



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

August 15, 2024

**DIVISION ADVISORY**  
**NO. 235 , s. 2024**

**To:** Assistant Schools Division Superintendent  
Public Schools District Supervisors  
Public Elementary and Secondary Schools Principal  
All Others Concerned

This Office informs all concerned that there will be a meeting of Administrative Officer II and Administrative Assistant II (Secondary School) in charge of personnel action on **August 20, 2024 at 1:30 PM** at SDO-Bataan Bulwagan ng mga Bayani at Banal, Kabukiran, Calaylayan, Abucay, Bataan.

The following agenda shall be discussed:

1. Guidelines for the Implementation of the First Tranche
2. Automated Notice of Salary Adjustment (NOSA)
3. Automated Notice of Step Increment (NOSI)
4. Automated Service Record
5. Accomplishment of Form C and Form F (GSIS)
6. Other Matters

This Letter serves as the Travel Authority of Participants. (Please see the enclosure for the list of participants).

Please guided accordingly.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent



Kabukiran, Calaylayan, Abucay 2114 Bataan

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*"We Mould Heroes"*



CSC PRIME HRM REDTAG AWARD  
CSC Resolution No. 202202

COMMITMENT TO  
QUALITY MANAGEMENT SYSTEM  
2022

### Abucay District

1.	Abucay North ES	-	Sophia Ellis M. Ramirez	-	AO II
2.	Bangkal ES	-	Jessamine Victoria M. de Jesus	-	AO II
	Bangkal Resettlement	-	Jessamine Victoria M. de Jesus		
3.	Capitangan ES	-	Rhoda Beth P. Dumalag	-	AO II
	Hacienda ES	-	Rhoda Beth P. Dumalag		
4.	Jose Abejar MES	-	Mary Ann M. Ladera	-	AO II
5.	Kabukiran ES	-	Shyrene de Guzman	-	AO II
6.	Mabatang ES	-	Catherine V. Alarcon	-	AO II
	P. Rubiano ES	-	Catherine V. Alarcon		
7.	Salian ES	-	Marfin Lojie R. de Jesus	-	AO II
	Wawa ES	-	Marfin Lojie R. de Jesus		
8.	T. Pinpin MES	-	Marifer T. Visda	-	AO II
9.	B. Camacho NHS (SHS)	-	Maria Yvette F. Tria	-	AO II
10.	Mabatang HS	-	Cherrylyn Silva	-	ADAS II
11.	B. Camacho NHS (JHS)	-	Jaycee Salandanan	-	ADA VI

### Bagac District

1.	Bagac ES	-	Darlene Grace C. Galicia	-	AO II
2.	Banawang ES	-	Lory Jane S. Gonzales	-	AO II
	Overland ES	-	Lory Jane S. Gonzales		
3.	Binuangan ES	-	Angelica Velasco	-	AO II
	Quinawan ES	-	Angelica Velasco		
4.	Binukawan ES	-	Jim Nor Cunanan	-	AO II
	Pinagsumilan ES	-	Jim Nor Cunanan		
5.	Parang ES	-	Maria Cariza R. Pizarro	-	AO II
6.	Paysawan ES	-	Catherine Alcantara	-	AO II
	Saysain ES	-	Catherine Alcantara		
7.	E. C. Bernabe NHS (SHS)-	-	Melizza Lepata	-	ADAS II
	E. C. Bernabe NHS(JHS)	-	Angel Canete		
8.	Bagac NHS-Parang	-	Christopher Jesse Alarcon	-	ADAS II
9.	Saysain HS	-	Jean Gonzales	-	ADAI
10.	Bataan High School for the Arts	-	Hainee C. Minas	-	AO II

### Dinalupihan East District

1.	Bayan-Bayanan ES	-	Edwin M. Ocampo	-	AO II
	Pentor ES	-	Edwin M. Ocampo		
2.	Dalao ES	-	Rea M. Chavez	-	AO II
	Pita ES	-	Rea M. Chavez		
3.	Daang Bago ES	-	Joseph Aaron C. Macalainao	-	AO II
	Sto Nino ES	-	Joseph Aaron C. Macalainao		
4.	Dinalupihan ES	-	Edlyn P. Castro	-	AO II
5.	Layac IS	-	Leilani L. Cabigting	-	AO II

