



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

APR 02 2024

DIVISION MEMORANDUM

No. 148, s. 2024


CHANGES IN DIVISION MEMORANDUM NO. 099, S. 2024 TITLED: 1ST QUARTER DIVISION CONSOLIDATION OF CY 2024 FINANCIAL ACCOUNTABILITY REPORTS

To: Accountant III
Senior Bookkeepers – Fiscally Autonomous School
Accountant I – Bataan School of Fisheries
Disbursing Officers – Fiscally Autonomous School
SDO Finance Team
All Others Concerned

1. This Office, through its Finance unit informs all concerned regarding the changes in the participants of the **1st Quarter Division Consolidation of CY 2024 Financial Accountability Reports**.

From		
Rhoda P. Parcon	Administrative Assistant III	Limay NHS
To		
Angie Rose Cayanan	Administrative Assistant III	Limay NHS

2. All other provisions stated in the said Memorandum remain in effect.
3. Immediate and wide dissemination of this Memorandum is desired.


ARMANDO C. CAPILI, EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

/FS1/FS24
April 2, 2024



Kabukiran, Calaylayan, Abucay 2114 Bataan

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CSC PRIME-HRM BRONZE AWARD
C.D. Resolution No. 8001100



PHILIPPINE QUALITY EXCELLENCE
COMMITMENT TO QUALITY MANAGEMENT LEVEL 10
2023



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

No. 009, s. 2024

**1ST QUARTER DIVISION CONSOLIDATION OF CY 2024 FINANCIAL
ACCOUNTABILITY REPORTS**

To: Assistant Schools Division Superintendent
Administrative Officers V - Budget
Accountant III
Senior Bookkeepers – Fiscally Autonomous School
Accountant I – Bataan School of Fisheries
SDO Finance Team
All Others Concerned

1. This Office announces that the **1st Quarter Division Consolidation of CY 2024 Financial Accountability Reports** will be held on **April 3-5, 2024**, from **8:00 a.m. to 5:00 p.m.**, at **Conference Room (3rd Floor), SDO Bataan, Kabukiran, Calaylayan, Abucay, Bataan.**

DATE	ACTIVITY
APRIL 3, 2024	Checking and Finalization of individual Financial Reports and supporting schedules, BMS.
APRIL 4, 2024	Submission of individual Financial Reports & FARS and all supporting schedules, BMS & URS.
APRIL 5, 2024	Consolidation of Reports

2. This activity aims to:
 - a. Adapt the highly technical way of presentation and consolidation of Financial Reports and supporting schedules that will help the agency in monitoring performance;
 - b. Ensure that financial integrity is obtained through proper presentation of the reports;
 - c. Develop a good and harmonious working relationship among finance personnel.



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3. A registration fee of **One Thousand Two Hundred Pesos** (P1,200.00) shall be collected from each participant to cover the meal expenses for the 3-day activity.
4. Attached is the list of participants. Attendance is required.


CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent 

References: Presidential Decree No. 1445
National Budget Circular No. 592, s. 2024

To be indicated in the Perpetual Index
Under the following subject:

ALLOTMENT
DATA
FUNDS
REPORTS

/FS1/FS24
March 5, 2024



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

**1ST QUARTER DIVISION CONSOLIDATION OF CY 2024 FINANCIAL
ACCOUNTABILITY REPORTS**

List of Participants

NO.	NAME	DESIGNATION	STATION
1.	Rhodora C. Ganzon	Administrative Officer V, Budget	SDO Bataan
2.	Myra V. Dilig	Accountant III	SDO Bataan
3.	Marry Conn M. Gacutan	Administrative Officer II	Lalawigan ES
4.	Marjorie C. Diego	Project Development Officer I	San Ramon ES
5.	Krizza Marie S. Lopez	Administrative Assistant III	SDO Bataan
6.	Louise Anne Q. Samonte	Administrative Assistant III	SDO Bataan
7.	Paul John D. Dimla	Administrative Assistant III	SDO Bataan
8.	Ahlene Kaye M. Matilde	Administrative Assistant III	SDO Bataan
9.	Renato Mylon N. De Guia	Administrative Assistant II	SDO Bataan
10.	Angelina A. Amistoso	Administrative Assistant III	Balsik NHS
11.	Rosario B. De Leon	Accountant I	BSF
12.	Maria Yvette F. Tria	Administrative Officer II	B. Camacho NHS
13.	Gemma M. Sagun	Administrative Assistant III	E.C. Bernabe NHS
14.	Regina Aleisandra R. Bustillos	Administrative Assistant III	Hermosa NHS
15.	Edjean F. Madrigal	Administrative Assistant III	JC Payumo Jr. MHS
16.	Robin James P. Atienza	Administrative Assistant III	JEAG
17.	Annabel A. Galicia	Administrative Assistant III	Lamao NHS
18.	Rhoda P. Parcon	Administrative Assistant III	Limay NHS
19.	Anjella B. Arceo	Administrative Assistant III	Luakan NHS
20.	Rossana S. Soriano	Administrative Assistant III	Magsaysay NHS
21.	Princess Love L. Meriño	Administrative Assistant III	MNHS - Cabcaban
22.	Myrna B. Tihim	Administrative Assistant III	MNHS - Poblacion
23.	Kriza L. Loyola	Administrative Assistant III	Morong NHS
24.	Rhea Katrina P. Dumalag	Administrative Assistant III	Orani NHS
25.	Leo S. Muñoz	Administrative Assistant III	P. Roman NHS
26.	Mary Rose I. Salonga	Administrative Assistant III	Pagalanggang NHS
27.	Rosalie T. Toledo	Administrative Assistant III	Samal NHS