



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

OCT 16 2024

**DIVISION ADVISORY**  
**No. 306, s. 2024**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Principals  
All Others Concerned

This Office informs all concerned regarding the Search for 2024 Gawad Karapatang Pantao which is the highest recognition given by the CHR for government agencies or government employees/public servants who championed human rights.

Attached is a copy of the letter from the Office of the Commission on Human Rights Regional Office III, which disseminates the abovementioned announcement, for further details and inquiries.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

*In compliance with DepEd Order No. 8 s. 2013, this Division Advisory is issued not for endorsement per D.O. 28 s. 2001 only for the information of DepEd Officials, personnel as well as the concerned public.*

SP14  
October 14, 2024



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[www.facebook.com/DepedBataan](https://www.facebook.com/DepedBataan)

"We Mould Heroes"





DOTS-2024-110738



Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON



RECEIVED  
OCT 09 2024

BY:

**Advisory No. 178**, s. 2024  
October 8, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd officials,  
personnel/staff, as well as the concerned public.  
(Visit [region3.deped.gov.ph](http://region3.deped.gov.ph))

**SEARCH FOR 2024 GAWAD KARAPATANG PANTAO**

With reference to the letter from the office of the Commission on Human Rights Regional Office III, this Advisory is issued on the Search for 2024 Gawad Karapatang Pantao which is the highest recognition given by the CHR for government agencies or government employees/public servants who championed human rights

Please see the enclosed nomination form and search mechanics for further details.

For information and guidance.

HRDD1/hrdd2  
October 8, 2024

To send feedback regarding any of our services, kindly scan the QR Code.



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Commission on Human Rights



GAWAD

Commission on Human Rights

# 2024 GAWAD KARAPATANG PANTAO

Recognizing Government Agencies and Individuals for their Human Rights Endeavors



**HON. JOY BELMONTE**  
Gawad Tanggol Karapatan 2023



**HON. SHIERWIN TAAAY**  
Gawad Bantay Karapatan 2023



**HON. MARY MARJORIE P.  
MARTIN-CHAN**  
Gawad Sulong Karapatan 2023



**HON. ARTHUR LAPA-AN  
ALLAD-IW**  
Gawad Gabay Karapatan 2023

## Human Rights Violations Prevention

Gawad Bantay Karapatan

## Human Rights Policy Contributions

Gawad Gabay Karapatan

## Human Rights Promotion

Gawad Sulong Karapatan

## Human Rights Protection

Gawad Tanggol Karapatan



Naglilingkod, maging sino ka man

# 2024 GAWAD KARAPATANG PANTAO

Recognizing Government Agencies and Individuals for their Human Rights Endeavors

The **Gawad Karapatang Pantao Award** is the highest recognition given by the Commission on Human Rights for government agencies or government employees/public servants who championed human rights activities in their respective organization or community.

The Gawad Karapatang Pantao aims to accomplish the following **objectives**:

1. Recognize outstanding human rights initiatives of government agencies or government employees/public servants;
2. Promote public awareness on human rights by highlighting their initiated projects; and
3. Encourage good practices on human rights among government agencies.

The GAWAD KARAPATANG PANTAO AWARD is divided into **four (4) categories**:

a. Human Rights Violations Prevention	:	Gawad Bantay Karapatan
b. Human Rights Policy Contributions	:	Gawad Gabay Karapatan
c. Human Rights Promotion	:	Gawad Sulong Karapatan
d. Human Rights Protection	:	Gawad Tanggol Karapatan

## GUIDELINES:

### A. Scope of the Awards

The Gawad Karapatang Pantao shall cover all programs and initiatives of government agencies or government employees/public servants that aim to further the cause of human rights for the past 3 years from the time of the posting of nomination. It shall cover all elective officials and appointive officials and employees holding permanent, temporary, coterminous, contractual, and casual status of employment in the government.

### B. Categories of the Awards

a. **Gawad Bantay Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has contributed to the prevention and treatment of human rights violations (e.g. jail visitation, medical and psychosocial treatment, among others).

b. **Gawad Gabay Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has exceptionally contributed to the furtherance of human rights policies (e.g. research, situation monitoring reports, among others);

c. **Gawad Sulong Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has exceptionally contributed to the promotion of human rights (e.g. awareness-raising, education and training, among others); and

d. **Gawad Tanggol Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has exceptionally contributed to the protection of human rights (e.g. investigation, prosecution, provision of legal assistance, among others).