6. New San Jose ES	-	Joana R. Soriano	-	AO II
7. Old San Jose ES	-	Jerlyn P. Paguio	-	AO II
8. Pagalanggang ES	-	Maricel P. Baltbat	-	AO II
9. Sapang Balas ES	-	Maria Teresa L. Rioperio	-	AO II
10. Tucop IS	-	Maria Cristina D. Bucud	-	AO II
11. Pagalanggang NHS	-	Ruby Magcalas	-	ADAS III

#### Dinalupihan West District

1. Bangal ES	-	Darrelle T. Pangilinan	-	AO II
2. Colo ES	-	Kelvin John B. Ocampo	-	AO II
3. Jose C. Payumo Jr. ES	-	Ciara Kathrina D. Felicitas	-	AO II
4. Luakan ES	-	Micha Ella M. Macaspac	-	AO II
Kataasan ES	-	Micha Ella M. Macaspac	-	
5. Magsaysay ES	-	Donna D. Ocampo	-	AO II
Tubo-tubo IS	-		-	
6. Naparing ES	-	Jana Marie C. Diego	-	AO II
Happy Valley ES	-	Jana Marie C. Diego	-	
7. Pinulot ES	-	Cynthia L. Agbo	-	AO II
8. Roosevelt ES	-	Rhodora M. Cortez	-	AO II
9. Saguing ES	-	Emelinda M. Basi	-	AO II
Maligaya ES	-	Emelinda M. Basi	-	
10. San Benito ES	-	Melvin L. Singian	-	AO II
Pag-Asa ES	-	Melvin L. Singian	-	
11. San Pablo ES	-	Joyce S. Tala	-	AO II
Payangan IS	-	Joyce S. Tala	-	
12. San Ramon ES	-	Mary Jane M. Santos	-	AO II
13. Luakan NHS- SHS	-	Helen S. Padilla	-	AO II
Luakan NHS-JHS	-	Helen S. Padilla	-	
14. Jose Payumo MHS-SHS	-	Carl Kessia P. Sibulo	-	AO II
15. Roosevelt NHS SHS/JHS	-	Angelo Mayo	-	ADAS II
16. Luakan Annex SHS/JHS	-	Camille Jean Izon	-	LSB Clerk
17. Magsaysay NHS SHS/JHS	-	Melody Sanchez	-	LSB Clerk
18. Luakan NHS JHS	-	Laila M. Carlos	-	ADAS II
19. JC Payumo NHS JSH MAIN	-	Ogievoy Layug	-	ADAS II
20. JC Payumo JHS	-	Pamela C. Almondia	-	ADAS II

#### Hermosa District

1. Almacen ES	-	Dennis P. Guinto	-	AO II
Mabuco ES	-	Dennis P. Guinto	-	
2. Balsik ES	-	Joseph V. Sibug	-	AO II
Saba ES	-	Joseph V. Sib	-	
3. Casupanan ES	-	Eunice M. Rivera	-	AO II
4. Culis ES	-	Randy Philip R. de Leon	-	AO II

	Mabiga ES	-	Randy Philip R. de Leon	
5.	Hermosa ES	-	Ardeth C. Belleza	AO II
6.	Mandama ES	-	Frances Dale N. Mendoza	AO II
	Mambog ES/Pulo IS	-	Frances Dale N. Mendoza	
7.	Pandatung ES	-	Marc Gail Marcelino	AO II
8.	Parapal ES	-	Jenevei Acar	
	Pastolan ES			
9.	St. Ma. Virginia P. Leonzon MES		Conery Beltran	AO II
	Sumalo IS	-	Conery Beltran	
10.	Tipo ES	-	Leslie L. Encarnacion	AO II
11.	Maite IS/Bacong/Bamban-		Zhairmaine Ternida	AOII
12.	Hermosa NHS-SHS	-	Herminihilda L. Macalinao-	AO II
13.	Balsik SHS/JHS	-	Judy Baluyot	
		-	Teresa E. Salala	ADAS II
14.	Hermosa NHS -Annex	-	Diana Duran	PSB Clerk

