



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

NOV 08 2023

**DIVISION ADVISORY**  
No. 234, s. 2023

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

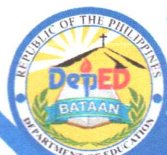
This Office informs all concerned that the Development Academy of the Philippines (DAP) released their **Call for Submission of Nominees for the Development Academy of the Philippines – Public Management and Development Program Middle Managers Class Batch 33 and Senior Executive Batch 13**, that will commence in early 2024.

Attached is a copy of the Advisory No. 185, s. 2023 which announces the abovementioned call, for further details and inquiries.

**CAROLINA S. VIOLETA, EdD, CESO VI**  
Schools Division Superintendent

*In compliance with DepEd Order No. 8, s. 2013, this Division Advisory is issued not for endorsement per D.O. 28, s. 2001 only for the information of DepEd Officials, personnel as well as the concerned public.*

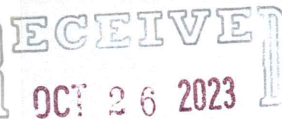
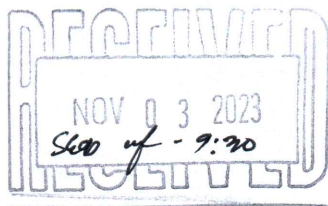
508/jmn



Kabukiran, Calaylayan, Abucay 2114 Bataan  
[www.depedbataan.com](http://www.depedbataan.com) [bataan@deped.gov.ph](mailto:bataan@deped.gov.ph)  
[www.facebook.com/DepEdBataan](https://www.facebook.com/DepEdBataan)

*"We Mould Heroes"*





Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

BY: *[Signature]*  
A 4  
OCT 26 2023

**Advisory No. 185**, s. 2023  
October 17, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd officials,  
personnel/staff, as well as the concerned public.  
(Visit [region3.deped.gov.ph](http://region3.deped.gov.ph))

**CALL FOR SUBMISSION OF NOMINEES FOR THE DEVELOPMENT ACADEMY  
OF THE PHILIPPINES – PUBLIC MANAGEMENT AND DEVELOPMENT  
PROGRAM MIDDLE MANAGERS CLASS BATCH 33  
AND SENIOR EXECUTIVE CLASS BATCH 13**

This advisory is issued in reference to Memorandum DM-OUHROD-2023-1458 dated October 5, 2023, which was sent by the Undersecretary for Human Resource and Organizational Development, USec Gloria Jumamil-Mercado. Its purpose is to provide the public with information regarding the commencement of the Development Academy of the Philippines (DAP) in early 2024, specifically the Middle Managers Class (MMC) Batch 33 and Senior Executive Class (SEC) Batch 13.

Full government scholarships shall be awarded to applicants who are successful in the MMC and SEC programs and whose eligibility, qualifications, and criteria are detailed in the appended memorandum.

Furthermore, upon meeting the program's academic prerequisites, the chosen scholars will be awarded a master's degree in development management and a Diploma in Development Management.

Accessible via the provided hyperlinks, downloadable forms and templates for MMC and SEC are required to be submitted on or before November 17, 2023, and December 1, 2023, respectively. Each Schools Division Office and Regional Office is allowed to submit a maximum of two qualified nominees accompanied by duly signed and approved forms. Acceptance notifications shall be limited to shortlisted qualified nominees only by the Department.

For queried, kindly communicate with BHROD-HRDD program focal:

Mr. Siljohn Rey Salazar  
(02) 8470-6630

HRDD1/ncap1  
October 16, 2023

*[Signature]*



Address: Matalino St. D.M. Government Center, Maimpis, City Fernando (P)  
Telephone Number: (045) 598-8580 to 89 Email Address: [region3@deped.gov.ph](mailto:region3@deped.gov.ph)





Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM  
DM-OUHROD-2023-1458

FOR : UNDERSECRETARIES  
ASSISTANT SECRETARIES  
BUREAU AND SERVICE DIRECTORS  
REGIONAL DIRECTORS  
SCHOOL DIVISION SUPERINTENDENTS  
HEAD/ CHIEF OF DIVISION AND UNIT  
OTHER CONCERNED PERSONNEL

FROM : GLORIA JUMAMIL-MERCADO  
*Undersecretary for Human Resource and Organizational Development*

SUBJECT : Call for Submission of Nominees for the Development Academy of the Philippines - Public Management and Development Program Middle Managers Class Batch 33 and Senior Executive Class Batch 13

DATE : 5 October 2023

The Development Academy of the Philippines (DAP) has recently opened the nominations for the Public Management Development Program for Middle Managers Class Batch 33 and the Senior Executive Class Batch 13 which will both commence on early 2024.

The Middle Managers Class (MMC) is designed to transform division chiefs, promising section chiefs and high-potential specialists into development-oriented, peak performing, dedicated and honest leaders preparatory for a Senior Executive and Middle Manager post and willing to take classes for a period of 12 months with six months in residency.

