

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPHILGEPS) will be able to purchase CSE from the PS-DBM. Note that the Items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHILGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHILGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHILGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart) , or email [apcse.helpdesk@ps-philgeps.gov.ph](mailto:apcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Department/Bureau/Office: DEPARTMENT OF EDUCATION  
Region: III  
Address: KABUKIRAN, CALAYLAYAN,  
ABUCAY, BATAAN

Agency Code/UACS: 70010803002  
Organization Type: DEPARTMENT OF EDUCATION - DIVISION OF BATAAN

Contact Person: ETHEL JOYCE T. BARTOLOME  
Position: ADMINISTRATIVE OFFICER IV  
E-mail: etheljoycebartolome@deped.gov.ph  
Telephone/Mobile Nos: 0995 460 1424

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	55	18	3	76	3,832.68	16	2	3	21	1,059.03	17	2	17	36	1,815.48	0	2	3	5	252.15	138	50.43	6,959.34
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	9	2	0	11	3,927.99	0	0	0	0	0.00	1	0	0	1	357.09	0	0	0	0	0.00	12	357.09	4,285.08
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	2	10	0	12	421.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	35.16	421.92
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	4	10	0	14	509.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	36.36	509.04
5	60121534-ER-P01	ERASER, plastic/rubber	piece	7	9	0	16	132.16	0	0	0	0	0.00	0	4	0	4	33.04	0	0	0	0	0.00	20	8.25	165.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	56	15	0	71	1,576.20	12	0	12	24	532.80	12	0	12	266.40	12	0	0	12	266.40	119	22.20	2,641.80	
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	56	44	24	124	5,545.28	22	24	24	70	3,130.40	22	24	24	70	3,130.40	12	24	24	60	2,683.20	324	44.72	14,409.28
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	32	23	0	55	3,146.00	12	0	10	22	1,258.40	12	7	0	19	1,286.80	12	10	0	22	1,258.40	118	57.20	6,749.60
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	45	24	0	69	1,531.80	0	0	0	0	0.00	20	0	0	20	444.00	0	0	0	0	0.00	89	22.20	1,975.80
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	20	29	24	73	3,264.58	0	0	24	24	1,073.28	10	0	24	34	1,520.48	0	0	24	24	1,073.28	155	44.72	6,931.60
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	57	48	0	105	6,006.00	0	24	10	34	1,944.80	12	24	0	36	2,059.20	0	34	0	34	1,944.80	209	57.20	11,954.80
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	17	2	0	19	421.80	0	0	0	0	0.00	12	0	0	12	266.40	0	0	0	0	0.00	31	22.20	688.20
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	29	0	29	1,327.64	0	24	0	24	1,098.24	5	24	0	29	1,327.04	0	24	0	24	1,098.24	106	45.76	4,850.56
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	35	0	0	35	2,002.00	0	0	10	10	572.00	0	0	0	0	0.00	0	10	0	10	572.00	55	57.20	3,146.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	151.20	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.68	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	69	14	14	97	1,967.53	10	5	16	31	635.19	19	9	14	42	860.58	10	5	14	29	594.21	199	20.49	4,077.51
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	61	17	6	84	1,540.56	10	5	8	23	421.82	16	13	6	35	641.90	10	5	6	21	385.14	163	18.34	2,989.42
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										
20	47131812-AF-A01	AIR FRESHENER	can	40	24	6	70	6,111.70	15	2	6	23	2,008.13	18	21	6	45	3,928.95	10	2	6	18	1,571.58	156	87.31	13,620.36
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	14	4	1	19	2,371.20	5	0	0	5	624.00	10	2	0	12	1,497.60	5	0	1	6	748.80	42	124.80	5,241.60
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	5	0	0	5	130.00	5	0	0	5	130.00	5	0	0	5	130.00	5	0	0	5	130.00	20	26.00	520.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	50	3	3	56	2,329.60	10	1	3	14	582.40	35	3	3	41	1,705.60	10	1	3	14	582.40	125	41.60	5,200.00
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	25	2	2	29	693.68	10	0	0	10	239.20	25	2	2	29	693.68	10	0	0	10	239.20	78	23.92	1,865.76
25	47131811-DE-B02	DETERGENT BAR	piece	46	15	0	61	569.74	13	0	0	15	140.10	35	15	0	50	467.00	15	0	0	15	140.10	141	9.34	1,314.94

