



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION MEMORANDUM**  
No. 206 s. 2024

MAY 14 2024

**END-OF-THE-SCHOOL-YEAR 2023-2024 REMINDERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Principals  
All Others Concerned

1. To ensure smooth implementation of activities relative to the end of School Year 2023-2024, this Office announces the following reminders:
  - a. Learners should meet the minimum standards for the grade level for promotion to the next grade level in the face of the Blended Learning Modality employed by the schools in the light of unfavorable weather conditions.
  - b. Clearances are not required for learners to be able to receive their school cards/credentials.
  - c. All school cards and credentials of learners along with the classroom keys should be turned over to the School Principal to properly observe vacation of teachers in June. All reports and needed data should be handed to the school principal on or before May 31, 2024.
  - d. **No Collection Policy** should be strictly observed in end-of-school-year rites.
  - e. Program for end-of-school-year rites should be short and simple with the following parts:
    - I. Pambansang Awit
    - II. Panalangin
    - III. Pagbati
    - IV. Pagpapakilala, Pagpapatunay, Pagpapatibay
    - V. Mensahe ng Tagapamanihala
    - VI. Mensahe ng Panauhing Tagapagsalita
    - VII. Pagbibigay ng Medalya ng Karangalan
    - VIII. Mensahe ng Nagtapos
    - IX. Ulat ng Punongguro (SOSA)
    - X. Pangako ng Nagsipagtapos
    - XI. Awit ng Pagtatapos
    - XII. Pangwakas na Pananalita



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f. Number of school days to be reflected in official forms are the following based on DepEd Order 03, s.2024:

August	3
September	21
October	22
November	19
December	10
January	21
February	21
March	19
April	21
May	22
June	0
July	0
Total	179

2. Immediate and wide dissemination of the contents of this Memorandum is earnestly enjoined.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

CI1/CI28

May 14, 2024

Reference: DepEd Order No.03, s.2024

To be indicated in the Perpetual Index  
under the following subjects:

SCHOOLS  
END-OF-SCHOOL-YEAR RITES



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[www.facebook.com/DepedBataan](https://www.facebook.com/DepedBataan)

*"We Mould Heroes"*



CSC PRIME-HRM BRONZE AWARD  
CSC Resolution No. 2001107



PHILIPPINE QUALITY AWARD  
COMMITMENT TO  
QUALITY MANAGEMENT LEVEL 11  
2022