**Note:** Agency and individual nominations shall be adjudged jointly per category.



## C. Qualification Requirements

Nominees must meet the following qualifications:

1. Have rendered at least **three (3) years of continuous government service** as of deadline of nominations' submission. Significant accomplishment on human rights for which the nominee is being recognized for should also be made within the **last three (3) years** immediately prior to the nomination, and have been consistently and continuously carried out by the nominee during said period;
2. Have not been found guilty of any administrative or criminal offense involving moral turpitude at the time of nomination; and
3. Nominated government offices/agencies and individuals must present proof of projects initiated/engagement and impact/evaluation of projects initiated (subject to validation).

## D. Criteria for Evaluation

- 25% Noteworthiness of Outstanding Initiative**  
The degree of uniqueness and originality of outstanding initiative or action;
- 25% Impact of Initiative**  
The extent to which the initiative is being cited, used and its result (e.g. the number of persons who benefited, the shift in public discourse it has caused, among others).
- 25% Reliability and Effectiveness**  
The extent to which the initiative has effectively and efficiently addressed a pressing human rights issue; and
- 25% Consistency of Performance**  
The degree of consistency manifested by consistent outstanding performance based on historical data/work record or public reports.

## E. Required Nomination Documents

Each nomination folder must contain the following:

- a. **Nomination Form** – it details the nominee information and description of his/her/their initiative. This form can be downloaded from the CHR website or any of its social media platforms (please see Annex A on Nomination Form);
- b. **Nominee's valid clearances Certification of No-Pending Administrative Case (for individuals)**
- c. **Support materials** – documents or 3–5-minute audio-visual materials that depict initiatives of the nominee's initiative or Portfolio documenting the project initiated and impact to target audience.

The nomination form and documentary requirements should be placed in legal size expanding folders. Hard-bound and creative covers are discouraged. *Copies of annual reports, recommendations from institutions/personalities and certificates of training, seminars and recognition **should not** be included in the nomination folder.*

All nomination folders and documents submitted shall be considered as records of the Commission, thus, shall no longer be returned to the nominee/s.

Nominees must send their documents to the CHR regional office where the concerned office/individual is stationed/deployed. Electronic copies of these forms and documentary requirements may also be submitted thru email of the said regional office provided that original copies of the said form be made ready when requested.

# 2024 GAWAD KARAPATANG PANTAO

Recognizing Government Agencies and Individuals for their Human Rights Endeavors

## F. Procedure for Nomination

Any individual or organization with extensive knowledge of the outstanding work performance and/or exemplary ethical behavior of the official or employee or group/team may nominate an individual or group of individuals for a specific category in the Gawad Karapatang Pantao. The CHR Regional Office shall notify the nominees on the nomination and confirm if they will either accept or decline the same. Those who will accept the nomination are required to submit the required documents as stated in the previous section.

## G. Procedure for Screening and Evaluation

### a. Regional Level Screening

The CHR Regional Offices shall be responsible for validating the documents submitted by the nominees. A three (3) to five (5) members validating team shall be constituted shall form the Regional Secretariat to be headed by the Regional Director as Chairperson. Aside from PAD, the composition is to be determined by the Regional Director.

The Regional Secretariat composed of Regional Promotion Officers shall screen all nominations with complete documentary requirements and determine the correctness of the category vis-à-vis the accomplishment/s presented. It shall shortlist qualified nominees based on criteria for evaluation and the required nomination documents of the Guidelines and submit the folders to the Regional Gawad Karapatang Pantao Committees for deliberation. Only those endorsed by the Regional Secretariat shall proceed to the national level screening. The official Regional Nominees endorsed by the Regional Office shall be considered as Regional Winners and shall receive a certificate of recognition to be given by the CHR Regional Office during the Human Rights Week Celebration.

### b. National Level Screening

There shall be a National Level Screening Committee for each category. The Regional Winners, now herein referred to as National Nominees, will be evaluated by the Committee for the conferment of awards. Their decision is final and is not subject to contestability.