26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	134	19	16	171	9,247.68	20	0	18	38	2,055.04	66	17	18	103	5,570.24	20	0	18	38	2,055.04	350	54.08	18,928.00	
27	47131803-DS-A01	DISINFECTANT SPRAY	can	33	18	7	56	7,833.84	10	0	3	13	1,818.57	18	13	7	38	5,315.82	10	0	3	13	1,818.57	120	139.89	16,786.80	
28	47131601-DU-P01	DUST PAN	piece	5	1	1	7	327.60	5	0	0	5	234.00	5	0	0	5	234.00	4	0	0	4	187.20	21	46.80	982.80	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	20	20	4	44	6,221.16	5	0	3	8	1,231.12	22	18	4	44	6,221.16	5	0	3	8	1,131.12	104	141.39	14,704.56	
31	73101812-HS-L01	HAND SOAP, liquid	bottle	33	20	3	56	2,405.20	8	0	0	8	343.60	13	19	3	35	1,503.25	3	0	0	3	128.85	102	42.95	4,380.90	
32	47121804-MP-B01	MOP BUCKET	unit	11	1	0	12	27,456.00	5	0	0	5	11,440.00	10	1	0	11	25,168.00	5	0	0	5	11,440.00	33	2,288.00	75,904.00	
33	47131501-RG-C01	RAGS	kilo	13	9	0	22	1,508.34	8	0	0	8	555.76	13	2	0	15	1,042.05	8	0	0	8	555.76	53	69.47	3,681.91	
34	47131602-SC-N01	SCOURING PAD	pack	15	5	0	20	1,712.60	5	0	0	5	428.15	10	8	0	18	1,541.34	5	0	0	5	428.15	48	85.63	4,110.24	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	25	11	0	36	4,680.00	24	0	0	24	3,120.00	24	11	0	35	4,550.00	23	0	0	23	2,990.00	118	130.00	15,340.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	84	20	3	107	6,342.96	38	0	0	38	2,252.64	53	15	3	71	4,206.88	28	0	0	28	1,659.84	244	59.28	14,464.32	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	43	23	3	69	6,386.64	28	0	0	28	2,591.68	30	11	3	44	4,072.64	28	0	0	28	2,591.68	169	92.56	15,642.64	
38	47121702-WB-P01	WASTEBASKET	piece	7	4	0	11	480.48	5	0	0	5	218.40	7	0	0	7	305.76	5	0	0	5	218.40	28	43.68	1,223.04	
<b>COLOR COMPOUNDS AND DISPENSERS</b>																											
39	12171703-SI-P01	INK, for stamp pad	bottle	11	5	0	16	460.64	0	0	0	0	0.00	5	1	0	6	172.74	0	0	0	0	0.00	22	28.79	633.38	
<b>CONSUMER ELECTRONICS</b>																											
40	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	2	1	0	3	22,017.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	7,339.16	22,017.48	
<b>FILMS</b>																											
41	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00	
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
<b>FLAG OR ACCESSORIES</b>																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	1	0	1	284.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	284.84	284.84	
<b>FURNITURE AND FURNISHINGS</b>																											
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,560.00	0.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	991.98	0.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51	43211507-DS-K03	DESKTOP, for Basic Users	unit	0	2	0	2	49,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	24,793.60	49,587.20	
52	43211507-DS-K04	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	3	0	0	3	9,044.88	0	0	0	0	0.00	1	0	0	1	3,014.96	0	0	0	0	0.00	4	3,014.96	12,059.84	
54	43202010-FD-U04	FLASH DRIVE	piece	9	0	0	9	1,374.66	0	0	0	0	0.00	3	0	0	3	458.22	0	0	0	0	0.00	12	152.74	1,832.88	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	7	10	0	17	2,752.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	161.92	2,752.64	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.99	0.00	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	5	0	0	5	378.05	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	75.61	378.05	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	2	0	0	2	411.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	205.82	411.64	
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
61	31201810-GL-J01	GLUE, all-purpose	bottle	15	12	0	27	1,677.78	0	0	0	0	0.00	8	10	0	18	1,118.52	0	0	0	0	0.00	45	62.14	2,796.30	
62	31151804-SW-H61	STAPLE WIRE, heavy duty (binder type), 23/13	box	5	2	0	7	254.80	0	0	0	0	0.00	0	2	0	2	72.80	0	0	0	0	0.00	9	36.40	327.60	
63	31151804-SW-S01	STAPLE WIRE, standard	box	64	32	0	96	2,280.86	10	2	0	12	285.12	15	13	0	28	665.28	0	2	0	2	47.52	138	23.76	3,278.88	
64	31201502-TA-E01	TAPE, electrical	roll	5	7	0	12	233.40	0	0	0	0	0.00	0	1	0	1	19.45	0	0	0	0	0.00	13	19.45	252.85	
65	31201503-TA-M01	TAPE, masking, 24mm	roll	27	20	0	47	2,616.96	0	5	0	5	278.40	10	10	0	20	1,113.60	0	5	0	5	278.40	77	59.68	4,287.36	
66	31201503-TA-H02	TAPE, masking, 48 mm	roll	0	20	0	20	2,423.20	0	0	0	0	0.00	0	5	0	5	605.80	0	0	0	0	0.00	25	121.15	3,029.00	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	24	15	5	44	983.84	5	0	0	5	111.80	10	5	5	20	447.20	5	0	0	5	111.80	74	22.36	1,654.64	



