. Candidates for the elective positions shall be determined through nomination procedures. Nominations will be limited to three (3) candidates;
 - b. Voters cast their votes for their chosen candidate by raising their hands when the candidate's name is announced; and
 - c. Candidates who receive the most votes win.
6. Any participants who were not elected to a school club position will automatically become members of the club they attended.
7. All school clubs must register with their relevant SSLG/SELG Organization to be accredited on August 12, 2024. Following the elections, the corresponding SSLG/SELG Organization must submit their application for accreditation to the DFSSLG/DFSELG by August 19, 2024, at the latest using this link:



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

<https://tinyurl.com/SchoolClubAccreditation>

8. SSLG/SELG and School Clubs are requested to submit their General Plan of Action via the provided link by August 30, 2024.
9. Attached to this Memorandum are the following:
 - a. Enclosure 1: Letter of Request for Accreditation (to be accomplished by the SSLG SELG Presidents)
 - b. Enclosure 2: Accreditation Form for Recognized Clubs and Organizations (to be accomplished by the DFSSLG/DFSELG)
 - c. Enclosure 3: Application of Learner-Led Club (to be accomplished by the School Clubs)
10. Immediate dissemination of this Memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO V

Schools Division Superintendent

ARMANDO C. CAPILI, EdD
Assistant Schools Division Superintendent

Enclosure: As stated
References: As stated
To be included in the Perpetual Index
Under the following:
CLUBS
ELECTIONS
LEARNERS
ORGANIZATIONS

SO13/RMI
August 2, 2024



Kabukiran, Calaylayan, Abucay 2114 Bataan
www.depedbataan.com bataan@deped.gov.ph
www.facebook.com/DepedBataan

"We Mould Heroes"



CSC PRIME-NON BRONZE AWARD
CSC Registration No. 246758



PHILIPPINE DEPARTMENT OF EDUCATION
COMMITMENT TO
QUALITY EDUCATION SERVICE
2012



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 1 to Division Memorandum No. ____, s. 2024
Letter of Request for Accreditation (Secondary)

JASMINE ERIKA R. TURLA

President

Division Federated Supreme Secondary Learner Government
Schools Division Office of Bataan

Good day!

I hope this letter finds you well. I am writing to request the accreditation of school clubs in (Name of School). As student leaders, we recognize the immense value that organized clubs provide in fostering students' holistic development. These clubs not only supplement academic learning but also help in nurturing essential life skills such as leadership, teamwork, communication, and social responsibility.

Our proposed clubs are designed to cater to a wide range of interests and developmental needs, including but not limited to academic enrichment, cultural appreciation, environmental awareness, sports, and creative arts. We believe that with proper accreditation, these clubs will have the necessary recognition and support to thrive, ultimately contributing to the overall mission of our educational institutions.

We kindly request your esteemed office to consider this accreditation proposal. We are committed to ensuring that these clubs will operate in alignment with the educational goals and policies of the Learner Government Programs, providing our students with a structured, engaging, and educationally enriching environment.

Enclosed are the detailed descriptions of each club, their objectives, and the proposed structure. We are also open to any suggestions or requirements that your office may have to ensure compliance with the accreditation process.

We look forward to your favorable response and are eager to work closely with your office to promote the best possible outcomes for our students.

Thank you for considering our request.

Yours sincerely,
(Name of SSLG President)
SSLG President



Kabukiran, Calaylayan, Abucay 2114 Bataan

www.depedbataan.com bataan@deped.gov.ph

www.facebook.com/DepedBataan

"We Mould Heroes"



CSC PRIME-HEM BRONZE AWARD
C.M. Resolution No. 238104



PHILIPPINE DEPARTMENT OF EDUCATION
COMMITMENT TO
QUALITY MANAGEMENT SYSTEM
2012



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 1 to Division Memorandum No. ____, s. 2024
Letter of Request for Accreditation (Elementary)

LOUISE DANIELLE C. CRUZ

President

Division Federated Supreme Elementary Learner Government
Schools Division Office of Bataan

Good day!

