



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

DIVISION MEMORANDUM

No. *285* s. 2021

**IMPLEMENTATION GUIDELINES IN DETERMINING GRADE 1 PUPILS
WHO ARE QUALIFIED AND AUTHORIZED TO ENROLL IN
SPECIAL SCIENCE IN ELEMENTARY SCHOOLS (SSES)
FOR SCHOOL YEAR 2021-2022**

To: Assistant Schools Division Superintendent
Division Chief, CID
Education Program Supervisors
Public Schools District Supervisors
SSES Implementing Schools
All Others Concerned

1. This Office hereby issues the Implementation Guidelines in Determining Grade 1 Pupils who are qualified and authorized to enroll in Special Science in Elementary Schools (SSES) for SY 2021-2022.
2. Schools that are offering SSES Program are still directed to adhere with its implementing guidelines as stipulated in DepEd Order No. 57, s. 2011, "Policy Guidelines in the Implementation of the Special Science Elementary Schools (SSES) Project"; and DepEd Order No. 41, s. 2005, "Implementing Guidelines in the Admission, Retention, Grading System".
3. The usual process in screening the pupils who are interested to enroll in the SSES for SY 2021-2022 shall be modified. All Kindergarten pupils may submit their credentials to their chosen SSES implementing schools;
 - a. San Ramon Elementary School, Dinalupihan, Bataan; and
 - b. Cabcaban Elementary School, Mariveles, Bataan.
4. To qualify in the ranking, interested learners must meet the following criteria, to wit:
 - a. Kindergarten Certificate of Completion;
 - b. Certified true copy of the ECCD Checklist signed by the School Head;
 - c. Birth Certificate; and
 - d. *Age qualification for Grade 1 should be 7 years old as of October 1, 2021.



“WE MOULD HEROES”

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ISO 9001: 2015 CERTIFIED

5. The Division and School Selection Committee shall be composed of:

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| Division Selection Committee | | | School Selection Committee | | |
|------------------------------|------------------------------------------------|---------------------------------------------------------|----------------------------|------------------------------------------------|---------------------------------------------------------|
| Chair | Milagros M. Penaflor, PhD <i>CID, Chief</i> | | Chair | CABCABEN ES | SAN RAMON ES |
| Vice Chair | Edwin Riel Bermillo, EdD <i>EPS-Science</i> | | | Aileen R. Nunez <i>Principal II</i> | Jane D. Robles <i>Principal IV</i> |
| Members | CABCABEN ES | SAN RAMON ES | Vice Chair | Rosalyn B. Angeles <i>Master Teacher II</i> | Gloria C. Limin <i>Master Teacher II</i> |
| | Aileen R. Nunez <i>Principal II</i> | Jane D. Robles <i>Principal IV</i> | Members | Marinette M. Ruiz <i>Guidance Designate</i> | Concepcion Jerosa N. Sibug <i>Guidance Designate</i> |
| | Rosalyn B. Angeles <i>Master Teacher II</i> | Gloria C. Limin <i>Master Teacher II</i> | | Francia S. Quiro <i>Master Teacher I</i> | Lani L. Artiaga <i>Master Teacher II</i> |
| | Marinette M. Ruiz <i>Guidance Designate</i> | Concepcion Jerosa N. Sibug <i>Guidance Designate</i> | | Fernalyn Magpoc <i>Teacher III</i> | Divina D. Susi <i>Master Teacher II</i> |
| | Francia S. Quiro <i>Master Teacher I</i> | Lani L. Artega <i>Master Teacher II</i> | | Alona O. Asidera <i>Teacher III</i> | Vivian V. Reyes <i>Master Teacher I</i> |

6. The admission committee of the receiving school shall strictly check and evaluate the documents submitted by the applicant. Moreover, the school admission committee shall carefully observe the steps in screening the qualifiers:

- a. Online submission of ECCD Checklist and other documentary requirements to the chosen SSES implementing school shall be done on or before **July 16, 2021**.
- b. The screening process shall involve the evaluation of ECCD Checklist and online interview and assessment.
- c. The average of ECCD result shall be computed in three decimal places.
- d. The final average grade in ECCD checklist in 1st to 3rd Quarters shall comprise the 40% of the overall grade of the applicant while the 60% will be based on the online interview and assessment. The template in Enclosure 1 shall be used in consolidating the Final Average Grade of the applicants.
- e. The applicants shall be informed of the schedule of the online interview and assessment by batch via:
 - i. text messaging or email by the chosen school;
 - ii. posting the announcement on the school's Facebook page or conspicuous areas; and
 - iii. using available and accessible online platform.
- f. The screening committee shall use the English, Math, and Science MELC guide questions prescribed for Grade 1 in the conduct of online interview and assessment considering the number of questions, time allotment, and the use of rubrics in the rating the applicants.

- g. There should be at least three (3) panel members during the online interview, who are part of the school screening committee.
 - h. A maximum of 30 points may be given to the applicant. The score of each member of the interview panel shall be converted into percentage.
 - i. The applicant shall be ranked based on the computed final average grade of the **ECCD Checklist (40%)** and final score on the **Online and Assessment (60%)**.
 - j. A maximum of 35 pupils will be selected for one section.
 - k. The hardcopy of the complete list of the ranked applicants with the signatures of the Screening/Selection Committee and a soft copy shall be submitted to the Schools Division Office on or before **July 23, 2021**.
 - l. The qualifiers who will be authorized to enroll in the SSES shall be determined by the Division Selection Committee. The list of qualifiers per school shall be announced through a Division Memorandum.
 - m. In case there are pupils in the official list of SSES qualifiers who will not enroll, the next in rank applicant shall be accommodated. The list of pupils who will replace those who will not enroll shall be submitted to this Office through the endorsement from the SDS.
7. For more information, please contact Dr. Edwin Riel Bermillo, Education Program Supervisor in Science through email at edwin.bermillo@deped.gov.ph.
8. Immediate and wide dissemination of this Memorandum is earnestly desired.


ROLAND M. FRONDA, EdD, CESO VI
OIC-Schools Division Superintendent

Encls.: as stated
Reference: RM 154, s. 2021

To be indicated in the Perpetual Index
Under the following subjects:

ADMISSION GUIDELINE SELECTION SSES

CI7/ci27
June 29, 2021