



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

SEP 12 2023

DIVISION MEMORANDUM

No. 346, s. 2023

**SYNCHRONIZED ELECTION OF YOUTH FOR ENVIRONMENT IN SCHOOLS
ORGANIZATION (YES-O) FOR SY 2023-2024**

To: Assistant Schools Division Superintendent
Chiefs of Division, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public and Private Secondary School Principals
All Others Concerned

1. Pursuant to DepEd Order 72, s. 2003, RM NO. 209, s.2023, and OUOPS No. 2023-03, this Office announces the conduct of **Synchronized Election of Youth for Environment in Schools Organization (YES-O) Officers in Schools for School Year 2022-2023** from **October 2 to October 20, 2023**.
2. The mode of **election** with the approval of the School Head can be done in any of the following:
 - a. Manual
 - b. Online
 - c. Digital/Computerized
 - d. Appointment

3. In observance of the said activity, the indicative schedules are as follows:

ACTIVITY	TIMETABLE	PERSON-IN-CHARGE
Cascading of Information to students	October 2	YES-O Adviser
Filing of Election Application Packet (EAP) or Appointment Application Packet (AAP)	October 3-4	Student, YES-O Adviser, Commissioner on Screening and Validation
Evaluation of COC vis-à-vis Qualifications and Disqualification	October 5-6	Commissioner on Screening and Validation
Announcement of Official List of Candidates	October 9	Commissioner on Screening and Validation
Campaign Period	October 10-13	Student, YES-O Adviser



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Forum / Debates	October 16 - 17	YES-O Adviser and/or COMELEC Adviser
Elections	October 18 – 19	Commissioner on Electoral Board
Proclamation of Winners	October 20	Youth COMEA
Oath Taking Ceremony	October 20	Chief Commissioner (School Head)

4. The election should take place at 3:00 P.M. to avoid interruption or disruption of classes.
5. The Election Application Packet (EAP), which will be accomplished by the candidates to be filed by the YES-O Adviser, is comprised of the following:
 - a. Certificate of Candidacy (Election Application Form)
 - b. Introductory Profile for Secondary
 - c. Certificate of Good Academic Standing
 - d. Certificate of Good Moral Character
 - e. Parental Consent
6. The Appointment Application Packet (AAP), which will be accomplished by the YES-O Adviser to be evaluated by the Selection Committee (LG COMEA Chairperson, Current YES-O Adviser and School Head), is comprised of the following:
 - a. Appointment Application Form
 - b. Certificate of Good Academic Standing
 - c. Certificate of Good Moral Character
 - d. Parental Consent
7. Candidates for President must be:
 - a. Grade 10 student of the current academic year;
 - b. with good academic standing and no failing grades in all subjects;
 - c. with good moral character and have not been subjected to any disciplinary sanctions;
 - d. a resident of the school for at least one (1) year prior to the filling of the certificate of candidacy; and
 - e. not a President, Vice-President, Secretary or Treasurer in any other student club organizations. He/she shall be deemed resigned from such positions in other clubs and organizations upon filling of the certificate of candidacy.



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8. Candidates for Vice President, Secretary, Treasurer, Auditor, Public Information Officer and Protocol Officer must be:
 - a. officially enrolled in any year in the current academic year;
 - b. with good academic standing and no failing grades in all subjects;
 - c. with good moral character and have not been subjected to any disciplinary sanctions;
9. All expenses incurred in the conduct of the Synchronized Elections of YES-O for School Year 2022-2023 shall be charged to School Maintenance and Other Operating Expenses (MOOE) or other available funds subject to the usual accounting and auditing rules and regulations.
10. All procedures as stipulated in the Interim Guidelines of the Learner Government Program for School Year 2023-2024 will serve as reference in conducting the election for YES-O.
11. For questions and concerns, you may contact **Mr. Rojomel M. Idquival**, PDO I – District I, through 0977-131-7599 and **Mr. Nico M. Mangaliman**, PDO I – District II, through 0948-513-0459 or e-mail at depedbataan.youthformationsection@deped.gov.ph
12. Immediate dissemination of this Memorandum is desired.

CAROLINA S. VIOLETA, EdD, CESO VI
Schools Division Superintendent

Encl: as stated

Reference: BOARD REGULATION No. 5 s. 2007
RM NO. 209, s.2023
OUOPS No. 2023-03

To be included in the Perpetual Index
Under the following:
CLUBS
ELECTIONS
ORGANIZATIONS

SO14
September 8, 2023



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"We Mould Heroes"