## National Level Screening Process

1. The National Secretariat, composed of the Human Rights Promotion Office, shall consolidate all documents of the National Nominees for table review of the Committee at least five (5) days before the deliberation.
2. The National Secretariat shall coordinate with the Committees for the date and time of the National Nominees' online interview and deliberation;
3. The National Secretariat shall inform the National Nominees the date and time for the online interview;
4. During the interview, the members of the National Secretariat shall be assigned among the four (4) categories. The assigned National Secretariat for a specific category shall introduce the list of the National Nominees and the composition of the Committee. Thereafter, s/he shall turn over the floor to the Committee Chairperson to preside.

The Committee Chairperson of each category shall facilitate the interview with the National Nominees. The interview process shall include accomplishments, related to on human rights. They are given five (5) to ten (10) minutes to present. The Committee has the discretion to ask follow-up questions to ensure the validity and the impact of their presented human rights project/work.

The National Nominee is given a fifteen (15) minute grace period before she/him is considered late. If this occurs, the Committee shall have the discretion to either forfeit or still proceed with the interview. Failure to attend the date and time set means forfeiture of his/her nomination.



# 2024 GAWAD KARAPATANG PANTAO

Recognizing Government Agencies and Individuals for their Human Rights Endeavors

5. The Committee shall be provided with a scoresheet using the criteria stipulated in the guideline. The assigned National Secretariat shall assist in the tabulation of scores. The result of the tabulation shall be endorsed to the Committee for final review and validation. In case of the same score, the Committee shall redeliberate and break the tie.
7. The Committee shall have the discretion to provide a special citation provided that all members are in agreement.
8. The National Nominee with the highest score shall be the recipient of the 2024 Gawad Karapatang Pantao. The announcement of result shall be done at least ten (10) days before the awarding that is on December 10, 2024.

## COMPOSITION OF THE EVALUATION COMMITTEE/JUDGES

### 1. GAWAD BANTAY KARAPATAN COMMITTEE

Chairperson: Focal Commissioner on Human Rights Prevention

Vice-Chairperson: The Director, Prevention Office

Members:

Chief, Visitorial Division

Chief, Torture Prevention Division

### 2. GAWAD GABAY KARAPATAN COMMITTEE

Chairperson: Focal Commissioner for Human Rights Policy

Vice-Chairperson: The Director, Human Rights Linkages Office

Vice-Chairperson: The Director, Human Rights Policy Centers Office

Members:

Chief, Legal, Legislative, and Government Division

Chief, International Obligations Monitoring Division

Chief, Campaigns and Advocacy Division

Chief, Child Rights Center

Chief, Center for Gender Equality and Women's Human Rights

Chief, Economic, Social and Cultural Rights Center

Chief, Crisis, Conflict and Humanitarian Protection

### 3. GAWAD SULONG KARAPATAN COMMITTEE

Chairperson: Focal Commissioner for Human Rights Promotion

Vice-Chairperson: The Director, Human Rights Promotion Office

Members:

Chief, Education and Training Division

Chief, Research Division

Chief, Strategic Communications Division

### 4. GAWAD TANGGOL KARAPATAN COMMITTEE

Chairperson: Focal Commissioner for Human Rights Protection

Vice-Chairperson: The Director, Protection Office

Members:

Chief, Investigation Division

Chief, Legal Division

Chief, Security, Protection and Assistance Division

Chief, Forensic Division



# 2024 GAWAD KARAPATANG PANTAO

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## H. Grounds for Disqualification

- a. Non-compliance with the submission of complete documentary requirements shall render the nominee ineligible for the Gawad Karapatang Pantao (deadline, size and number of folders, accuracy and completeness of information required in the nomination form, maximum number of pages for the accomplishment write-up, clearances and other required documents). Nominations with incomplete documents shall no longer be processed.
- b. Any misrepresentation made in any of the documents submitted shall be a ground for disqualification and for disciplinary action against the certifying nominee/authority pursuant to applicable laws and rules.
- c. Nominees requesting member/s of the Gawad Karapatang Pantao Committees on Awards and/or Member/s of its Secretariat, directly or thru intermediaries, special favor or consideration.