68	31201512-TA-T01	TAPE, transparent, 24mm	roll	72	38	13	123	2,174.64	20	5	8	53	583.44	17	22	13	52	919.36	10	5	8	23	406.64	231	17.68	4,084.08	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	16	33	5	54	1,218.78	0	0	0	0	0.00	5	10	8	20	451.40	0	0	0	0	0.00	74	22.57	1,670.18	
70	31151507-TV-P01	TWINE, plastic	roll	5	0	0	5	333.10	0	0	0	0	0.00	5	0	0	5	333.10	0	0	0	0	0.00	10	66.62	666.20	
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																											
71	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	6	2	2	10	199.30	0	0	0	0	0.00	0	2	0	2	39.86	0	0	0	0	0.00	12	19.93	239.16	
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
72	44121612-9L-H01	BLADE, for general purpose cutter/utility knife	tube	1	0	0	1	16.37	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16.37	16.37	
73	44101662-9B-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	1	0	1	259.89	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	259.89	259.89	
75	44101807-CA-C01	CALCULATOR, Compact	unit	3	6	0	9	2,121.93	0	0	2	2	471.54	0	0	0	0	0.00	0	0	0	0	0.00	11	235.77	2,593.47	
76	44121710-CH-W01	CHALK, white enamel	box	1	0	0	1	32.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	32.97	32.97	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	17	25	0	42	393.12	5	0	0	5	46.80	6	14	0	20	187.20	5	0	0	5	46.80	72	9.36	673.92	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	22	30	0	52	811.20	5	5	0	10	156.00	11	20	0	31	483.60	5	5	0	10	156.00	103	15.60	1,606.80	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	22	30	0	52	1,730.56	5	5	0	10	332.80	11	20	0	31	1,031.68	5	5	0	10	332.80	103	33.28	3,427.84	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	17	20	0	37	2,231.84	5	5	0	10	603.20	6	20	0	26	1,568.32	5	5	0	10	603.20	83	60.32	5,006.56	
81	44121801-CT-R02	CORRECTION TAPE	piece	59	50	18	127	1,714.50	32	10	8	50	675.00	26	30	18	74	999.00	12	10	8	30	405.00	281	13.90	3,793.50	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	8	8	0	16	507.52	0	0	0	0	0.00	1	0	0	1	31.72	0	0	0	0	0.00	17	31.72	539.24	
83	44111515-DF-B01	DATA FILE BOX	piece	50	10	0	60	8,753.40	50	0	0	50	7,294.50	0	5	0	5	729.45	0	0	0	0	0.00	115	145.89	16,777.35	
84	44122011-DF-P01	DATA FOLDER	piece	10	0	0	10	830.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	830.10	830.10	
85	44103202-DS-M01	DATER STAMP	piece	6	0	0	6	2,609.70	0	0	1	1	434.95	1	0	0	1	434.95	0	0	0	0	0.00	8	434.95	3,479.60	
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	1	0	1	828.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	828.92	828.92	
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	3	1	1	5	5,287.90	0	0	1	1	1,057.58	1	0	0	1	1,057.58	0	0	0	0	0.00	7	1,057.58	7,403.06	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	1	1	0	2	1,879.90	0	0	0	0	0.00	1	0	0	1	939.95	0	0	0	0	0.00	3	939.95	2,819.85	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	1	0	1	30.49	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	30.49	30.49	
90	44121506-EN-M02	ENVELOPE, Mailing	box	4	2	0	6	2,595.12	1	0	0	1	432.52	2	0	0	2	865.04	0	0	0	0	0.00	9	432.52	3,892.68	
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	1	1	0	2	1,025.44	0	0	0	0	0.00	1	0	0	1	512.72	0	0	0	0	0.00	3	512.72	1,538.16	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	2	0	2	28.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14.48	28.96	
93	44122118-FA-P01	FASTENER	box	28	10	2	40	3,785.60	3	0	0	3	283.92	15	1	3	19	1,798.16	3	0	0	3	283.92	65	94.64	6,151.60	
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00	
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00	
97	44122014-FO-P01	FOLDER, Fancy with slide, A4	bundle	2	7	0	9	2,433.90	0	0	0	0	0.00	1	3	0	4	1,081.00	0	0	0	0	0.00	13	270.40	3,515.20	
98	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	7	0	7	2,038.40	0	0	0	0	0.00	1	0	0	1	291.20	0	0	0	0	0.00	8	291.20	2,329.60	
99	44122011-FO-L01	FOLDER, L-type, A4	pack	3	5	0	8	1,602.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	200.28	1,602.24	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	5	6	0	11	2,739.88	0	0	0	0	0.00	2	0	0	2	498.16	0	0	0	0	0.00	13	249.08	3,238.04	
101	44122027-FO-P01	FOLDER, pressboard	box	2	0	0	2	1,905.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	952.64	1,905.28	
102	44122011-FO-T03	FOLDER with tab, A4	pack	3	10	0	13	4,934.80	2	0	0	2	759.20	2	0	0	2	759.20	2	0	0	2	759.20	19	378.60	7,212.40	
103	44122011-FO-T04	FOLDER with tab, Legal	pack	3	11	0	14	5,794.88	2	0	0	2	827.84	2	1	0	3	1,241.76	2	0	0	2	827.84	21	413.92	8,692.32	
104	44122008-IT-T01	INDEX TAB	box	0	2	0	2	135.20	0	0	0	0	0.00	0	2	0	2	135.20	0	0	0	0	0.00	4	67.60	270.40	
105	44121716-MA-P01	MARKER, Fluorescent	set	3	5	0	8	248.88	0	0	0	0	0.00	2	0	0	2	62.22	0	0	0	0	0.00	10	31.11	311.16	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	49	40	5	94	777.38	7	5	0	12	99.24	16	5	5	26	215.02	6	5	0	11	90.97	143	8.27	1,182.61	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	5	2	0	7	57.89	0	0	0	0	0.00	0	2	0	2	16.54	0	0	0	0	0.00	9	8.27	74.43	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	10	2	0	12	99.24	0	0	0	0	0.00	1	1	0	2	16.54	0	0	0	0	0.00	14	8.27	115.78	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	14	15	0	29	279.85	5	5	0	10	96.50	10	7	0	17	164.05	5	5	0	10	96.50	66	9.85	636.90	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	10	0	10	96.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	9.85	96.50	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	1	0	1	9.65	0	0	0	0	0.00	0	1	0	1	9.65	0	0	0	0	0.00	2	9.65	19.30	
112	44122104-PC-G01	PAPER CLIP, virily/plastic coated, 33mm	box	50	35	0	85	749.70	20	0	0	20	176.40	32	30	0	62	546.84	20	0	0	20	176.40	187	8.82	1,649.34	
113	44122104-PC-J02	PAPER CLIP, virily/plastic coated, Jumbo, 50mm	box	48	5	0	53	1,031.38	20	0	0	20	389.20	27	0	0	27	525.42	20	0	0	20	389.20	120	19.46	2,335.20	
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00	
115	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	1	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	6	7	1	14	625.94	0	0	2	2	89.42	0	4	1	5	223.55	0	0	1	1	44.71	22	44.71	983.62	
117	44121619-PS-M01	PENCIL SHARPENER	piece	0	2	0	2	472.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	236.08		

