



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION MEMORANDUM**  
No. 193 s. 2024

MAY 03 2024

**CHANGES TO DIVISION MEMO NO. 186, S. 2024 - PAPER EVALUATIONS, DEMO TEACHING, AND ADMINISTRATION OF TEACHER REFLECTION FORM (TRF) OF TEACHER I APPLICANTS FOR SY 2024-2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Principals  
All Others Concerned

1. Paragraph 3 of Division Memo No. 186, s. 2024, states that teacher applicants shall prepare a detailed lesson plan in triplicate of any lesson of their choice under the Basic Education Curriculum Competencies. The lesson shall be executed for (45) minutes.
2. However, in the light of the suspension of face-to-face classes due to high heat index, teacher-applicants are required to prepare their detailed lesson plans in triplicate using **lessons from the Fourth Quarter Period**. This is to serve as mitigating measures to reinforce the competencies intended for Academic Quarter 4.
3. If classes are suspended on the day of Demonstration Teaching, concerned school heads of assigned venues shall have a ready group of at least fifteen (15) learners per class for this purpose.
4. All other provisions stated in the Memorandum remain in effect.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**CAROLINA S. VIOLETA, EdD, CESO V**  
Schools Division Superintendent

Encl: as stated  
Reference: Division Memo No. 186, s. 2024  
To be included in the Perpetual Index  
under the following subject:  
HIRING TEACHERS SCHOOLS

CI11/Ci28  
May 2, 2024



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COMMITMENT TO QUALITY MANAGEMENT LEVEL 5