## I. Award Presentation

Awards will be presented in Bulwagang Ka Pepe Diokno (or as may be identified by CHR) annually during the culmination of the Human Rights Week every **10th of December**. Announcement shall be livestreamed in the official social media page of CHR and HRI. The winner for each category will receive a Plaque and Cash Prize amounting to P25,000.00 (subject to tax).

## J. Withdrawal of Awards

The **GAWAD KARAPATANG PANTAO** is not only a recognition for past accomplishments on furthering the cause of human rights. Recipients are expected to be a continuing symbol of hope, courage and undying defense of human rights of all.

Whenever applicable, they are expected to use their political and moral authority to safeguard human rights, justice and equality everywhere. When this is no longer the case, the Commission can no longer justify their continued status as recipients of the Gawad Karapatang Pantao. Thus, this Award can be withdrawn from the recipients subject to the discretion of the Commission.

## Activity Schedule

Phases	Activity
September 21- October 25	Search for the 2024 Gawad Karapatang Pantao <b>NOMINATION PERIOD</b>
November 4-8	Regional Screening and Evaluation <b>SELECTION OF REGIONAL NOMINEES</b>
November 29- December 3	National deliberation, background investigation/validation of accomplishments and selection of winners
December 10	Awarding Rites for the 2024 Gawad Karapatang Pantao





Instruction in Filling up the Form

A. The write-up must highlight outstanding accomplishments or exemplary norms of conduct manifested within the last three years. Presentation of accomplishments or norms manifested should be in order of significance, complete with descriptions, justifications and should adhere to the following pointers:

- Use specific terms. Define/clarify terms such as "assisted", "contributed", "facilitated" or "facilitated";
- State outstanding accomplishments of exemplary norms displayed and impact in brief, factual and in bullet form;
- Present impact of accomplishments by indicating problems addressed, savings generated, people/office benefited and/or transactions facilitated; and
- The nomination write-up of heads of offices, agencies and local government units should present individual accomplishments or behavioral norms, not the accomplishments of the entire agency or local government unit.

B. The following information must be adequately provided:

1. For Agency Nomination:

Briefer of the agency, mission, vision goals and mandate.

2. For outstanding work accomplishment, state whether or not the accomplishments presented are part of the regular duties of the nominee or if these are his/her own initiative. If part of nominee's regular duties or mandate, cite justifications on why the accomplishments are considered exceptional or extraordinary. The impact of the contribution must be substantially elaborated, in particular, the nationwide impact of the exceptional/extraordinary contribution to respecting, protecting and fulfilling human rights

C. Limitation on Nomination

1. The nomination write-up should only be for a maximum of 10 pages (A4 size bond paper, Arial #12 font) to include the summary of accomplishments, impact and other information.
2. While there are four award categories under the Gawad Karapatang Pantao, an employee or official or agency should be nominated to only one award category.

Nomination Write-up:  
(Maximum of 10 pages, A4 size bond paper, Arial #12 font, including executive summary)

**Name of Nominee:** Central/Regional Bureau:

National Government Agency/  
Constitutional Commission:

Or

Local Government Unit:

Division/Unit:

**Position:**

**Length of Service in the Position:**

**I. Executive Summary**

Click here to enter text.

**II. Significant Accomplishment/s on Human Rights within the Last Three Years** (Description of the Project/Work Accomplished, Strategies/Activities Done and Problems Encountered.)

Click here to enter text.

**III. Impact of Accomplishment/s on Human Rights** (Indicate problems addressed, people/office benefited and transactions facilitated. Indicate whether or not the accomplishments are part of the nominee's regular functions/mandated or the product of his/her/their own initiative. If part of nominee's regular duties or mandated, justify why the accomplishments are considered exemplary or extraordinary. Does the contribution has an impact to the work of other government agencies that affect human rights? If yes, please state. Does the impact have an extraordinary contribution to national public interest? If yes, please state.)

Click here to enter text.

**IV. Other Information** (Major Awards/Citations Received/Membership in the Organization)

Click here to enter text.

**CERTIFICATION**

We attest to all facts contained herein and authorize the use of these information for publication. We understand that the Gawad Karapatang Pantao Committee will validate the accuracy of the information contained in this form and grant our consent to the conduct of a background investigation. Any misrepresentation made by the signatories shall be a ground for disciplinary action pursuant to applicable laws and rules.

