

## THE IMPORTANCE OF TECHNOLOGY IN THE WORKPLACE

*by:*  
**Mary Jane S. Quinto**  
*Clerk*

Technology is undoubtedly prevalent in today's office environment. It has become impossible to think of a workplace without mentioning technology because it has become an indispensable component of the modern workplace. Higher authorities and employees utilize desktop computers or laptops at their places of employment as well as cellphones to stay current on events in and around their workplaces while having unrestricted access to a wealth of information online.

Since then, there have been significant changes to the workplace, making it nearly impossible to think an employee without considering technology. Working has gotten so simple because of technology's rapid growth. Various tasks can now be accomplished in a few minutes. Although there may be some drawbacks to technology, its use in the modern workplace is so essential that successful organizations may often attribute a large portion of their success to the effective use of technology.

Gayán (2022) listed the benefits of technology in the workplace. Primarily, technology's fast and quick nature advances much work faster. If employees have the proper equipment, materials, and technological support for their position, they may submit a lot of work efficiently. They can use technology to compress large amounts of data into smaller zip files or databases. Success for an employee depends on their ability to upskill and learn new skills to stay current with global trends. So, giving employees the appropriate technology tools will motivate them to give their best effort. Also, it makes information transmission in the workplace simple and quick.

Technology also significantly contributes to increasing employee creativity at work. It is regarded as the key component to how people may think creatively, create original ideas, and have unique thinking at work.

In addition, hiring and recruitment has been much simpler since the advent of technology and the internet. The internet and job portals have made it possible for businesses to easily post job openings and requirements to the public. This suggests that new hiring and replacements for the appropriate job responsibilities or needs can occur immediately. Managers can now recruit the applicant they want without the burden of using offline media by using specific tools or portals.

In terms of coordination, it has never been simpler, especially with the internet – the greatest technological wonder of all. Connecting two departments that were spread out in different areas was difficult, but that issue is no longer an issue. Employees from across the world can instantaneously connect with coworkers from other departments.

Moreover, with the introduction of technology in the workplace, efficiency has reached a completely new level. Employees can cope with the pressure of their demanding jobs without becoming stressed. As a result, it increases employee productivity and can aid in achieving the important organizational objectives.

Indeed, technology is deeply connected to the modern workplace. It has helped various groups to achieve success. It has advanced us toward the workplace of the future and sped up and simplified labor. The use of technology in the workplace is thus essential for any successful organization.

#### *References:*

Gayan, G. (2022) Why is technology important in the workplace, retrieved from <https://blog.vantagecircle.com/benefits-of-technology-in-the-workplace/>