



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

OCT 10 2023

OFFICE MEMORANDUM

No. 008, s. 2023

**REMINDERS ON THE DUTIES AND RESPONSIBILITIES OF PUBLIC SCHOOLS
DISTRICT SUPERVISORS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor-CID
Public Schools District Supervisors

1. It has come to the attention of this Office that there have been school activities conducted that did not have the approval of this Office. School Heads explained that the same activities had the approval of their Public Schools District Supervisors (PSDSs).
2. Please be reminded that Republic Act 9155 limits the duties and responsibilities of PSDSs to:
 - a. Providing professional and instructional advice and support to the school heads and teachers/facilitators of schools and learning centers in the district, or a cluster thereof;
 - b. Curricula supervision; and
 - c. Performing such other functions as may be assigned by proper authorities.
3. The same RA 9155 vests the authority to supervise the **operations of all public and private elementary, secondary, and integrated schools and learning centers**, which includes the approval of programs, projects, and activities, **upon the Office of the Schools Division Superintendent**.
4. Thus, PSDSs are sternly reminded to limit their duties only to those indicated in 2.a. and 2.b. At this time, no other functions of the SDS is delegated to the PSDSs.
5. Please be guided accordingly.

CAROLINA S. VIOLETA, EdD, CESO VI
Schools Division Superintendent