



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**DIVISION LETTER**  
**NO. 011, s. 2024**

MAR 21 2024

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
All Unit Heads  
All Others Concerned

This Office will conduct the **Disaster Preparedness: Fire prevention and Safety Seminar** on March 22, 2024, from 9:00 AM onwards at Villa Amanda Resort and Restaurant, Capitangan, Abucay, Bataan. The activity aims to:

- Increase awareness among SDO personnel about the potential fire hazards within the workplace and the surrounding environment.
- Educate on common causes of fires.
- Promote effective prevention measures.
- Enhance emergency response skills.
- Cultivate a culture of safety within the organization.
- Aim to reduce the number of fire incidents.
- Protect lives and property.
- Compliance with regulations.

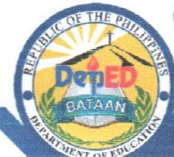
The listed SDO personnel and are invited to participate in this orientation program.

Participants	Unit
Carolina S. Violeta	SDS
Armando C. Capili	ASDS
Ramon C. Perez	SGOD
Alma R. Garcia	SEPS-SOCMOB
Jessalyn Linsangan	EPS-SOCMOB
Gerald A. Lingad	PDO II-DRRM
Mark Anthony A. Sobreviñas	ICT
Nicko Manalansan	ICT



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Abraham S. Tria	Admin Services
Jumel V. Caraig	Admin Services
Renante Bederio	Admin Services
Melessa Forbes	Admin Services
Marlon R. Flores	Admin Services
Danica M. Juanerio	Utility
Ranell G. Gatdula	Driver
Dennis Birgonia	Driver
Art S. Feria	Driver
Alvin P. Reyes	Security Guard
Arvin Jay F. Asidera	Utility
James Paul Gatdula	Supply
Marlon B. San Diego	Supply
Gary Ang Firaza	Records
Rico D. Calma	Records
Mylene R. Alcantara	Finance Services
Romina D. Velasco	Finance Services
Paul John Dimla	Finance Services
Louise Anne Samonte	Finance Services
Kristine Pagdanganan	Finance Services
Christer Daves N. Salvador	Budget Services
Dina C. Forbes	Budget Services
Marissa G. Castel	CID
Mary Ann C. Roxas	CID
Jerico P. Usi	LRMDS
Judylyn T. Gatdula	SGOD
Edwina A. Cailang	SGOD
Rojomel Idquival	SGOD
Jethro M. Nocom	SGOD
Raymond Joseph Mendoza	SGOD
Marlon B. Ramos	SGOD
Merck Bryan A. Gragasin	SGOD
Johndale B. Yuzon	SGOD
Maria Amieleen DJ. Gabaya	SGOD
Randy Salandanan	SGOD
Kevin Patrick Llaguno	COA



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*"We Mould Heroes"*








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Alvin John V. Villar	COA
Annie S. Galvez	SHN
Sheryl Dimple Casupanan	SHN
Roberto Luneta	SHN

Immediate and wide dissemination of this Letter is desired.

  
**ARMANDO C. CAPILI, EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Schools Division Superintendent

Encl: As stated

  
SOLLYGAL  
March 20, 2024