



Republic of the Philippines  
**Department of Education**  
 REGION III  
 SCHOOLS DIVISION OFFICE OF BATAAN

OCT 18 2021

**DIVISION MEMORANDUM**

No. 496, s. 2021

**RECONSTITUTING THE DIVISION HUMAN RESOURCE MANAGEMENT  
 PERSONNEL SELECTION BOARD (HRMPSB)**

To: OIC-Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public Schools District Supervisors  
 SDO Unit Heads  
 Public School Principals  
 All Others Concerned

1. In view of the conferment of this Office of the Civil Service Commission's Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Bronze Award, there is a need to further strengthen its recruitment, selection, placement, and induction.
2. Towards this end, this Office reconstitutes the SDO Human Resource Management Personnel Selection Board, effective immediately, as follows:

PSB	CID	SGOD	ACCOUNTING	PERSONNEL
Chairperson:	<b>WILLIAM RODERICK R. FALLORIN</b> OIC-Assistant Schools Division Superintendent			
Alternate Chairperson	<b>ANDRES C. MATAWARAN, EdD</b> Education Program Supervisor			
Members:				
Head of the Division/Unit where the vacancy exists	<b>MILAGROS PEÑAFLOR, PhD</b> CID Chief	<b>RAMON C. PEREZ</b> SGOD Chief	<b>MYRA V. DILIG</b> Accountant III	<b>PILAR C. IGNACIO</b> Admin. Officer V
Administrative Officer V	Pilar C. Ignacio			
Administrative Officer II	Marlyn F. De Guzman			
President of the Local Association Union/ Non-Teaching Association / Faculty Association, as the case may be	If: Teaching Position: Non-Teaching Position: Education Program Supervisor: Public Schools District Supervisor: Elementary School Principal: Secondary School Principal (Junior and Senior): Secondary School Head Teacher (Department Heads)		Danilo Banal, BAPSTEA or President of Faculty Club Ma. Liza A. Manuel, Vice-President DepEd NEU-Bataan Jacqueline C. Tuazon Francisco B. Bautista Jane Robles, PESPA Ludivina S. Omania, BOPSSA Conrado P. Refuerzo	

3. As indicated in the CSC's Omnibus Rules on Appointments and Other Human Resource Actions, the HRMPSB shall assist the Schools Division Superintendent in the judicious and objective selection of candidates for appointment in the agency in accordance with the approved Merit Selection Plan.



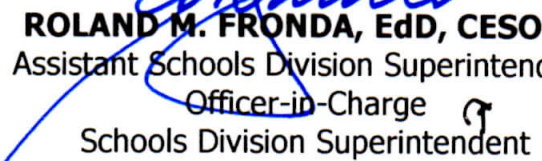
*"We Mould Heroes"*

Address: Bataan Provincial Capitol Compound, Balanga City 2100 Bataan | Telephone / Fax: (047) 237-2102  
 Email Address: bataan@dened.gov.ph | Website: www.denedbataan.com | Facebook Page: www.facebook.com/DenedBataan



CSC PRIME-HRM BRONZE AWARD

4. The HRMPSB shall maintain fairness and impartiality in the assessment of candidates for appointment.
5. To effectively carry out its functions, members of the HRMPSB should continually be oriented and trained on the CSC policies on appointments and the agency MSP.
6. Immediate dissemination and strict compliance of this Memorandum is desired.



**ROLAND M. FRONDA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Schools Division Superintendent