**Printed Name and Signature:**

	<b>Nominee Team Leader</b>
	<b>Nominator</b>

**INFORMATION ON TEAM/GROUP MEMBERS**

Name of Team Members	Position/Status of Appt./Agency	Contribution/s of each member (Including those of disqualified members)	Reason for disqualification of the Team Members, if any.

**CERTIFICATION**

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<b>Nominee Team Leader</b>	<b>Nominator</b>

GKP Form 2

# SEARCH FOR OUTSTANDING HUMAN RIGHTS ADVOCATES IN THE GOVERNMENT

(Gawad Karapatang Pantao)

[ ] Agency/Group [ ] Individual Nomination

PASTE

1 ½" x 2"

(passport size)

Photo here

Gawad Tanggol Karapatan  Gawad Sulong Karapatan  Gawad Bantay Karapatan  Gawad Gabay Karapatan

## NOMINEE

Name of Agency:

Name of Nominee (for individual nomination):

Position (if applicable):

Telephone/Cellphone Nos:

Email address:

Agency/Region:

Agency Address:

Telephone/Cellphone Nos:

## OFFICE / REGIONAL HEAD

Name:

Position:

Telephone / Cellphone Nos.:

Email address:

## SECRETARY OF DEPARTMENT / HEAD OF OFFICE/AGENCY

Name:

Position:

Agency Address:

Telephone/Cellphone Nos.:

Email address:

## NOMINATOR

Name:

Position:

Agency:

Telephone/Cellphone Nos.:

Agency Address:

Email add:



DepEd Bataan <bataan@deped.gov.ph>

### Search for 2024 Gawad Karapatang Pantao

1 message

Region 3 Promotion and Advocacy Division <regofc3.promotion@chr.gov.ph>  
Bcc: bataan@deped.gov.ph

Mon, Oct 7, 2024 at 4:21 PM

**Magandang araw, Kakampi!**

The **Gawad Karapatang Pantao Award** is the highest recognition given by the Commission on Human Rights for government agencies or government employees/public servants who championed human rights activities in their respective organization or community.

The **Gawad Karapatang Pantao** aims to accomplish the following objectives:

1. Recognize outstanding human rights initiatives of government agencies or government employees/public servants;
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The **GAWAD KARAPATANG PANTAO AWARD** is divided into four (4) categories:

- a. **Human Rights Violations Prevention : Gawad Bantay Karapatan**
- b. **Human Rights Policy Contributions : Gawad Gabay Karapatan**
- c. **Human Rights Promotion : Gawad Sulong Karapatan**
- d. **Human Rights Protection : Gawad Tanggol Karapatan**

In this connection, may we invite you to participate in this endeavor by **submitting your nominations**. You may refer to the attached files below.

Should you have any concerns you may reach us through this e-mail or 0955-287-2254.

Thank you very much!

Best regards,

Abygail D.C. Paras

Information Officer II

**Promotion and Advocacy Division**

Hotline: (045) 404-6631  
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0919 064 3391 (Admin) / 0919 064 3392 (Legal)  
0955 287 2254 (Promotion)  
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Brgy. Maimpis, San Fernando, Pampanga  
www.chr.gov.ph

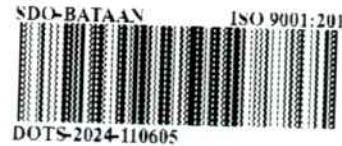
**2 attachments**

**Nomination Form.docx**  
83K

**2024 GAWAD KARAPATANG PANTAO GUIDELINE.pdf**  
20408K



BY:



GKP Form 2

# SEARCH FOR OUTSTANDING HUMAN RIGHTS ADVOCATES IN THE GOVERNMENT

(Gawad Karapatang Pantao)

[ ] Agency/Group [ ] Individual Nomination

PASTE  
1 ½" x 2"  
(passport size)  
Photo here

Gawad Tanggol Karapatan  Gawad Sulong Karapatan  Gawad Bantay Karapatan  Gawad Gabay Karapatan

## NOMINEE

Name of Agency:

Name of Nominee (for individual nomination):

Position (if applicable):

Telephone/Cellphone Nos:

Email address:

Agency/Region:

Agency Address:

Telephone/Cellphone Nos:

