



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

June 03, 2024

DIVISION MEMORANDUM
No. 234, s. 2024

REALIGNMENT OF WORK AND FINANCIAL PLAN FY 2024

To: Assistant Schools Division Superintendent
Chief Education Supervisors
School Heads
Administrative Assistant III – Finance
All Others Concerned

1. In preparation for the yearly submission of the Emerging Monthly Disbursement Program as the basis of Notice of Cash Allocation (NCA) from July to December 2024, the Realignment of Programs, Projects, and Activities (PPA) must be submitted for approval as basis for the realignment of Monthly Operating Budget (MOB). The format of the reports will be provided thru this link <https://tinyurl.com/Realignment-FY2024>.
2. The MOB must be submitted on or before June 10, 2024, for checking and consolidation of the assigned ADAS III in the Schools Division Office. The Summary of MOB will then be submitted to the Budget Office on or before June 13, 2024. Reports must be in hard and soft copies.
3. Immediate dissemination of and compliance to this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

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June 3, 2024



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