118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	9	1	0	10	1,539.20	0	0	1	1	153.92	5	0	0	5	769.60	0	0	0	0	0.00	16	153.92	2,462.72	
119	44122101-RU-B01	RUBBER BAND No. 18	box	9	8	0	17	2,298.40	0	2	0	2	270.40	5	2	0	7	946.40	0	2	0	2	270.40	28	135.20	3,785.60	
120	44121905-SP-F01	STAMP PAD, felt	piece	6	1	0	7	275.44	0	0	0	0	0.00	2	0	0	2	79.84	0	0	0	0	0.00	9	39.92	359.28	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	2	5	4	11	720.72	0	0	2	2	131.04	0	0	0	0	0.00	0	0	0	0	0.00	13	65.52	851.76	
122	44121615-ST-S01	STAPLER, standard type	piece	18	10	0	28	5,532.80	0	0	0	0	0.00	10	0	0	10	1,976.00	0	0	0	0	0.00	38	197.60	7,508.80	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	2	0	0	2	1,386.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	693.15	1,386.30	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	10	0	0	10	465.10	0	0	0	0	0.00	3	0	0	3	139.53	0	0	0	0	0.00	13	46.51	604.63	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	5	1	2	8	620.64	0	0	0	0	0.00	5	0	0	5	387.90	0	0	0	0	0.00	13	77.58	1,608.54	
<b>PAPER MATERIALS AND PRODUCTS</b>																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	7	0	7	586.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	83.72	586.04	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	29	15	0	44	1,630.64	5	5	0	10	370.60	5	15	0	21	778.26	5	5	0	10	370.60	85	37.06	3,150.10	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	27	14	0	41	2,430.48	5	2	0	7	414.96	10	4	0	14	829.92	5	2	0	7	414.96	69	59.28	4,090.32	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	15	12	0	27	1,404.00	5	2	0	7	364.00	12	2	0	14	728.00	5	2	0	7	364.00	55	52.00	2,860.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04	0.00	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	144	0	7	151	32,283.80	30	0	0	30	6,414.00	14	0	7	21	4,489.80	0	2	0	2	427.60	204	213.80	43,615.20	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	15	0	7	22	5,125.12	0	0	0	0	0.00	8	0	7	15	3,494.40	0	0	5	5	1,164.80	42	232.96	9,784.32	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	530	109	13	652	89,806.48	25	15	23	63	8,677.62	60	94	13	167	23,002.58	25	15	12	52	7,162.48	934	137.74	128,649.16	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	92	59	0	151	23,995.41	45	4	0	49	7,786.59	50	34	0	84	13,348.44	40	4	0	44	6,992.04	328	158.91	52,122.48	
137	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00	
138	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	91.70	0.00	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	4	6	0	10	1,245.60	0	0	0	0	0.00	0	4	0	4	498.24	0	0	0	0	0.00	14	124.56	1,743.84	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	200	22	4	226	7,638.80	70	10	14	94	3,177.20	80	10	4	94	3,177.20	60	10	4	74	2,501.20	488	33.80	16,494.40	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	33	90	0	123	12,780.32	10	0	5	15	1,497.60	27	55	0	82	8,186.88	10	0	0	10	998.40	230	99.84	27,963.20	
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
143	53131626-HS-S01	HAND SANITIZER	bottle	5	20	2	27	2,297.16	0	0	0	0	0.00	7	15	2	24	2,041.92	0	0	0	0	0.00	51	85.08	4,339.08	
<b>PESTICIDES OR PEST REPELLENTS</b>																											
144	10191509-IN-A01	INSECTICIDE	can	9	15	2	26	3,623.36	0	3	0	3	418.08	11	6	2	19	2,647.84	0	1	0	1	139.36	49	139.36	6,828.64	
<b>PRINTED PUBLICATIONS</b>																											
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-2455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	851.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	6	0	6	1,391.40	0	0	0	0	0.00	2	0	0	2	463.80	0	0	0	0	0.00	8	231.90	1,855.20	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	6	0	6	1,453.20	0	0	0	0	0.00	2	0	0	2	484.40	0	0	0	0	0.00	8	242.20	1,937.60	
8	44103105-EP-H17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	6	0	6	1,453.20	0	0	0	0	0.00	2	0	0	2	484.40	0	0	0	0	0.00	8	242.20	1,937.60	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	6	0	6	1,453.20	0	0	0	0	0.00	2	0	0	2	484.40	0	0	0	0	0.00	8	242.20	1,937.60	
10	44103105-HP-B10	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	850.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP50), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	890.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP50), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-HP-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	



72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00

**SOFTWARE**

1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00

**PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please Indicate price of items)**

1	80141505-TS-001	BALLPEN	piece	116	74	0	190	1,757.50	50	0	0	50	462.50	24	30	0	54	499.50	0	0	0	0	294	9.25	2,719.50	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	1	15,000.00	15,000.00	
3	80141505-TS-003	LAMINATING FILM	pack	4	2	0	6	8,280.00	0	0	0	0	0.00	0	2	0	2	2,760.00	0	0	0	0	8	1,380.00	11,040.00	
4	80141505-TS-004	STICKER PAPER	pack	58	35	5	98	4,287.50	5	5	0	10	437.50	5	25	5	35	1,531.25	5	5	0	10	437.50	153	43.75	6,693.75
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	52	22	3	77	2,464.00	0	2	0	2	64.00	7	22	3	32	1,024.00	0	2	0	2	64.00	113	32.00	3,616.00
6	80141505-TS-006	PHOTO PAPER	pack	43	20	3	66	6,121.50	5	0	0	5	463.75	9	20	3	32	2,968.00	5	0	0	5	463.75	108	92.75	10,017.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	16	0	0	16	832.00	5	0	0	5	260.00	11	0	0	11	572.00	0	0	0	0	32	52.00	1,664.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	20	10	0	30	4,500.00	0	0	0	0	0.00	0	10	0	10	1,500.00	0	0	0	0	40	150.00	6,000.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	145	90	0	235	10,575.00	0	5	0	5	225.00	15	50	0	65	2,925.00	0	0	0	0	305	45.00	13,725.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	4	2	0	6	17,988.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	6	2,998.00	17,988.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
13	80141505-TS-013	WHITE BOARD	piece	1	0	0	1	1,000.00	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	2	1,000.00	2,000.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	36	27	3	66	9,570.00	10	2	3	15	2,175.00	16	29	3	48	6,960.00	10	2	3	15	2,175.00	144	145.00	20,880.00
17	80141505-TS-017	PLASTIC FASTENER	box	16	4	2	22	726.00	0	2	0	2	66.00	5	4	3	12	396.00	0	2	0	2	66.00	38	33.00	1,254.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	1	0	1	9,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	1	9,500.00	9,500.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	54	0	0	54	1,822.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	54	33.75	1,822.50	