#### Limay District

1.	Alangan ES	-	Rowena P. Equipaje	School Clerk
2.	Arsenal ES	-	Kristine Joy M. de Leon	AO II
	Carbon ES	-	Janice Francis D. Arce	AOII
3.	Bliss ES	-	Clariza J. Calimbas	AO II
4.	Duale ES	-	Mary Angelli Concepcion Santiago-	AO II
5.	Gabaldon ES	-	Judy Anne Tuyor	PDO I
	Peas ES	-	Fatima De Belen	School Clerk
6.	Kinarangan IS	-	Ivy Joy Imperial	AO II
7.	Kitang ES	-	Francelle C. Tabije	AO II
8.	Lamao ES	-	Zephyln Mallari	AO II
9.	Limay ES	-	Aleah Louis Diwa	AO II
10.	Luz ES	-	Lizandro E. Lopez	AO II
11.	St Francis ES (Bacong)	-	Levelyn T. Cruz	AO II
12.	St Francis ES	-	Archie R. Bagtas	AO II
13.	Limay NHS- JHS	-	Claudette L. Cabal	AO IV
14.	Limay NHS- SHS	-	Rhoda Parcon	AO II
15.	Lamao NHS-SHS	-	Maria Vanessa B. Oconer	AO II
16.	St. Francis SHS/JHS	-	Racquel Opiana	LSB CLERK
17.	Lamao NHS-JHS	-	Daisy S. Gomez	ADA VI

#### Mariveles District

1.	Alasasin Es	-	Roselene M. Silva	AO II
2.	Alion ES	-	Jerry V. Destrura	AO II
3.	AGLES	-	Donna N. Salcedo	AO II
4.	Balon ES	-	Claire E. Biare	AO II
5.	Baseco ES	-	Flor Clyne Mendoza	AO II

6.	Batangas 2 ES	-	Sherlyn N. Bautista	-	AO II
7.	Bayview ES	-	Charmaine Loise T. Dizon		AO II
8.	BEPZ ES	-	Lenneine O. Manayan	-	AO II
9.	Biaan Aeta IS	-	Marivie S. Peralta	-	AO II
10.	Cabcaben ES	-	Arjhon M. Reyes	-	AO II
11.	Ipag ES	-	Brexter C. Caballas	-	AO II
12.	Ipag NHS	-	Jafferson Luyo	-	AO II
13.	Lucanin ES	-	Joben Conrad Saplala	-	AO II
14.	Marina Bay ES	-	Liezel Denolgo	-	AO II
15.	MNHS- Camaya	-	Lorena R. Lacia	-	AO II
16.	MNHS- Malaya	-	Charito S. Miguel	-	AO II
17.	Mt. View ES	-	Jomar R. dela Cruz	-	AO II
18.	Renato L. Cayetano MES		Jeverlyn H. Villaluz	-	AO II
19.	Sisiman ES	-	Lorielyn A. Manuel	-	AO II
20.	Sto Nino Biaan ES	-	Oline Mandocdoc	-	AO II
21.	Townsite ES	-	Mary Grace P. Villanueva		AO II
22.	MNHS-Sitio Mabuhay	-	Elvira A. Cruz	-	AO II
23.	MNHS-Can Annex Bat II		Divina Karla Omania	-	ADAS II
24.	MNHS-Cabcaben	-	Angelica B. Ducot	-	PSB
25.	SISIMAN NHS	-	Aubrey Cayaban		
26.	BASECO NHS	-	Elizabeth Lupton		
27.	MNHS-Poblacion	-	Rialyn A. Abrique	-	LSB CLERK
28.	MNHS-ALLION SHS/JSH	-	Sheryl A. Vergara		
			Rona A. Pasahol		
29.	MNHS-ALASASIN JHS	-	Rogelicia E. Sallao	-	ADAS III
30.	MNHS-BATANGAS II	-			

#### **Morong District**

1.	Binaritan ES	-	Ma. Cristina B. Gueco	-	AO II
	Kanawan IS	-	Ma. Cristina B. Gueco		
2.	Facundo MES	-	Febbie Yloisa B. Santos	-	AO II
	Nagbalayong ES	-	Febbie Yloisa B. Santos		
3.	Mabayo ES	-	Ezekiel T. Rubic	-	AO II
	MNHS-Mabayo	-	Ezekiel T. Rubic		
4.	Minanga ES	-	Clarisse E, Minor	-	AO II
	Panibatuhan ES	-	Clarisse E. Minor		
5.	Morong ES	-	Ma. Debbie S. Limongco-		AO II
6.	Sampaloc IS	-	Jema Carmela R. Gaor	-	AO II
7.	Morong NHS/JSH	-	Lourdes V. Reyes	-	AO IV
8.	Morong NHS-SHS	-	Nieva D. Adelino	-	AO II
9.	Nagbalayong SHS	-	Janeth Gerladez		

