



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF BATAAN

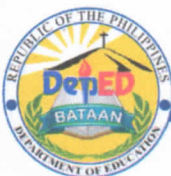
AUG 09 2021

**DIVISION MEMORANDUM**  
No. 336, s. 2021

**PAYMENT OF CLAIMS ON PERSONNEL SERVICES AND DOWNLOADING OF FUNDS THRU MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) DURING ECQ**

To: Assistant Schools Division Superintendent  
Chiefs of Division, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Division Unit Heads  
All Division Office Personnel  
All Others Concerned

1. With the recent pronouncement placing the Province of Bataan under Enhanced Community Quarantine (ECQ) from August 8, 2021 to August 22, 2021 through the recommendation of National Inter-Agency Task Force on Emerging Infectious Diseases (IATF) and approval of President Rodrigo Roa Duterte and in accordance with Division Memorandum No. 334, s. 2021 that the SDO Bataan and all offices and schools under its jurisdiction shall only operate with Skeleton Work Force (SWF) and only those reporting onsite should deliver only the most essential services.
2. In line with the restrictions on movements and mobilization of all Deped Bataan personnel in the Division so as not to sacrifice everyone's health and safety, activities and transactions under Personnel Services and Maintenance and Other Operating Expenses shall temporarily be limited as follows:
  - a. Payment of salaries of Permanent, Substitute, Casual and Contract of Service /Job Order employees in the SDO and Schools ;
  - b. Payment of utility bills such as electricity, water, telephone and internet connectivity.
3. All personnel are required to strictly observe the minimum health protocols and health measures and guidelines set forth by the IATF under during this time of pandemic.



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CSC PRIME-HRM BRONZE AWARD  
CSC Resolution No. 2601100



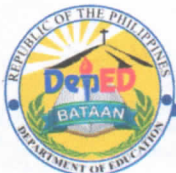
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4. Immediate dissemination of this memorandum is desired.

Digitally signed by  
Fronda Roland Mayor  
Date: 2021.08.09  
11:57:01 +08'00'

**ROLAND M. FRONDA, EdD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Schools Division Superintendent

FS1/fs21  
August 9, 2021



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CSC PRIME-HRM BRONZE AWARD  
CSC Resolution No. 2001100