## OFFICE / REGIONAL HEAD

Name:

Position:

Telephone / Cellphone Nos.:

Email address:

## SECRETARY OF DEPARTMENT / HEAD OF OFFICE/AGENCY

Name:

Position:

Agency Address:

Telephone/Cellphone Nos.:

Email address:

## NOMINATOR

Name:

Position:

Agency:

Telephone/Cellphone Nos.:

Agency Address:

Email add:

*Nomination Write-up:  
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Central/Regional Bureau:

**Position:**

Or

Local Government Unit:

Division/Unit:

**Length of Service in the Position:**

<p><b>I. Executive Summary</b> Click here to enter text.</p>
<p><b>II. Significant Accomplishment/s on Human Rights within the Last Three Years</b> (Description of the Project/Work Accomplished, Strategies/Activities Done and Problems Encountered.) Click here to enter text.</p>
<p><b>III. Impact of Accomplishment/s on Human Rights</b> (Indicate problems addressed, people/office benefited and transactions facilitated. Indicate whether or not the accomplishments are part of the nominee's regular functions/mandated or the product of his/her/their own initiative. If part of nominee's regular duties or mandated, justify why the accomplishments are considered exemplary or extraordinary. Does the contribution has an impact to the work of other government agencies that affect human rights? If yes, please state. Does the impact have an extraordinary contribution to national public interest? If yes, please state.) Click here to enter text.</p>
<p><b>IV. Other Information</b> (Major Awards/Citations Received/Membership in the Organization) Click here to enter text.</p>

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**Printed Name and Signature:**

	<b>Nominator</b>
	<b>Nominee Team Leader</b>

**INFORMATION ON TEAM/GROUP MEMBERS**

<b>Name of Team Members</b>	<b>Position/Status of Appt./Agency</b>	<b>Contribution/s of each member (Including those of disqualified members)</b>	<b>Reason for disqualification of the Team Members, if any.</b>
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

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<b>Nominee Team Leader</b>	<b>Nominator</b>



#### Instruction in Filling up the Form

- A. The write-up must highlight outstanding accomplishments or exemplary norms of conduct manifested within the last three years. Presentation of accomplishments or norms manifested should be in order of significance, complete with descriptions, justifications and should adhere to the following pointers:
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**HON. ARTHUR LAPA-AN  
ALLAD-IW**  
Gawad Gabay Karapatan 2023

## Human Rights Violations Prevention

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Nagilingkod maging sino ka man

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- |                                       |   |                         |
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| d. Human Rights Protection            | : | Gawad Tanggol Karapatan |

## GUIDELINES:

### A. Scope of the Awards

The Gawad Karapatang Pantao shall cover all programs and initiatives of government agencies or government employees/public servants that aim to further the cause of human rights for the past 3 years from the time of the posting of nomination. It shall cover all elective officials and appointive officials and employees holding permanent, temporary, coterminous, contractual, and casual status of employment in the government.

### B. Categories of the Awards

a. **Gawad Bantay Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has contributed to the prevention and treatment of human rights violations (e.g. jail visitation, medical and psychosocial treatment, among others).

b. **Gawad Gabay Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has exceptionally contributed to the furtherance of human rights policies (e.g. research, situation monitoring reports, among others);

c. **Gawad Sulong Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has exceptionally contributed to the promotion of human rights (e.g. awareness-raising, education and training, among others); and

d. **Gawad Tanggol Karapatan** is conferred to an individual or group of individuals working within a government agency whose program has exceptionally contributed to the protection of human rights (e.g. investigation, prosecution, provision of legal assistance, among others).

**Note:** Agency and individual nominations shall be adjudged jointly per category.



## C. Qualification Requirements

Nominees must meet the following qualifications:

1. Have rendered at least **three (3) years of continuous government service** as of deadline of nominations' submission. Significant accomplishment on human rights for which the nominee is being recognized for should also be made within the **last three (3) years** immediately prior to the nomination, and have been consistently and continuously carried out by the nominee during said period;
2. Have not been found guilty of any administrative or criminal offense involving moral turpitude at the time of nomination; and
3. Nominated government offices/agencies and individuals must present proof of projects initiated/engagement and impact/evaluation of projects initiated (subject to validation).

