


Schools Division Office of Bataan - Annual Procurement Plan for FY 2023


Code (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
2021-001	Procurement of Gasoline, Oil & Spare Parts for Government Vehicles	SDS,ASDS Resident Auditor	Negotiated Procurement	Year - Round												GOP	600,000.00	600,000.00		For gov't. vehicles during trips
2021-002	Emergency Procurement of Office Supplies	EPSs and Section Head of the D.O	Shopping	Year - Round												GOP	500,000.00	500,000.00		For Office/Units that has no available supplies
2021-003	Procurement of Common use supplies not available at DBM	Various sections in the	Shopping	Year - Round												GOP	2,179,000.00	2,179,000.00		Other Office Supplies not available at DBM-PS
2021-004	Procurement of materials for Minor Repairs	EPS PFSED	Shopping	June - December 2021												GOP	200,000.00	200,000.00		Repair on different areas w/in the DO
2021-005	Procurement of materials and Supplies for Trainings/Seminars	EPS's various areas	Shopping	Year - Round												GOP	500,000.00	500,000.00		Trainings & Seminars of EPS and all Other Unit/Section Heads
2021-006	Procurement of Catering Services for Meetings	EPS's various areas	Shopping	Year - Round												GOP	1,500,000.00	1,500,000.00		Meetings of EPS,PSDS, and Other Section Heads
2021-007	Other Services for Trainings	EPS's various areas	Shopping	Year - Round												GOP	200,000.00	200,000.00		Rental of Sound System, Chairs, Stage Decorations Etc.
2021-008	Rental of Venue for Trainings	EPS's various areas	Shopping	Year - Round												GOP	60,000.00	60,000.00		Trainings and Seminars of End-Users
2021-009	Meals and Accommodation for Trainings	EPS's various areas	Shopping	Year - Round												GOP	4,500,000.00	4,500,000.00		Trainings and Seminars of the EPS and all other Unit/Section Heads
2021-010	Procurement of Office Equipment	SDO Section Heads	Shopping	Year - Round												GOP	200,000.00	200,000.00		For government offices use
2020-011	Procurement of Furniture and Fixtures	SDO Section Heads	Shopping	Year - Round												GOP	200,000.00	200,000.00		For government offices use
2020-012	Procurement of IT Equipment	All SDO Personnel	Shopping	Year - Round												GOP	600,000.00	600,000.00		For the use of the DepEd Personnel
2020-013	Other General Services	Various Sec. in the Div. Office	Shopping	Year - Round												GOP	30,000.00	30,000.00		Repair, Maintenance, Cleaning of all DepEd Office Equipment/Properties
2020-014	Payment of Travelling Expenses	Division Office Personnel		Year - Round												GOP	700,000.00	700,000.00		For All Division Office Personnel
2020-015	Payment of Utilities (Telephone, Electrical, and Water Bills Etc.)	SDO Bataan		Year - Round												GOP	1,000,000.00	1,000,000.00		Payment of Bills of SDO - Bataan
2020-016	Transportation Services for Trainings	EPS's	Shopping	Year - Round												GOP	300,000.00	300,000.00		Rental of Bus and to payment of

	(Bus Rental and Air Fare)	various areas																	Air Fare Ticket for Trainings & Seminars
2020-017	Hotel Accommodation for Trainings	EPS's	Shopping	Year - Round												GOP	85,000.00	85,000.00	For the accommodation of Delegates,
		various areas																Speaker and Guest in Trainings/Seminars	
2020-018	Payment of Honorarium for Resource Person	EPS's		Year-Round												GOP	200,000.00	200,000.00	
		various areas																	
																13,554,000.00	13,554,000.00		


Prepared by:


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