



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

June 25, 2021

DIVISION MEMORANDUM

No. 244, s. 2021

**2nd QUARTER DIVISION CONSOLIDATION OF CY 2021 FINANCIAL
ACCOUNTABILITY REPORTS**

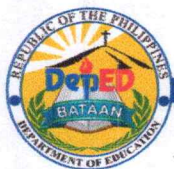
To: Secondary School Principal – Fiscally Autonomous Schools
Administrator – Bataan School of Fisheries
Senior Bookkeepers
Accountant I
SDO Finance Team
All Others Concerned

1. This Office informs all Senior Bookkeepers and Accountant I that a **Year - End Division Consolidation of FY 2021 Financial Accountability Reports will be held on July 2 and 5, 2021 at 1:00 pm to 4:00 pm via Zoom/Google Meet.**

DATE	ACTIVITY
JULY 2, 2021	Checking and Finalization of individual Financial Reports and supporting schedules, BMS.
JULY 5, 2021	Submission of individual Financial Reports & FARS and all supporting schedules, BMS & URS.

2. This activity aims:

- to adapt the highly technical way of presentation and consolidation of Financial Reports that will help the agency in the monitoring the performance;



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- to ensure that financial integrity will be obtained upon proper presentation of the reports; and
- to develop a good and harmonious working relationship among finance personnel despite the current situation we are in.

3. The participants are as follows:

	NAME	POSITION	DISTRICT
1	MYRA V. DILIG	ACCOUNTANT III	SCHOOLS DIVISION OFFICE
2	MYLENE G. SANTOS	AO V/BUDGET OFFICER III	SCHOOLS DIVISION OFFICE
3	MARRY CONN GACUTAN	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
4	PAULINE T. SALAVERIA	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
5	KRIZZA MARIE S. LOPEZ	ADAS III	SCHOOLS DIVISION OFFICE
6	IMELDA C. QUITAIN	ADAS III/SENIOR BOOKKEEPER	LIMAY NHS
7	JOHN MANUEL	ADAS III/SENIOR BOOKKEEPER	ORANI NHS
8	ROSSANA SORIANO	ADAS III/SENIOR BOOKKEEPER	MAGSAYSAY NHS
9	ROSARIO B. DE LEON	ACCOUNTANT I	BAT. SCHOOL OF FISHERIES
10	GEMMA M. SAGUN	ADAS III/SENIOR BOOKKEEPER	E.C. BERNABE NHS
11	MA. CRISTINA GUECO	ADAS III/SENIOR BOOKKEEPER	MORONG NHS
12	ANNABEL A. GALICIA	ADAS III/SENIOR BOOKKEEPER	LAMAO NHS
13	MYRNA B. TIHIM	ADAS III/SENIOR BOOKKEEPER	MARIVELES NHS (POB)
14	MARICHU APILADO	ADAS III/SENIOR BOOKKEEPER	LUAKAN NHS
15	JAN KARLO SANTOS	ADAS III/SENIOR BOOKKEEPER	MARIVELES NHS (CAB)



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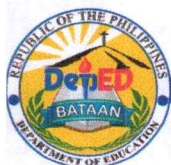
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16	ZEPHYLYN G. MALLARI	ADAS III/SENIOR BOOKKEEPER	SAMAL NHS
17	DONNA OCAMPO	ADAS III/SENIOR BOOKKEEPER	J.C PAYUMO NHS
18	REA CHAVEZ	ADAS III/SENIOR BOOKKEEPER	PAGALANGGANG NHS
19	ANGELINA H. AMISTOSO	ADAS III/SENIOR BOOKKEEPER	BALSIK NHS
20	ANDREW KING PIZARRO	ADAS III/SENIOR BOOKKEEPER	JEAG NHS
21	LEO C. MUÑOZ	ADAS III/SENIOR BOOKKEEPER	P. ROMAN NHS
22	JOHN DAVID S. GARCIA	ADAS III/SENIOR BOOKKEEPER	HERMOSA NHS
23	MARIA YVETTE TRIA	ADAS III/SENIOR BOOKKEEPER	B. CAMACHO NHS

4. Attendance is earnestly desired.


ROLAND M. FRONDA, EdD, CESO VI
OIC-Schools Division Superintendent

/FS8/FS1



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