20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,300.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
22	80141505-TS-022	COLORRED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	345.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	2	0	2	70.00	0	0	0	0	0.00	0	2	0	2	70.00	0	0	0	0	0.00	4	35.00	140.00
25	80141505-TS-025	DOOR MAT	piece	12	5	0	17	731.00	5	0	0	5	215.00	5	2	0	7	301.00	5	0	0	5	215.00	34	43.00	1,460.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	4	0	0	4	88.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	22.00	88.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	3	2	0	5	775.00	3	0	0	3	465.00	4	0	0	4	620.00	3	0	0	3	465.00	15	155.00	2,325.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
33	80141505-TS-033	PADLOCK	piece	9	5	0	14	4,130.00	0	0	0	0	0.00	5	0	0	5	1,475.00	0	0	0	0	0.00	19	795.00	5,600.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
37	80141505-TS-037	STORAGE BOX	piece	3	0	0	3	1,920.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	640.00	1,920.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	10	0	0	10	417.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	41.75	417.50
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35,000.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
42	80141505-TS-042	GLUE GUN	unit	1	0	0	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	250.00	250.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
44	80141505-TS-044	SPEAKERS	unit	1	0	0	1	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	750.00	750.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
46	80141505-TS-046	KEYBOARD	unit	5	0	0	5	2,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	580.00	2,900.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,800.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,000.00	4,000.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	11	1	0	12	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	5,000.00	60,000.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00

<b>A. TOTAL</b>		P	1,040,191.93
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>		P	104,019.19
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>		P	-
<b>D. GRAND TOTAL (A + B + C)</b>		P	1,144,211.13

1


E. APPROVED BUDGET BY THE AGENCY HEAD  
In Figures and Words:

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

 **ETHEL JOYCE T. BARTOLOME**  
Property/Supply Officer

 **MYRA V. DILIG**  
Accountant / Budget Officer

 **CAROLINA S. VIOLETA, EdD, CESO V**  
Head of Office/Agency

Date Prepared: 



APP-CSE 2025 FORM - Other Items  
**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items**

AGENCY CODE/UACS: 00010603092  
 AGENCY NAME: DEPED/ DIVISION OF BATAAN  
 ORGANIZATION TYPE: DEPARTMENT  
 REGION: III  
 ADDRESS: KABUKIRAN ST. CALAYLAYAN, ABUCAY, BATAAN

CONTACT PERSON: ETHEL JOYCE T. BARTOLOME  
 DESIGNATION: SUPPLY OFFICER II  
 EMAIL: eteljoyce.bartolome@deped.gov.ph  
 CONTACT NUMBER: 09954601424

INTRODUCTION:  
 REMINDERS:

- This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be
- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website ([www.ps-phileps.gov.ph](http://www.ps-phileps.gov.ph)).
  - All information must be provided accurately.
  - To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
  - Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://sheetsonline.com/>
  - For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 9919-2954426 (Smart) or 0963-9255199 (Smart), or email [agencysupport@ps-phileps.gov.ph](mailto:agencysupport@ps-phileps.gov.ph), or visit the PS-DBM website ([www.ps-phileps.gov.ph](http://www.ps-phileps.gov.ph)) for the guide on how to fill-out the APP-CSE
  - The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPC	Item & Specifications	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
<b>OFFICE SUPPLIES</b>																											
1		Binder Clip Extra small		box	0	12	0	12	180.00	0	0	0	0	0.00	0	0	0	0	0.00	12	15.00	180.00					
2		Black Toner (TN-2380 Black) Brother DCP L2540DW Toner		pc	0	0	0	0	0.00	0	0	3	3	7,656.00	0	3	3	7,656.00	0	0	0	0.00	6	2,352.00	14,112.00		
3		BROWN ENVELOPE	A4	pc	0	15	0	15	75.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	15	5.00	75.00		
4		BROWN ENVELOPE	LONG	pc	120	0	0	120	960.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	120	8.00	960.00		
5		CARTOLINA	COLOR: SKY BLUE	pc	1	0	0	1	105.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	1	105.00	105.00		
6		COUPON BOND	F4, 216X330MM, 100GSM	ream	15	15	0	30	11,850.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	30	395.00	11,850.00		
7		COUPON BOND	A4, 216X330MM, 100GSM	ream	10	0	0	10	3,450.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	10	345.00	3,450.00		
8		Easy Stick & Removable Notes	SIZE: 6"x2" 1.5x5.1cm; 5x100 sheets	set	10	20	5	35	1,225.00	0	10	0	10	330.00	0	5	15	20	700.00	0	0	0	0.00	65	35.00	2,275.00	
9		Easy Stick & Removable Notes	size 3"x3" 76mmx76mm; 4x100 sheets	set	0	20	5	25	875.00	0	0	0	0	0.00	0	5	5	10	350.00	0	0	0	0.00	35	35.00	1,225.00	
10		ENVELOPE	DOCUMENTARY, LEGAL, BROWN	pc	15	0	0	15	45.00	0	0	0	0	0.00	10	0	0	10	30.00	0	0	0	0.00	25	3.00	75.00	
11		ENVELOPE	EXPANDING KRAFT	pc	5	0	0	5	95.00	0	0	0	0	0.00	5	0	0	5	95.00	0	0	0	0.00	10	19.00	190.00	
12		Expanded folder	LONG, GREEN	pc	0	22	0	22	440.00	0	0	70	70	1,400.00	0	0	0	0	0.00	0	0	0	0.00	92	20.00	1,840.00	
13		Expanding folder	A4	pc	10	0	0	10	130.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	10	13.00	130.00	
14		Expanding folder	LEGAL	pc	10	0	0	10	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	10	15.00	150.00	
15		FASTENER PLASTIC	plastic long	box	5	0	0	5	165.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	33.00	165.00	
16		Fastener Plastic	plastic long, 6"	box	2	0	0	2	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2	150.00	300.00	
17		Fastener Plastic	standard	box	5	0	0	5	165.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	33.00	165.00	
18		Fastener	metal	box	5	0	0	5	265.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	53.00	265.00	
19		FOLDER	long, ordinary	pc	400	0	0	400	4,000.00	0	0	0	0	0.00	400	0	0	0	0.00	0	0	0	0.00	400	10.00	4,000.00	
20		FOLDER	long subs 18	pc	500	0	0	500	5,000.00	500	0	0	0	500	5,000.00	0	0	0	0.00	0	0	0	0.00	1000	10.00	10,000.00	
21		FOLDER	white, A4	pc	0	20	0	20	95.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	20	4.75	95.00	
22		FOLDER	white, legal	pc	50	0	0	50	287.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	50	5.75	287.50	
23		FOLDER	white, long	pc	0	22	0	22	126.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	22	5.75	126.50	
24		FOLDER	white, long, 18 pts	pc	0	0	0	0	0.00	0	0	80	80	640.00	0	0	0	0	0.00	0	0	0	0.00	80	8.00	640.00	
25		Glue	all purpose	pc	0	4	0	4	235.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	4	58.75	235.00	
26		Highlighter	any color	pc	0	35	0	35	1,531.25	0	0	0	0	0.00	0	15	0	15	656.25	0	0	0	0.00	50	43.75	2,187.50	
27		Ink for Epson	(001, Black)	pc	0	0	4	4	2,400.00	0	0	0	0	0.00	0	0	4	4	2,400.00	0	0	4	4	2,400.00	12	600.00	7,200.00
28		Ink for Epson	(001, Cyan)	pc	0	0	4	4	2,400.00	0	0	0	0	0.00	0	0	4	4	2,400.00	0	0	4	4	2,400.00	12	600.00	7,200.00
29		Ink for Epson	(001, Magenta)	pc	0	0	4	4	2,400.00	0	0	0	0	0.00	0	0	4	4	2,400.00	0	0	4	4	2,400.00	12	600.00	7,200.00
30		Ink for Epson	(001, Yellow)	pc	0	0	4	4	2,400.00	0	0	0	0	0.00	0	0	4	4	2,400.00	0	0	4	4	2,400.00	12	600.00	7,200.00
31		Ink for Epson	(003, Black)	pc	38	57	0	95	28,500.00	0	3	3	6	1,800.00	0	48	0	48	14,400.00	0	3	3	6	1,800.00	155	300.00	46,500.00
32		Ink for Epson	(003, Cyan)	pc	11	25	0	36	10,800.00	0	0	3	3	900.00	0	25	0	25	7,500.00	0	0	3	3	900.00	67	300.00	20,100.00
33		Ink for Epson	(003, Magenta)	pc	11	25	0	36	10,800.00	0	0	3	3	900.00	0	20	0	20	6,000.00	0	0	3	3	900.00	62	300.00	18,600.00
34		Ink for Epson	(003, Yellow)	pc	11	25	0	36	10,800.00	0	0	3	3	900.00	0	24	0	24	7,200.00	0	0	3	3	900.00	66	300.00	19,800.00
35		Ink for Epson	(664, Black)	pc	3	0	0	3	900.00	0	0	3	3	900.00	0	0	3	3	900.00	0	0	0	0	0.00	9	300.00	2,700.00
36		Ink for Epson	(664, Cyan)	pc	2	0	0	2	800.00	0	0	3	3	900.00	0	0	3	3	900.00	0	0	0	0	0.00	8	300.00	2,400.00
37		Ink for Epson	(664, Magenta)	pc	2	0	0	2	800.00	0	0	3	3	900.00	0	0	3	3	900.00	0	0	0	0	0.00	8	300.00	2,400.00
38		Ink for Epson	(664, Yellow)	pc	2	0	0	2	800.00	0	0	3	3	900.00	0	0	3	3	900.00	0	0	0	0	0.00	8	300.00	2,400.00
39		Ink for Epson	(T664160, Black)	pc	0	9	0	9	2,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	9	300.00	2,700.00	
40		Ink for Epson	(T664200, Cyan)	pc	0	5	0	5	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	300.00	1,500.00	
41		Ink for Epson	(T664300, Magenta)	pc	0	5	0	5	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	300.00	1,500.00	
42		Ink for Epson	(T664400, Yellow)	pc	0	5	0	5	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	300.00	1,500.00	
43		Ink for Xsampler		tbl	15	0	0	15	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	15	150.00	2,250.00	
44		INK, Self Inking Dater Stamp, Black		tbl	3	0	0	3	1,035.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	3	345.00	1,035.00	
45		Laminating Film	A4 125 microns 100s	pack	1	0	0	1	1,380.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	1,380.00	1,380.00	
46		Magazine File Box	Black, 15" x 9.5" x 4.5"	unit	4	0	0	4	555.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	4	138.75	555.00	
47		Multipurpose Paper	A4, 70gsm	ream	0	100	0	100	21,575.00	0	0	0	0	0.00	0	55	0	55	11,862.25	0	0	0	0.00	155	215.75	33,442.25	
48																											

