



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

**OFFICE MEMORANDUM**

FROM : OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

TO : Division Chiefs  
All Unit Heads  
All Others Concerned

SUBJECT : **Attendance to SDO Bataan's Year-End Evaluation and GAD Capacity Building**

DATE : December 18, 2023

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Pursuant to DepEd Order 72, s. 2017 also known as Gender-Responsive Basic Education Policy, and Division Memorandum No. 470, s. 2023 titled SDO Bataan's Year-end Evaluation and GAD Capacity Building towards a Gender Responsive Workplace, this **Office requires ALL SDO Personnel to attend the Gender and Development Capacity Building on December 19, 2023, 9:00am onwards, at SDO Bataan's Bulwagan ng mga Bayani at Banal.**

On the other hand, to ensure the continuity of receiving and catering the requests and concerns from schools, the Records Unit may assign one personnel who shall be tasked to receive all the requests and documents that will be submitted on December 19, 2023.

For information and compliance.

**CAROLINA S. VIOLETA, EdD, CESO VI**  
*Schools Division Superintendent*

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