



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

FEB 26 2024

DIVISION MEMORANDUM

No. 071 s. 2024

**REMINDERS ON THE UTILIZATION OF
GENDER AND DEVELOPMENT FUND 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals
GAD Focal Persons
All Others Concerned

1. In line with Executive Order No. 273, titled Approving and Adopting the Philippine Plan for Gender-Responsive Development, 1995 to 2025 and DepEd Order 72, s. 2017 also known as Gender-Responsive Basic Education Policy, this Office emphasizes **Reminders on the Utilization of Gender and Development Fund**.
2. This Office reminds the field that the Gender and Development (GAD) Fund shall only be utilized for Programs, Projects and Activities that improve the mandates on Gender Mainstreaming and cater the gender needs and issues in schools.
3. Also, schools must ensure that the project proposals submitted for GAD must have clear rationales and objectives stating the relevance of the proposal to the school's GAD needs and mandates.
4. Further, schools must attach their approved Annual Gender and Development Plan 2024 in all the GAD project proposals to be submitted for counterchecking of the alignment to their approved GAD Plan.
5. A list of sample prescribed programs for GAD 2024 is enclosed in this Memorandum, for reference.



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6. Immediate dissemination of and strict compliance to this Memorandum is enjoined.

CAROLINA S. VIOLETA, EdD, CESO V
Schools Division Superintendent

References: as stated.

Encl.: as stated.

To be indicated in the Perpetual Index
under the following subjects:

GENDER AND DEVELOPMENT

SJ/jmn
February 23, 2024



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LIST OF SAMPLE PRESCRIBED PROGRAMS FOR GAD 2024

- 1. Approved PPAs included in the PCW-endorsed and DBM approved GAD Plan**
- 2. Gender and Development Capacity Buildings (Trainings, lectures, symposium, consultation workshops, etc.)**
 - a. For Teachers
 - b. For Students
 - c. For parents, community and other stakeholders

Note: Please ensure that the Training Design is attached to the Project Proposal being subjected for approval and ensure the most frugal and efficient utilization of the fund, while prioritizing the attainment of the objectives of the program.

- 3. Activities related to the establishment of enabling mechanisms for GAD, e.g. GAD Focal Point System, VAW/Women's Desks**
- 4. Procurement of Materials for GAD Activities:**
 - a. GAD Advocacy and Education Campaigns
 - i. Leaflets
 - ii. Brochures
 - iii. Tarpaulins
 - iv. GAD Bulletin Boards
 - v. Manuals
 - vi. Magazines/Newsletters
 - b. GAD-related needs of teachers, students and stakeholders

Note: It is emphasized that the identified Gender and Development needs are visible and observable in the school to ensure optimal allocation of the fund.

- 5. Other programs that promote Gender Mainstreaming in the School and the Community.**
 - a. GAD information drive programs directed to the community
 - b. Community Gender and Development Projects
 - c. GAD competitions or contests that aim to improve the GAD culture in the school and the community
 - d. Women's Month Activities aligned with the yearly theme



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- e. Establishment of GAD Inclusion Campaigns/Committees/Group among the school and the community

On the other hand, the following cannot be charged to the GAD budget:

- PPAs which are not in the DepEd GAD Plan and not endorsed by PCW
- Personal services and honoraria of GAD Focal Point System members and other GAD employees assigned to do GAD work
- Physical, mental and health fitness including purchase of equipment, recreation and social activities, religious and cultural projects, construction expense, supplies and materials for general use, study tour, Christmas and year-end celebrations and meetings, **EXCEPT IF THESE CAN BE JUSTIFIED AS CLEARLY ADDRESSING SPECIFIC GENDER ISSUES.**