On the other hand, the Senior Executive Class is designed for incumbents of positions with Salary Grade 25 and above, or OICs of such positions for at least a year, aged 55 years and below and willing to take classes for a period of 50 days (about one and a half months) spread across 10 months.

For both classes, scholars shall undergo flexible learning mode of training and work on their respective Capstone Plan/Project that will impact the delivery of DepEd's critical services. Successful applicants shall receive full government scholarships. The MMC and SEC scholars who satisfy all the academic requirements of the program will be

conferred with a Master's degree in Development Management and Diploma in Development Management, respectively.

The qualifications and other pertinent information about the MMC and SEC are as follows:

MIDDLE MANAGERS CLASS (MMC)	SENIOR EXECUTIVE CLASS (SEC)
Qualifications	
<ul style="list-style-type: none"> <li>a. Incumbent of a permanent position with Salary Grade 18-24, designated as at least Section or Division Chief, or incumbent Officer-in-Charge for at least one year</li> <li>b. Aged 50 years old and below at the time of the PMDP-MMC conduct</li> <li>c. possessing at least a Bachelor's Degree</li> <li>d. Duly nominated by the head of office (with forms approved by the Regional Directors for Regional Offices (RO) and School Division Offices (SDO), and at least Bureau/ Service Director for Central Office)</li> <li>e. Attained Very Satisfactory (VS) or outstanding performance rating for the past two years</li> <li>f. Without pending administrative and/or criminal case</li> <li>g. Did not go on habitual leave (max of 2 months/year), excluding maternity leave</li> <li>h. Willing to render at least a year of service after completing the program through a service contract</li> <li>i. Possesses managerial and leadership potential</li> <li>j. With good character and commitment to public service</li> <li>k. Possessing intellectual and creative capacities</li> <li>l. In good health (no debilitating, chronic illnesses or serious health condition)</li> <li>m. With excellent communication skills (both oral and written)</li> </ul>	<ul style="list-style-type: none"> <li>a. Must be in government service for at least two years</li> <li>b. Occupying executive positions (including OICs) for at least one year</li> <li>c. Aged 55 years old and below at the time of the PMDP-SEC</li> <li>d. High performing and high potential (HPHP) employees with Salary Grade 25 or higher</li> <li>e. Without pending administrative and/or criminal case</li> <li>f. Attained Very Satisfactory or Outstanding performance rating for the past two years</li> <li>g. Must not have any ongoing or pending completion of post-graduate studies at the time of the application</li> <li>h. Did not go on habitual leave (max. of two months/years)</li> <li>i. Must be in good health (no debilitating, chronic illnesses or serious health condition)</li> <li>j. Willing to render time of 50 days spread across 10 months to complete the program</li> <li>k. Willing to sign a Tripartite Memorandum of Agreement with DAP and his/her agency</li> <li>l. Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract</li> </ul>



## Downloadable Forms/ Templates

<a href="#">DAP-PMDD Form 1</a>	<a href="#">DAP-PMDD Form 2</a>
<b>Submission Links</b>	
<a href="#">DAP-PMDD Form 1</a>	<a href="#">DAP-PMDD Form 2</a>
<b>Deadline of Submission</b>	
17 November 2023	01 December 2023
<b>Conferred Title upon completion</b>	
<i>Certificate of Completion of Residential Training</i> - upon completion of all training modules	<i>Certificate of Completion of Residential Training</i> - upon completion of all training modules
<i>Diploma in Development Management</i> - upon completion of all academic requirements including the acceptance of the Capstone Project Plan	<i>Diploma in Development Management</i> - upon completion of all academic requirements including the acceptance of the Capstone Paper
<i>Master in Development Management</i> - upon successful implementation of the Capstone Project and the approval of the Final Capstone Project Report	

Each SDO, RO, and Bureau/Service may submit maximum of two qualified nominees with applications and forms approved by respective Regional or Bureau/Service Directors (see Annexes) **through the links provided** and must copy furnish the Bureau of Human Resource and Organizational Development – Human Resource Development Division (BHROD-HRDD) via email through [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph) following this format on the subject line: *[DAP-PMDD MMC 33/SEC 13] Surname, First Name of Nominee Region/Office/Bureau*.

The nominees shall undergo the preliminary screening, examination, and interview to be conducted by DAP and only qualified nominees shortlisted by DAP shall be notified by the Department. Only those nominees who have submitted complete forms and requirements will be processed by DAP Admission Office. Successful nominees must file their travel authority in accordance with DO No. 43 and 46 s. 2022. *Omnibus Travel Guidelines for all Personnel of the Department of Education* and shall charge their travelling and other incidental expenses through their respective office local funds in accordance with the usual accounting and auditing rules and regulations.

For queries, please contact Mr. Siljohn Rey Salazar of BHROD-HRDD at (02) 8470-6630 or email at [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph).

For your appropriate action.

*(Signature)* Siljohn Rey Salazar