



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

October 13, 2021

DIVISION MEMORANDUM

No _____ s. 2021

**SUBMISSION OF FOURTH QUARTER SCHOOL MONITORING,
EVALUATION, AND ADJUSTMENT (SMEA), SY 2020-2021**

To: OIC-Asst. Schools Division Superintendent
Chiefs of Division, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
All Public School Heads
All Others Concerned

1. The Schools Division Office Bataan is true to its standing policy of harmonizing and streamlining its processes to meet the demands of its stakeholders. Thus, all schools are directed to submit their **School Monitoring Evaluation and Adjustment (SMEA) Fourth Quarter Report SY 2020-2021**. The period covered for the 4th quarter is from July 1-31, 2021.
2. The SMEA reports must be submitted to the district on or before **October 22, 2021**. Meanwhile, the District SMEA Consolidated Report must be uploaded on or before October 26, 2021 using this link: <https://bit.ly/SDOBTN-SMEAReport2021>. Please follow the format below:

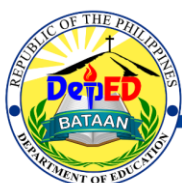
DISTRICT SMEA CONSOLIDATED REPORT

Period Covered _____

Name of Schools	Needs/Issues Encountered	Proposed Intervention/s	TA Provided

Submitted by: _____
Name and Signature of PSDS

3. The objectives of SMEA are:
 - a. provide feedback on the efficacy and weaknesses of program implementation at the school level vis-à-vis SIP and AIP Implementation;
 - b. respond to technical and training needs of teachers; and
 - c. identify enhancements to educational policies and guidelines.



"We Mould Heroes"





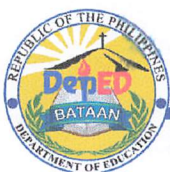
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4. The following Harmonized SMEA Templates shall be used for the report.
 - a. Table 1 Physical and Financial Accomplishments
 - b. Table 2 Analysis and Findings
5. In the preparation of the SMEA Report, the list of school reports/plans shall be the bases of the physical and financial accomplishments in the implementation of the target activities for the quarter:
 - a. School Learning and Continuity Plan, SY 2020-2021
 - b. School Head's OPCR, SY 2020-2021
 - c. Annual Implementation Plan, SY 2020-2021
 - d. Work and Financial Plan, CY 2020 and CY 2021
6. Immediate and wide dissemination of this Memorandum is enjoined.

ROLAND M. FRONDA, EdD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

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[Signature]
WILLIAM RODERICK R. FALLORIN
Officer-in-Charge
Office of the Assistant Schools Division Superintendent



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CSC PRIME-HRM BRONZE AWARD
CSC Resolution No. 240100