## D. Criteria for Evaluation

- 25% Noteworthiness of Outstanding Initiative**  
The degree of uniqueness and originality of outstanding initiative or action;
- 25% Impact of Initiative**  
The extent to which the initiative is being cited, used and its result (e.g. the number of persons who benefited, the shift in public discourse it has caused, among others).
- 25% Reliability and Effectiveness**  
The extent to which the initiative has effectively and efficiently addressed a pressing human rights issue; and
- 25% Consistency of Performance**  
The degree of consistency manifested by consistent outstanding performance based on historical data/work record or public reports.

## E. Required Nomination Documents

Each nomination folder must contain the following:

- a. **Nomination Form** – it details the nominee information and description of his/her/their initiative. This form can be downloaded from the CHR website or any of its social media platforms (please see Annex A on Nomination Form);
- b. **Nominee's valid clearances Certification of No-Pending Administrative Case (for individuals)**
- c. **Support materials** – documents or 3–5-minute audio-visual materials that depict initiatives of the nominee's initiative or Portfolio documenting the project initiated and impact to target audience.

The nomination form and documentary requirements should be placed in legal size expanding folders. Hard-bound and creative covers are discouraged. *Copies of annual reports, recommendations from institutions/personalities and certificates of training, seminars and recognition **should not** be included in the nomination folder.*

All nomination folders and documents submitted shall be considered as records of the Commission, thus, shall no longer be returned to the nominee/s.

Nominees must send their documents to the CHR regional office where the concerned office/individual is stationed/deployed. Electronic copies of these forms and documentary requirements may also be submitted thru email of the said regional office provided that original copies of the said form be made ready when requested.



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## F. Procedure for Nomination

Any individual or organization with extensive knowledge of the outstanding work performance and/or exemplary ethical behavior of the official or employee or group/team may nominate an individual or group of individuals for a specific category in the Gawad Karapatang Pantao. The CHR Regional Office shall notify the nominees on the nomination and confirm if they will either accept or decline the same. Those who will accept the nomination are required to submit the required documents as stated in the previous section.

## G. Procedure for Screening and Evaluation

### a. Regional Level Screening

The CHR Regional Offices shall be responsible for validating the documents submitted by the nominees. A three (3) to five (5) members validating team shall be constituted shall form the Regional Secretariat to be headed by the Regional Director as Chairperson. Aside from PAD, the composition is to be determined by the Regional Director.

The Regional Secretariat composed of Regional Promotion Officers shall screen all nominations with complete documentary requirements and determine the correctness of the category vis-à-vis the accomplishment/s presented. It shall shortlist qualified nominees based on criteria for evaluation and the required nomination documents of the Guidelines and submit the folders to the Regional Gawad Karapatang Pantao Committees for deliberation. Only those endorsed by the Regional Secretariat shall proceed to the national level screening. The official Regional Nominees endorsed by the Regional Office shall be considered as Regional Winners and shall receive a certificate of recognition to be given by the CHR Regional Office during the Human Rights Week Celebration.

### b. National Level Screening

There shall be a National Level Screening Committee for each category. The Regional Winners, now herein referred to as National Nominees, will be evaluated by the Committee for the conferment of awards. Their decision is final and is not subject to contestability.

## National Level Screening Process

1. The National Secretariat, composed of the Human Rights Promotion Office, shall consolidate all documents of the National Nominees for table review of the Committee at least five (5) days before the deliberation.
2. The National Secretariat shall coordinate with the Committees for the date and time of the National Nominees' online interview and deliberation;
3. The National Secretariat shall inform the National Nominees the date and time for the online interview;
4. During the interview, the members of the National Secretariat shall be assigned among the four (4) categories. The assigned National Secretariat for a specific category shall introduce the list of the National Nominees and the composition of the Committee. Thereafter, s/he shall turn over the floor to the Committee Chairperson to preside.

The Committee Chairperson of each category shall facilitate the interview with the National Nominees. The interview process shall include accomplishments, related to on human rights. They are given five (5) to ten (10) minutes to present. The Committee has the discretion to ask follow-up questions to ensure the validity and the impact of their presented human rights project/work.

The National Nominee is given a fifteen (15) minute grace period before she/him is considered late. If this occurs, the Committee shall have the discretion to either forfeit or still proceed with the interview. Failure to attend the date and time set means forfeiture of his/her nomination.



