



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION LETTER
NO. 059, s. 2024

MAR 05 2024

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit Heads
SDO DRRM Team
All Others Concerned

This Office informs all concerned regarding the conduct of the SDO DRRM Team Kumustahan and Orientation on March 12, 2024, from 9:00 AM to 12:00 PM at SDO Conference Room, Kabukiran, Calaylayan, Abucay, Bataan.

The agenda of the activity is to orient the members to their duties and responsibilities during disasters, talk over the plans, programs and activities for FY 2024 and disclose the processes of determining and prioritizing essential functions.

The listed SDO personnel are invited to participate in this orientation program.

Participants	Unit
Carolina S. Violeta	SDS
Armando C. Capili	ASDS
Ramon C. Perez	SGOD
Gerald A. Lingad	DRRM
Abraham S. Tria	Personnel
James Paul C. Gatdula	Supply
Rosalie Joy. G. Trinidad	Cash
Mylene Alcantara	Accounting
Marlon B. Ramos	SHN
Sara Grace Dela Rosa	Records
Mark Anthony Sobreviñas	ICT
Merck Bryan A. Gragasín	EFS
Johndale B. Yuzon	EFS
Maria Aimeeleen Gabaya	EFS



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Alma R. Garcia	SocMob
Jessalyn Anne M. Linsangan	SocMob
Melvin Asidera	SG

Immediate and wide dissemination of this Letter is desired.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

Encl: As stated

SO12/GAL
March 5, 2024