



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

September 23, 2021

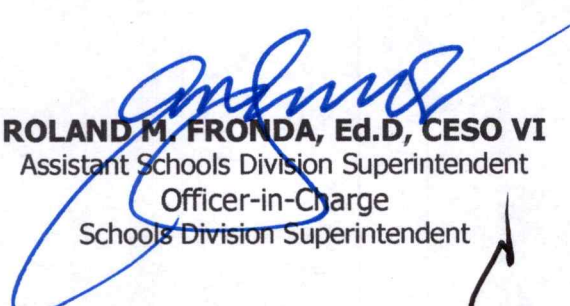
DIVISION MEMORANDUM

No. 451 s. 2021

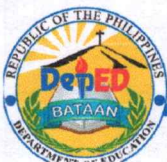
**DAP-PMDP: CAPSTONE PROJECT QUESTIONNAIRE
FOR INSTITUTIONAL PARTNERS**

To: Public Schools District Supervisor
Elementary, Secondary and SHS Heads
All others Concerned

1. This Office informs that the Development Academy of the Philippines Public Management Development Program approaches the completion of the Capstone Project (CP) implementation of the Middle Managers Class Batch 23 - Matatag.
2. Institutional Partners of Scholars are asked to accomplish the attached questionnaire relative to the CP Implementation. This questionnaire serves as an alternative method to validate the scholar's accomplishment and helps in providing feedback on demonstrated management skills.
3. Attached is the letter from May B. Eclar, PhD, CESO III, Regional Director, DepEd Region III for reference and other details.
4. For inquiries, contact Ms. Chelsi from the PMDP Monitoring and Evaluation Team at the telephone number 0917-928-8623, 0908-304-5535 or (02) 8631 0921 loc. 125
5. Wide dissemination of this Memorandum to all is desired.


ROLAND M. FRONDA, Ed.D, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Schools Division Superintendent

SO10



"We Mould Heroes"

Address: Bataan Provincial Capitol Compound, Balanga City 2100 Bataan | Telephone / Fax: (047) 237-2102
Email Address: bataan@depd.gov.ph | Website: www.depdbataan.com | Facebook Page: www.facebook.com/DepedBataan



CSC PRIME HRM BRONZE AWARD



Republic of the Philippines
Department of Education
REGION III-CENTRAL LUZON

RECORDS SECTION, REGIONAL OFFICE NO. 3

RELEASED

DATE: SEP 17 2021

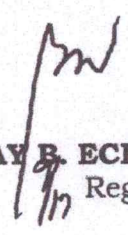
REGIONAL MEMORANDUM

No. 420 s. 2021

**DAP-PMDP: CAPSTONE PROJECT QUESTIONNAIRE
FOR INSTITUTIONAL PARTNERS**

To: Schools Division Superintendents Concerned

1. Please be informed that the Development Academy of the Philippines-Public Management Development Program approaches the completion of the Capstone Project (CP) implementation of the Middle Managers Class Batch 23 - *Matatag*.
2. In this regard, all scholar's Institutional Partners are asked to accomplish the attached questionnaire relative to the CP implementation. This questionnaire serves as an alternative method to validate the scholar's accomplishments and helps in providing feedback on demonstrated management skills.
3. Completion of this questionnaire should be done on or before September 24, 2021, Friday, and must be sent to pmdp.monitoring@dap.edu.ph.
4. For queries and other concerns, please contact Ms. Chelsi Nario from the PMDP Monitoring and Evaluation Team thru 0917 928 8623, 0908 304 5535 or (02) 8631 0921 loc. 125.
5. Immediate dissemination of this memorandum is earnestly desired.


MAY B. ECLAR, PhD, CESO III
Regional Director

HRDD1/jcm
September 16, 2021



Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89; Email Address: region3@depd.gov.ph



307

Capstone Project Monitoring Questionnaire

For Institutional Partners

(Kindly input name of MMC23 scholar here)

Objectives

- Verify involvement in scholar's Capstone Project implementation
- Gather observations on scholar's management skills during Capstone Project implementation

Part I. Extent of Engagement in Rep Implementation

1. What has been the nature of your involvement in the scholar's Capstone Project implementation?
2. How frequent did the scholar keep you informed of developments in Capstone Project implementation?
3. What help has the scholar asked of you in implementing the Capstone Project?
4. Does the scholar's Capstone Project require collaboration with stakeholders outside his/her unit within the agency or with other agencies?
5. How well has this coordination/collaboration been carried out?

5. On a scale of 1 to 3, rate the extent to which you were able to provide the following support to the scholar in formulating and implementing the Capstone Project. Please put a check (✓) mark in the box that corresponds to your answer for each of the following items.

1 - Less than I would like
2 - About right
3 - More than I would like

Nature of Assistance Provided	1	2	3	N/A	For ratings 1 or 3, please explain your answer.
a) Technical guidance in identifying the scholar's Capstone Project, ensuring that the Capstone Project is relevant to the agency's mandate and goals of the cabinet cluster where his/her agency belongs.					
b) Technical guidance in designing the Capstone Project to ensure it meets the desired Capstone Project characteristics.					
c) Facilitating access to agency resources needed to support Capstone Project formulation, implementation and completion.					
d) Review and provision of timely comment/input on scholar's Capstone Project progress Reports, Capstone Project Plan and Capstone Project Report.					
e) Advisory assistance in addressing problems in Capstone Project implementation.					
f) Please specify other assistance provided and how it facilitated Capstone Project implementation.					

Part II. Observations on Scholar's Managerial Skills

6. How did the scholar carry out the following managerial functions while implementing the Capstone Project?
a) Planning
b) Organizing
c) Monitoring

d) Building Partnerships
e) Inspiring/Motivating Others/Team
<p>7. What are scholar's strong points as a project manager?</p> <p><i>What other management skills has the scholar demonstrated that facilitated the completion of the Capstone Project?</i></p>
8. What are the scholar's areas for improvement?
9. How will you or your agency support further capacity development of the scholar?
10. Overall, what do you consider as significant improvements in the scholars' managerial skills after PMDP?
11. Other comments, if any.

Thank you for your cooperation!