I hope this letter finds you well. I am writing to request the accreditation of school clubs in (Name of School). As student leaders, we recognize the immense value that organized clubs provide in fostering students' holistic development. These clubs not only supplement academic learning but also help in nurturing essential life skills such as leadership, teamwork, communication, and social responsibility.

Our proposed clubs are designed to cater to a wide range of interests and developmental needs, including but not limited to academic enrichment, cultural appreciation, environmental awareness, sports, and creative arts. We believe that with proper accreditation, these clubs will have the necessary recognition and support to thrive, ultimately contributing to the overall mission of our educational institutions.

We kindly request your esteemed office to consider this accreditation proposal. We are committed to ensuring that these clubs will operate in alignment with the educational goals and policies of the Learner Government Programs, providing our students with a structured, engaging, and educationally enriching environment.

Enclosed are the detailed descriptions of each club, their objectives, and the proposed structure. We are also open to any suggestions or requirements that your office may have to ensure compliance with the accreditation process.

We look forward to your favorable response and are eager to work closely with your office to promote the best possible outcomes for our students.

Thank you for considering our request.

Yours sincerely,
(Name of SELG President)
SELG President



Kabukiran, Calaylayan, Abucay 2114 Bataan

www.depedbataan.com bataan@deped.gov.ph

www.facebook.com/DepEdBataan

"We Mould Heroes"



CSC PRIME-HEM BRONZE AWARD
CSC Resolution No. 200709



COMMITMENT TO
QUALITY MANAGEMENT STANDARDS
2022



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 2 to Division Memorandum No. ____, s. 2024

**Division Federated Supreme (Secondary/Elementary) Learners
Government**

School Year: 2024-2025

School Name: _____

| Name of Clubs / Organizations | Category | Accreditation Number | Number of Members |
|-------------------------------|----------|----------------------|-------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

School Address: _____

School Contact Number: _____

Email Address: _____

Prepared by:

DFSSLG/DFSELG Secretary

Reviewed and Checked:

DFSSLG/DFSELG Vice-President

Approved:

DFSSLG/DFSELG President



Kabukiran, Calaylayan, Abucay 2114 Bataan
www.depedbataan.com bataan@deped.gov.ph
www.facebook.com/DepedBataan

"We Mould Heroes"



CSC PRIME-HON BRONZE AWARD
C.S.C. Resolution No. 220706



PHILIPPINE QUALITY AWARD
COMMITMENT TO
QUALITY MANAGEMENT SYSTEM
2023



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 3 to Division Memorandum No. ____, s. 2024

(Name of School Club)
School Year: 2024-2025

School Name: _____
Division: _____
School ID: _____
Region: _____

| Name of Club / Organization | Category | Accreditation Number | Number of Members |
|-----------------------------|----------|----------------------|-------------------|
| | | - | |

School Address: _____
School Contact Number: _____
Email Address: _____

Prepared by:

School Club President

Noted:

School Club Adviser

Approved:

School Principal



Kabukiran, Calaylayan, Abucay 2114 Bataan
www.depedbataan.com bataan@deped.gov.ph
www.facebook.com/DepedBataan

"We Mould Heroes"



CSIC PRIME-HIGH BRONZE AWARD
CSIC Resolution No. 2007/CS



PHILIPPINE DEPARTMENT OF EDUCATION
COMMITMENT TO
QUALITY REACREDITATION BOARD II
2024



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

Enclosure No. 3 to Division Memorandum No. ____, s. 2024

(Name of Club)
School Year: 2024-2025

School Name: _____
Division: _____
School ID: _____
Region: _____

| No | Name of Members | Grade Level | Section |
|----|-----------------|-------------|---------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

Prepared by:

School Club President

Noted:

School Club Adviser

Approved:

School Principal