



Republic of the Philippines
Department of Education
 REGION III
 SCHOOLS DIVISION OFFICE OF BATAAN

APR 30 2024

DIVISION MEMORANDUM

No. 187, s. 2024

**LEARNER INFORMATION SYSTEM (LIS)
 END OF SCHOOL YEAR (EOSY) 2023-2024 UPDATING**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 All Public and Private School Principals
 All Others Concerned

1. Pursuant to the Unnumbered Memorandum from the Office of the Undersecretary for Administration titled "Learner Information System (LIS) End of School Year (EOSY) 2023-2024 Updating", this Office informs all public and private schools that EOSY updating facility will be opened until **July 28, 2024**.
2. For private schools, the EOSY updating facility was opened last **April 8, 2024**. On the other hand, Public elementary and secondary schools may start once the promotional status and other necessary data for the EOSY updating become available within the said timelines and should not compromise the one-month non-negotiable vacation of teachers.
3. In relation to EOSY finalization, schools with pending enrollment in the LIS shall email the supporting document/s of learners at depedbataan.planning.research@deped.gov.ph on or before **May 8, 2024**. The following table presents the documentary requirements for pending LIS Request:

Enrollment Issue	Documents to be submitted
Enrollment w/ Gap or Enrollment of ineligible	Copy of SF10 (Permanent Record)
Temporary Enrollment	Copy of Affidavit of Undertaking (as per DepEd Order No. 3, s. 2018)
Correction of Learner Profile or LRN Approval	Copy of Birth Certificate and/or other relevant documents
Correction of Grade level	Copy of SF10 and/or PEPT Certificate
Request from non-graded to graded and vice-versa	Medical assessment



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4. Schools with pending transfer request and **CANNOT CONTACT** the originating school may fill up this online form <https://forms.office.com/r/aVxeY9ezd7> so the Planning and Research Section, through the planning officer can facilitate the request to other divisions.



5. Immediate dissemination of and compliance with this Memorandum is desired.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Reference: DO No. 3, s. 2018
To be indicated in the Perpetual Index
Under the following subjects:

DATA EOSY
FORMS SCHOOLS

SO3/PATS
April 29, 2024



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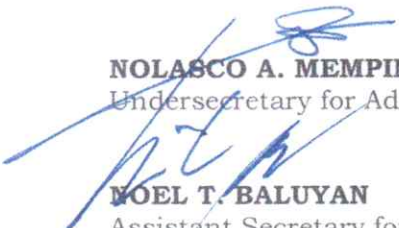



Republic of the Philippines
Department of Education
PLANNING SERVICE

Office of the Director

MEMORANDUM

FOR: MINISTER, BASIC, HIGHER AND TECHNICAL
EDUCATION, BARMM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
DIVISION PLANNING OFFICERS
PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM: 
NOLASCO A. MEMPIN
Undersecretary for Administration


NOEL T. BALUYAN
Assistant Secretary for Administration
Officer-in-Charge
Planning Service

SUBJECT: LEARNER INFORMATION SYSTEM (LIS) END OF SCHOOL
YEAR (EOSY) 2023-2024 UPDATING

DATE: 08 April 2024

The End of School Year (EOSY) updating in the Learner Information System (LIS) is one of the crucial data collection activities and responsibilities that annually done and comply with by all schools offering basic education nationwide as stipulated in **DepEd Order No. 27, s. 2019** titled: **Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes**. The data collected and generated in this updating are vital in tracking the academic performance and promotional status of learners, as well as in computing relevant performance indicators.

In this regard, all private schools and State/Local Universities and Colleges (SUCs/LUCs) offering basic education shall be guided accordingly that the EOSY Updating facility will be opened from **08 April 2024** to **28 July 2024**. While public elementary and secondary schools may start once the promotional status and other necessary data for the EOSY updating are already available within the said timelines and not compromising the one month non-negotiable vacation of teachers.

Likewise, all public and private schools, including SUCs/LUCs are reminded to ensure that the data reported in the EOSY updating are correct and accurate to maintain data quality and minimize data issues.

For any clarifications, please do not hesitate to contact the through their email address ps.emisd@deped.gov.ph.

Immediate dissemination of this Memorandum is desired.