#### **Orani District**

1. Alikabok ES	-	Esther Perreras	-	AO II
Pag asa ES	-	Esther Perreras		
2. Dona IS	-	Christian Forbes	-	AO II
3. Kaparangan ES	-	Dianne Nicole Bautista	-	AO II
4. Orani North ES	-	Mirasol Maniquez	-	AO II
5. Oarni South ES	-	Christine Lorenzo	-	AO II
6. Pantalan Bago ES	-	Bessie Aroban	-	AO II
7. Pantan Luma ES	-	Angie Marie Gavino	-	AO II
8. Paraiso ES	-	Arlene Antionio	-	AO II
9. Pulo IS/Kabalutan ES	-	Donna Mabel Yumang	-	AO II
10. Sibul ES	-	Mina Rose Quiambao	-	AO II
11. Tapulao ES	-	Angelica Ferrera	-	AO II
12. ONHS-SHS	-	Arlene Tamoro	-	AO II
13. ONHS-Pagasa	-	Allan Kaye Legaspi	-	AO II
14. ONHS-Parang-Parang	-	Chenee Tasic	-	AO II
15. LEGUA IS	-	Lester James Mojica	-	ADAS II
16. Orani NHS MAIN/JHS	-	Aison Canilang	-	ADAS II

#### Orion District

1. Arellano ES	-	Myra Isidro	-	AO II
2. Bantan Es	-	Ma. Theresa A. Morong	-	AO II
Udyong HS	-	Ma. Theresa A. Morong		
3. Bilolo Es	-	Celestina A. Lopez	-	AO II
4. Calungusan ES	-	John Carlos D. Ramos	-	AO II
Camachile Es	-	John Carlos D. Ramos		
5. Capunitan ES	-	Christian Michael Samonte		AO II
6. Daan Pare Es	-	Pauline Joy B. Simeon	-	AO II
7. Eva Aeta ES	-	John Alfred Solomon	-	AO II
8. General Lim ES	-	Maria May Garcia	-	AO II
9. Pablo Roman ES	-	Arlyn V. Espiritu	-	AO II
10. Putting Buhangin ES	-	Ivy Ethel D. Cunanan	-	AO II
11. Sabatan ES	-	Alicia A. Marquez	-	AO II
12. Sta Elena Es	-	Dominique J. Viray	-	AO II
13. Sto Domingo ES	-	Andrew King J. Pizarro	-	AO II
14. BSF	-	Sphero Castillo	-	AO IV
15. BSF-SHS	-	Angelita V. Quezon	-	AO II
16. JEAGMHS-SHS	-	Jura Katrina Manla	-	AO II
17. JEAG MHS-JHS	-	Alexander H. Isidro	-	ADAS II

#### Samal District

1. Samal North ES	-	Avegail Nanasca	-	AO II
2. Gugo Es	-	Lady Mae Esconde	-	AO II
Palili IS	-	Lady mae Esconde		
3. Lalawigan ES	-	Marry Conn M. Gacutan-		AO II

4. Samal South ES	-	Zaira Mae M. Villegas	-	AO II
5. Calaguiman ES	-	Lorena Q. Du	-	AO II
6. Adamson ES	-	Ma. Cecilia B. Bernabe	-	AO II
Samal NHS-Annex	-	Ma. Cecilia B. Bernabe		
7. F. C del Rosario IS	-	Marissa C. Cruz	-	AO II
Asuncion Consunji ES	-	Marissa C. Cruz		
8. Sapa ES	-	Marielle C. Victoria	-	AO II
9. Samal NHS-SHS	-	Rosalia M. Buensuceso	-	AO II
10. Samal NHS Main JHS	-	Rosalia M. Buensuceso	-	AO II

#### Pilar District

1. Alauli ES	-	Michelle T. Serran	-	AO II
2. Bagumbayan ES	-	Maria Regina C. Salamanca		AO II
3. Balut ES	-	Gelli D. Estrella	-	AO II
4. Diwa ES	-	Perses Veadini D. Sabino-		AO II
Dr. Victoria MHS	-	Alijah Louise Dalde	-	PSB Clerk
5. J. S. Herrera Sr. MES	-	Rozan A. Quisay	-	AO II
6. Liyang ES	-	Argel Angelo D. Ignacio	-	AO II
Pantigan ES	-	Argel Angelo D. Ignacio		
7. Nagwaling ES	-	Emmalyn G. Gimpes	-	AO II
8. Panilao ES	-	Amorsolo P. Reyes	-	AO II
9. Pilar ES	-	Ma. Concepcion C. Ronquillo		AO II
10. Sta. Rosa ES	-	Sheryl P. Alonzo	-	AO II
11. Wakas ES	-	Pauliner T. Salaveria	-	AO II
12. Pablo Roman NHS-SHS/JHS		Jessica G. Dimabuyo	-	AO II