



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

OCT 17 2022

DIVISION MEMORANDUM

No. 407 s. 2022

DISSEMINATION OF DEPED ORDER NO. 26, s. 2022 TITLED IMPLEMENTING GUIDELINES ON THE ESTABLISHMENT OF SCHOOL GOVERNING COUNCIL AND ITS RELEVANT ACTIVITIES

To: Assistant Schools Division Superintendent
Chief of Division, SGOD and CID
Education Program Supervisors
Public Schools District Supervisor
All Public Junior High School, Senior High School and Integrated School Heads
All Other Concerned

1. This Office disseminates the DepEd Order No. 26 s. 2022 titled Implementing Guidelines on the Establishment of School Governing Council (SGC) which aims to recognize and strengthen the role of stakeholders, alongside Local Government Units (LGU), as partners in providing learners accessible and quality education, upholding children's rights, and promoting respect and well-being in the learning environment to ensure effective education service delivery. The SGC shall function as a structure for shared governance and a feedback mechanism at the school level.
2. The basic organizational structure of SGC is composed of the Designated Co-Chairperson, Elected Co-Chairperson, Secretary, and Council Members. The Designated Co-Chairperson shall be a school representative chosen by the School Head, while the elected Co-Chairperson shall be chosen from the external stakeholders within the council through voting.
3. Kindly refer to the attached implementing guidelines for the composition, roles and responsibilities, procedures on SGC creation, election of SGC officers, tenure, vacancies, removal from office and operations.
4. In connection with this, a **Division Roll-Out on the Establishment of School Governing Council (SGC)** is set on **October 14, 2022, 9 AM via MS Teams**, using this link <https://bit.ly/SDOBTNSGC22-REG>. Participants are SDO Composite Team, Public Schools District Supervisors, and All Public-School Heads.



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5. Moreover, the SDO Composite Team is as follows:

Chairperson Assistant Schools Division Superintendent (ASDS)
Members Chief, School Governance and Operations Division (SGOD)
Education Program Supervisor, SGOD
Senior Education Program Specialist (SEPS), School
Management, Monitoring and Evaluation (SMME)
Education Program Specialist II, SMME
SEPS, Social Mobilization and Networking
SEPS, Human Resource Development

6. Likewise, please be guided on the following activities relevant to the roll-out, data collection, report generation of the tool and data validation (school visit, if necessary):

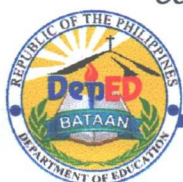
DATE	ACTIVITY	TO BE ACCOMPLISHED BY
October 7- November 11, 2022	Roll-out of SGC Functionality Assessment Tool	SGCs in Public Secondary Schools
October 19, 2022	Deadline for Submission of Online Functionality Assessment Tool	Public Secondary Schools, Stand Alone SHSs and Integrated Schools
October 20- November 11, 2022	SDO Validation	SDO Composite Team
November 25, 2022	Submission of Enclosure No. 3 – SDO Summary of Validated Data	SDO Composite Team

7. Immediate dissemination of this Memorandum is enjoined.

ROLAND M. FRONDA, EdD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent


WILLIAM RODERICK R. FALLORIN
Assistant Schools Division Superintendent

SO3
October 12, 2022



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