



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

MAR 22 2024

**DIVISION MEMORANDUM**  
No. 129, s. 2024

**SUBMISSION OF DIPLOMA FOR SY 2023-2024**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
All Public School Heads  
All Others Concerned

1. This Office informs all concerned that the **Submission of Certificate of Kindergarten, Grade 6, Grade 10, and Diploma of Grade 12 learners is on May 28, 2024.**
2. The School Review Committee shall check the information written in the certificate/diploma against the LIS Generated SF 1 prior to the submission at the Schools Division Office (SDO). Likewise, a copy of SF 1 should also be submitted to the SDO.
3. Enclosed in this Memorandum is the list of the SGOD Personnel assigned in each district (see Enclosure 1) who will check and validate the correctness and accuracy of the data provided on the certificate/diploma before submission to the Office of the Schools Division Superintendent for signature.
4. The Schools Division Superintendent (SDS) shall affix her signature to the diplomas of Grade 12 graduates. Meanwhile, SDS's e-signature shall be printed on the diplomas of Kindergarten and Grade 10 completers before submitting to the Division Office.
5. Attached are the Diploma/Certificate Templates for Kindergarten, Grade 6, Grade 10, and Grade 12.
6. Diploma templates can be generated using this link: [https://bit.ly/SDOBTN\\_CERTGENERATOR](https://bit.ly/SDOBTN_CERTGENERATOR). The link can only be accessed using DepEd Email Account.



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

7. Immediate and wide dissemination of this Memorandum is desired.

**ARMANDO C. CAPILI, EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

*References:* as stated  
*Enclosure:* as stated

To be included in the perpetual index  
Under the following criteria

CEREMONY  
DIPLOMA  
END OF SCHOOL YEAR

S05/hgd  
March 14, 2024



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**Enclosure 1**      SGOD DISTRICT ASSIGNMENT

<b>DISTRICT</b>	<b>NAME OF SGOD PERSONNEL</b>
Abucay	Perlie Ann T. Samonte
Bagac	Hermie G. Duran
Dinalupihan East	Francez Paulene C. Tabije
Dinalupihan West	Jethro M. Nocom
Hermosa	Gerald A. Lingad
Limay	
Mariveles	Nico Mangaliman
Morong	Raymond Joseph V. Mendoza
Orani	Jessalyn Ann Linsangan
Orion	Alma R. Garcia
Pilar	Rojomel M. Idquival
Samal	Mar-Elen Fe G. Reñosa



Republika ng Pilipinas  
*Republic of the Philippines*  
**Kagawaran ng Edukasyon**  
*Department of Education*

**REHIYON III**  
REGION III

**SANGAY NG BATAAN**  
DIVISION OF BATAAN

**XXXXXXXXXX HIGH SCHOOL**

Pinatutunayan nito na si  
*This certifies that*

**FIRST NAME M.I. LAST NAME**

Learner Reference Number (LRN): XXXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School  
*has satisfactorily completed the requirements for graduation in Senior High School*

\_\_\_\_\_ **TRACK**  
\_\_\_\_\_ **STRAND**

na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*Prescribed for Secondary Schools of the Department of Education and is therefore awarded this*

**KATIBAYAN**  
**DIPLOMA**

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng Mayo 2024.  
*Signed in Abucay, Bataan, Philippines on the 31<sup>st</sup> day of May 2024.*

**NAME**  
Punongguro  
*Principal*

**CAROLINA S. VIOLETA, EDD, CESO V**  
Pansangay na Tagapamanihala ng mga Paaralan  
*Schools Division Superintendent*





Republika ng Pilipinas  
*Republic of the Philippines*  
**Kagawaran ng Edukasyon**  
*Department of Education*

**REHIYON III**  
REGION III

**SANGAY NG BATAAN**  
DIVISION OF BATAAN

**PUROK NG ABC**  
DISTRICT OF ABC

**ABC ELEMENTARY SCHOOL**

Pinatutunayan nito na si

*This certifies that*

**JUAN M. DELA CRUZ**

Learner Reference Number (LRN): XXXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Kindergarten na itinakda  
*has satisfactorily completed the requirements of the Kindergarten Curriculum as prescribed*  
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*by the Department of Education and is therefore awarded this*

**KATUNAYAN**

**CERTIFICATE**

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng Mayo 2024.

*Signed in Abucay, Bataan, Philippines on the 31st day of May 2024.*

**CAROLINA S. VIOLETA, EDD, CESO V**

Pansangay na Tagapamamahala ng mga Paaralan  
*Schools Division Superintendent*

**ABC**

Punongguro  
*Principal*





Republika ng Pilipinas

*Republic of the Philippines*

**Kagawaran ng Edukasyon**

*Department of Education*

**REHIYON III**

**REGION III**

**SANGAY NG BATAAN**

**DIVISION OF BATAAN**

**ABC ELEMENTARY SCHOOL**

Pinatutunayan nito na si

*This certifies that*

**JUAN M. DELA CRUZ**

Learner Reference Number (LRN): XXXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Junior High School na itinakda  
*has satisfactorily completed the requirements of the Elementary Curriculum as prescribed for*  
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*By the Department of Education and is therefore awarded this*

**KATUNAYAN**

**CERTIFICATE**

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng May 2024.

*Singed in Abucay, Bataan, Philippines on the 31<sup>st</sup> day of May 2024.*

**ABC**

Punongguro  
*Principal*

**CAROLINA S. VIOLETA, EDD, CESO V**

Pansangay na Tagapamamahala ng mga Paaralan  
*Schools Division Superintendent*



Republika ng Pilipinas  
*Republic of the Philippines*  
**Kagawaran ng Edukasyon**  
*Department of Education*

**REHIYON III**  
REGION III

**SANGAY NG BATAAN**  
DIVISION OF BATAAN

**PUROK NG ABC**  
DISTRICT OF ABC

**ABC ELEMENTARY SCHOOL**

Pinatutunayan nito na si  
*This certifies that*

**JUAN M. DELA CRUZ**

Learner Reference Number (LRN): XXXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda  
*has satisfactorily completed the requirements of the Elementary Curriculum as prescribed for*  
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong  
*By the Department of Education and is therefore awarded this*

**KATUNAYAN**  
**CERTIFICATE**

Nilagdaan sa Bayan ng Abucay, Bataan, Pilipinas nitong ika-31 ng Mayo 2024.  
*Singed in Abucay, Bataan, Philippines on the 31<sup>st</sup> day of May 2024.*

**CAROLINA S. VIOLETA, EDD, CESO V**  
Pansangay na Tagapamanihala ng mga Paaralan  
*Schools Division Superintendent*

**ABC**  
Punongguro  
*Principal*