63	Sign Pen	BLACK, 1.0	pc	64	0	0	64	5,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	64	96.00	5,760.00
64	Sign Pen	BLUE, 1.0	pc	16	0	0	16	1,440.00	0	0	0	0	0.00	3	0	0	3	270.00	0	0	0	0	0.00	19	96.00	1,710.00
65	Sign Pen	BLACK, 0.5, RETRACTABLE	pc	15	0	0	15	1,256.25	0	0	0	0	0.00	0	15	0	15	1,256.25	0	0	0	0	0.00	30	83.75	2,512.50
66	Sign Pen	BLACK, 0.7, RETRACTABLE	pc	0	12	0	12	1,005.00	0	0	0	0	0.00	0	12	0	12	1,005.00	0	0	0	0	0.00	24	83.75	2,010.00
67	Sign Pen	BLACK, 1.0, GEL IMPACT	pc	0	0	10	10	950.00	0	0	0	0	0.00	0	0	10	10	950.00	0	0	0	0	0.00	20	95.00	1,900.00
68	Sign Pen	BLUE, 0.5, RETRACTABLE	pc	0	12	0	12	1,005.00	0	0	0	0	0.00	0	12	0	12	1,005.00	0	0	0	0	0.00	24	83.75	2,010.00
69	Sign Pen	BLUE, 0.7, RETRACTABLE	pc	0	12	0	12	1,005.00	0	0	0	0	0.00	0	12	0	12	1,005.00	0	0	0	0	0.00	24	83.75	2,010.00
70	Sign Pen	BLUE, 1.0, GEL IMPACT	pc	0	0	19	19	1,805.00	0	0	0	0	0.00	0	0	19	19	1,805.00	0	0	0	0	0.00	29	95.00	2,755.00
71	Sign Pen	RED, 0.5, RETRACTABLE	pc	0	6	0	6	502.50	0	0	0	0	0.00	0	6	0	6	502.50	0	0	0	0	0.00	12	83.75	1,005.00
72	Sign Pen	RED, 1.0, GEL IMPACT	pc	0	0	10	10	950.00	0	0	0	0	0.00	0	0	10	10	950.00	0	0	0	0	0.00	20	95.00	1,900.00
73	Specialty Paper	A4 CREAM, 200 GSM, 10'S	pc	55	0	0	55	2,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	46.00	2,600.00
74	STAMP	PINK	pc	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200.00	200.00
75	STAMP	PINK	pc	1	0	0	1	49.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	49.75	49.75
76	STAMP	PINK	pc	1	0	0	1	49.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	49.75	49.75
77	Stapler	WITH REMOVER, HD	tbl	0	3	0	3	510.00	0	0	0	0	0.00	0	0	2	2	340.00	0	0	0	0	0.00	5	170.00	850.00
78	STICKER FOR DRY SEAL	SILVER, 4.5MM, 100PCS	pack	0	2	0	2	950.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	475.00	950.00
79	Toner Cartridge BROTHER	MFC-L3770CDW Black	cartridge	8	0	0	8	23,352.00	0	0	0	0	0.00	8	0	0	8	23,352.00	0	0	0	0	0.00	16	2919.00	46,704.00
80	Toner Cartridge BROTHER	MFC-L3770CDW Black	cartridge	4	0	0	4	11,676.00	0	0	0	0	0.00	4	0	0	4	11,676.00	0	0	0	0	0.00	8	2919.00	23,352.00
81	Toner Cartridge BROTHER	MFC-L3770CDW Pink	cartridge	4	0	0	4	11,676.00	0	0	0	0	0.00	4	0	0	4	11,676.00	0	0	0	0	0.00	8	2919.00	23,352.00
82	Toner Cartridge BROTHER	MFC-L3770CDW Yellow	cartridge	4	0	0	4	11,676.00	0	0	0	0	0.00	4	0	0	4	11,676.00	0	0	0	0	0.00	8	2919.00	23,352.00
83	TONER CARTRIDGE	BROTHER TN-230, Black	cartridge	7	3	0	10	23,320.00	0	0	0	0	0.00	1	2	0	3	7,656.00	0	0	0	0	0.00	13	2352.00	30,576.00
84	HP LASERJET PRO	M477FDW CF410 (BLACK)	cartridge	5	2	0	7	20,284.00	0	0	0	0	0.00	2	0	2	5,824.00	0	0	0	0	0.00	9	2912.00	26,208.00	
85	HP LASERJET PRO	M477FDW CF410 (YELLOW)	cartridge	5	2	0	7	20,284.00	0	0	0	0	0.00	2	0	2	5,824.00	0	0	0	0	0.00	9	2912.00	26,208.00	
86	HP LASERJET PRO	M477FDW CF413 (MAGENTA)	cartridge	5	2	0	7	20,284.00	0	0	0	0	0.00	2	0	2	5,824.00	0	0	0	0	0.00	9	2912.00	26,208.00	
87	HP LASERJET PRO	M477FDWCF411 (CYAN)	cartridge	5	2	0	7	20,284.00	0	0	0	0	0.00	2	0	2	5,824.00	0	0	0	0	0.00	9	2912.00	26,208.00	
88	Barcode Sticker	WITH RIBBON	roll	10	0	0	10	8,000.00	0	0	0	0	0.00	10	0	0	10	8,000.00	0	0	0	0	0.00	20	800.00	16,000.00
89	Specialty Paper	A4 Cream, 90 gsm, 10's	ream	47	0	0	47	1,064.55	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	47	22.65	1,064.55
90	Acrylic Table Sign Holder	A-Style, Double-Sided Display	pc	20	0	0	20	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	200.00	4,000.00
91	Whiteboard	90x120 cm	pc	1	0	0	1	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3500.00	3,500.00