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- The Committee shall be provided with a scoresheet using the criteria stipulated in the guideline. The assigned National Secretariat shall assist in the tabulation of scores. The result of the tabulation shall be endorsed to the Committee for final review and validation. In case of the same score, the Committee shall redeliberate and break the tie.
- The Committee shall have the discretion to provide a special citation provided that all members are in agreement.
- The National Nominee with the highest score shall be the recipient of the 2024 Gawad Karapatang Pantao. The announcement of result shall be done at least ten (10) days before the awarding that is on December 10, 2024.

## COMPOSITION OF THE EVALUATION COMMITTEE/JUDGES

### 1. GAWAD BANTAY KARAPATAN COMMITTEE

Chairperson: Focal Commissioner on Human Rights Prevention

Vice-Chairperson: The Director, Prevention Office

Members:

Chief, Visitorial Division

Chief, Torture Prevention Division

### 2. GAWAD GABAY KARAPATAN COMMITTEE

Chairperson: Focal Commissioner for Human Rights Policy

Vice-Chairperson: The Director, Human Rights Linkages Office

Vice-Chairperson: The Director, Human Rights Policy Centers Office

Members:

Chief, Legal, Legislative, and Government Division

Chief, International Obligations Monitoring Division

Chief, Campaigns and Advocacy Division

Chief, Child Rights Center

Chief, Center for Gender Equality and Women's Human Rights

Chief, Economic, Social and Cultural Rights Center

Chief, Crisis, Conflict and Humanitarian Protection

### 3. GAWAD SULONG KARAPATAN COMMITTEE

Chairperson: Focal Commissioner for Human Rights Promotion

Vice-Chairperson: The Director, Human Rights Promotion Office

Members:

Chief, Education and Training Division

Chief, Research Division

Chief, Strategic Communications Division

### 4. GAWAD TANGGOL KARAPATAN COMMITTEE

Chairperson: Focal Commissioner for Human Rights Protection

Vice-Chairperson: The Director, Protection Office

Members:

Chief, Investigation Division

Chief, Legal Division

Chief, Security, Protection and Assistance Division

Chief, Forensic Division



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## H. Grounds for Disqualification

- a. Non-compliance with the submission of complete documentary requirements shall render the nominee ineligible for the Gawad Karapatang Pantao (deadline, size and number of folders, accuracy and completeness of information required in the nomination form, maximum number of pages for the accomplishment write-up, clearances and other required documents). Nominations with incomplete documents shall no longer be processed.
- b. Any misrepresentation made in any of the documents submitted shall be a ground for disqualification and for disciplinary action against the certifying nominee/authority pursuant to applicable laws and rules.
- c. Nominees requesting member/s of the Gawad Karapatang Pantao Committees on Awards and/or Member/s of its Secretariat, directly or thru intermediaries, special favor or consideration.

## I. Award Presentation

Awards will be presented in Bulwagang Ka Pepe Diokno (or as may be identified by CHR) annually during the culmination of the Human Rights Week every **10th of December**. Announcement shall be livestreamed in the official social media page of CHR and HRI. The winner for each category will receive a Plaque and Cash Prize amounting to P25,000.00 (subject to tax).

## J. Withdrawal of Awards

The **GAWAD KARAPATANG PANTAO** is not only a recognition for past accomplishments on furthering the cause of human rights. Recipients are expected to be a continuing symbol of hope, courage and undying defense of human rights of all.

Whenever applicable, they are expected to use their political and moral authority to safeguard human rights, justice and equality everywhere. When this is no longer the case, the Commission can no longer justify their continued status as recipients of the Gawad Karapatang Pantao. Thus, this Award can be withdrawn from the recipients subject to the discretion of the Commission.

## Activity Schedule

Phases	Activity
September 21- October 25	Search for the 2024 Gawad Karapatang Pantao <b>NOMINATION PERIOD</b>
November 4-8	Regional Screening and Evaluation <b>SELECTION OF REGIONAL NOMINEES</b>
November 29- December 3	National deliberation, background investigation/validation of accomplishments and selection of winners
December 10	Awarding Rites for the 2024 Gawad Karapatang Pantao

