



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

No. 305, s. 2024

SDO-BATAAN DIVISION EDUCATION DEVELOPMENT PLAN REVIEW

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
All Public and Private School Heads
SDO-Bataan Personnel
All Others Concerned

1. In line with the commitment of SDO-Bataan to provide quality basic education through evidence-based planning and continuous monitoring, this Office informs all concerned that there will be a Division Education Development Plan Review on August 6, 2024 to August 7, 2024 at Magarra Hotel, Orani, Bataan.
2. This activity aims to:
 - a. Review the performance indicators in the DEDP;
 - b. Adjust targets in relation to Office Performance Commitment and Review Form and Division Education Development Plan; and
 - c. Provide feedback and technical assistance for the attainment of office objectives.
3. The participants to this activity are the SDO-Bataan Executive Committee Members, Select Education Program Supervisors, Senior Education Program Specialists, Planning and Research Staff, and IT support personnel. Attached is the complete List of Names of Participants and Activity Matrix for reference.
4. Participants are required to confirm their attendance through this link, <https://tinyurl.com/BTN-DEDP-REVIEW>, on or before July 30, 2024. Likewise, participants are also required to bring laptop and extension cord.





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5. Expenses relative to the conduct of this activity shall be charged against Division MOOE fund subject to the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as travel authority of the participants.
7. Immediate and wide dissemination of this Memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

ASSESSMENT
PLANNING

SO3/PATS
07/23/2024



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www.facebook.com/DepedBataan

"We Mould Heroes"



CSC PRIME-HRM BRONZE AWARD
CSC Resolution No. 2001100



PHILIPPINE QUALITY AWARD
COMMITMENT TO QUALITY MANAGEMENT LEVEL
QUEST FOR EXCELLENCE
2023



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Enclosure to Division Memorandum No. ____, s. 2024

List of Participants

- | | | |
|-------------------------------------|---|---------------------------------------|
| 1. Carolina S. Violeta, EdD, CESO V | - | Schools Division Superintendent |
| 2. Armando C. Capili, EdD | - | Asst. Schools Division Superintendent |
| 3. Ramon C. Perez | - | SGOD Chief |
| 4. Milagros M. Peñaflor | - | CID Chief |
| 5. Pilar C. Ignacio | - | Admin Officer V, Personnel Services |
| 6. Rhodora C. Ganzon | - | Budget Officer |
| 7. Myra V. Dilig | - | Accountant III |
| 8. Ethel Bartolome | - | Admin Officer IV, Supply Officer |
| 9. Rosalie Joy Gonzales | - | Admin Officer IV, Cashier |
| 10. Lorena Inlong | - | Admin Officer IV, Records |
| 11. Perlie Ann R. Torres-Samonte | - | Planning Officer III |
| 12. Ma. Liza Manuel | - | Admin IV, HR |
| 13. Engr. Merck Bryan Gragasín | - | Division Engineer |
| 14. Dr. Roberto Luneta | - | Medical Officer |
| 15. Richard Alboro | - | IT Officer |
| 16. Arlene Oliveria | - | ADAS VI |
| 17. Jacqueline Tuazon | - | Education Program Supervisor |
| 18. Danilo Caysido | - | Education Program Supervisor |
| 19. Edwin Bermillo | - | Education Program Supervisor |
| 20. Edgar Garcia | - | Education Program Supervisor |
| 21. Mar-Elen Fe G. Renosa | - | Education Program Supervisor |
| 22. Jethro M. Nocom | - | Senior Education Program Specialist |
| 23. Raymond Joseph V. Mendoza | - | Senior Education Program Specialist |
| 24. Alma G. Garcia | - | Senior Education Program Specialist |
| 25. Hermie G. Duran | - | Senior Education Program Specialist |
| 26. Mariel Nuguid | - | Planning and Research Clerk |
| 27. Jacqueline P. Rivera | - | Planning and Research Clerk |
| 28. Jess Garcia | - | ADAS II (ICT support) |



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ACTIVITY MATRIX

| Date | Time | Activity | In-Charge |
|-------------------|-------------|--|--|
| August 6, 2024 | 9:00-9:30 | Registration of Participants | Planning and Research Clerks |
| | 9:30-10:00 | Preliminaries Messages | AVP Dr. Carolina S. Violeta, CESO V Schools Division Superintendent Dr. Armando C. Capili Assistant Schools Division Superintendent |
| | 10:00-12:00 | Presentation of Status of DEDP 2023-2028 | SGOD-Planning and Research Section |
| | 12:00-1:00 | Lunch | |
| | 1:00-2:30 | Open Forum on the DEDP assessment | All participants |
| | 2:30-3:00 | Presentation of Workshop activity | SGOD-Planning and Research Section |
| | 3:00-5:00 | Workshop Proper Identification of activities that will be continued or terminated Brainstorming of activities that will contribute to the | All participants |



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| | | attainment of goals indicated in the DEDP | |
|----------------|-------------|--|------------------|
| August 7, 2024 | 8:00-8:30 | Preliminaries | AVP |
| | 8:30-10:00 | Continuation of Workshop | All participants |
| | 10:00-12:00 | Presentation of Output | All participants |
| | 12:00-1:00 | Lunch | |
| | 1:00-2:00 | Appraisal/comments of SDS and ASDS on outputs | SDS and ASDS |
| | 2:00-4:00 | Finalization of output as basis for plan adjustment and AIP/WFP 2025 | All participants |
| | 4:00-5:00 | Closing Program | All participants |