**JANITORIAL SUPPLIES**

92	Air Freshener	Lemon, Lavander	tbl	12	0	3	15	3,150.00	0	0	0	0	0.00	1	0	3	4	840.00	0	0	0	0	0.00	19	210.00	3,960.00
93	Alcohol Ethyl	70% (500mL)	tbl	5	0	0	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	120.00	600.00
94	Automatic Airfreshener	REFILL SPRAY	refill	0	0	9	9	3,150.00	0	0	0	0	0.00	0	0	9	9	3,150.00	0	0	0	0	0.00	18	350.00	6,300.00
95	Bleach	1 liter, original scent	pack	0	0	3	3	150.00	0	0	2	2	100.00	0	0	3	3	150.00	0	0	2	2	100.00	10	50.00	500.00
96	Detergent Fabcon	25ml. (sechet by 3)	pack	0	0	115	115	1,725.00	0	0	15	15	225.00	0	0	15	15	225.00	0	0	15	15	225.00	160	15.00	2,400.00
97	Examination Gloves	Disposable 100pcs per box	box	2	0	0	2	402.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	201.00	402.00
98	Facemask	50'S	box	0	3	0	3	156.00	0	0	0	0	0.00	0	3	0	3	156.00	0	0	0	0	0.00	6	52.00	312.00
99	Glass Cleaner	500mL	tbl	6	0	0	6	1,620.00	0	0	0	0	0.00	1	0	0	1	1,700.00	0	0	0	0	0.00	7	170.00	1,190.00
100	MOPHANDLE	heavy duty	pc	0	1	0	1	134.20	0	0	0	0	0.00	0	1	0	1	134.20	0	0	0	0	0.00	2	134.20	268.40
101	PLASTIC BAG	white(big)	pack	10	0	0	10	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	200.00	2,000.00
102	SPONGE (DISH)		pc	5	0	0	5	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	30.00	150.00
103	Toilet Tissue Paper	3 ply (12 roll per pack)	pack	0	0	3	3	1,155.00	0	0	3	3	1,155.00	0	0	3	3	1,155.00	0	0	3	3	1,155.00	12	385.00	4,620.00
104	Car Refresher		pc	0	5	0	5	550.00	0	5	0	5	550.00	0	5	0	5	550.00	0	5	0	5	550.00	20	110.00	2,200.00
105	Bathroom Deodorizer	WITH HOLDER	pc	3	20	0	23	1,696.25	0	20	0	20	1,475.00	0	20	0	20	1,475.00	0	20	0	20	1,475.00	83	73.75	6,121.25
106	Bathroom Deodorizer	REFILL	pc	3	5	0	8	376.00	0	5	0	5	235.00	0	5	0	5	235.00	0	5	0	5	235.00	23	47.00	1,081.00
107	Non Slip Doormat Rubber Mat Rug	Doormat Color: Black/ Grey/ Red/ Brown/ Green/ Blue Doormat Color: Black/ Grey/ Red/ Brown/ Green/ Blue Material: 100% Polypropylene size: 60cm x 90cm	pc	5	0	0	5	1,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	250.00	1,250.00
108	Non Slip Doormat Rub MAT RUG	Doormat Color: Black/ Grey/ Red/ Brown/ Green/ Blue Doormat Color: Black/ Grey/ Red/ Brown/ Green/ Blue Material: 100% Polypropylene size: 80cm x 120cm Thickness: 12MM	pc	5	0	0	5	2,000.00	5	0	0	5	2,000.00	5	0	0	5	2,000.00	0	0	0	0	0.00	15	400.00	6,000.00

**IT SUPPLIES**

108	100Pcs RJ45 Connector 8U	Gold Plated Pass Through Ethernet Cables Module Plug Network RJ-45 Crystal Mesh Cat5e Cat5E	pc	5	0	0	5	1,862.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	372.40	1,862.00
109	Extreme PRO SIOXC UHS-I	128 GB micro SD Card w/ adapter	unit	2	0	0	2	4,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2300.00	4,600.00
110	LED Monitor	24" (IP24v1)	unit	1	0	0	1	5,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5500.00	5,500.00
111	3-in-1 printer	(Scan, print, copy, with CMYK link compatible with Epson)	unit	2	0	0	2	24,080.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	12040.00	48,160.00
112	Branded 5 in 1 type C to Hdmi	USB 3.0 hub	unit	1	0	0	1	1,279.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,279.04	1,279.04
113	Branded Lithium Button Cell Battery		pc	10	0	0	10	1,490.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	149.00	1,490.00
114	Branded Rechargeable Battery AA With Charger (4 pcs per set)	Capacity: 950 mAh, Recharge up to 500 times	set	1	0	0	1	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2400.00	2,400.00
115	Branded Rechargeable Battery AAA With Charger (4 pcs per set)	Capacity: 950 mAh, Recharge up to 500 times	set	1	0	0	1	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2400.00	2,400.00
116	Branded Rechargeable Battery AAA With Charger (4 pcs per set)	Capacity: 950 mAh, Recharge up to 500 times	pcs	2	0	0	2	2,410.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1205.40	2,410.80
117	Branded Thermal paste		pc	15	0	0	15	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	140.00	2,100.00
118	Branded Twin Permanent Marker		pack	5	0	0	5	180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	36.00	180.00
119	Cable Tie Wrap (10 Inches)	10 inches	pack	5	0	0	5	300.00	0	0	0															

