



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF BATAAN

September 27, 2022

DIVISION MEMORANDUM

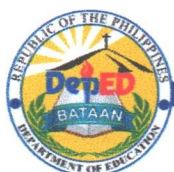
No. 384, s. 2022

MEETING OF FINANCE PERSONNEL

To: SDO Finance Team
Senior Bookkeepers – Non - Fiscally Autonomous Schools
Disbursing Officer – Non - Fiscally Autonomous Schools
Senior Bookkeepers – SDO Annexes
Disbursing Officer – SDO Annexes
All Other Concerned

1. This Office informs all Senior Bookkeepers and Disbursing Officer that a meeting will be held on October 13, 2022 at 9:00 am to 4:00 pm, SDO Conference Room.
2. Agenda:
 - 2.1 Review of Performance on granting of funds and submission of Liquidation Reports for the past 3 Quarters
 - 2.2 Update on Guidelines from different oversight agencies
 - 2.3 Other matters/concerns
3. **Meeting Expenses** of Four Hundred pesos (Php 400.00) each for this day is required to cover meals chargeable against OSDS MOOE & SCHOOL MOOE.
4. The participants are as follows:

	NAME	POSITION	DISTRICT
1	MYRA V. DILIG	ACCOUNTANT III	SCHOOLS DIVISION OFFICE
2	MYLENE G. SANTOS	AO V/BUDGET OFFICER	SCHOOLS DIVISION OFFICE



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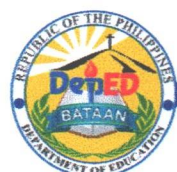


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3	MARRY CONN GACUTAN	AO II/DIVISION BOOKKEEPER	SCHOOLS DIVISION OFFICE
4	MARK JENO R. GAOR	ACCOUNTANT III	BHSA
5	KAREN M. MACALINAO	AO V/BUDGET OFFICER	BHSA
6	JOYCE S. TALA	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
7	MARIA FE P. MARTONITO	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
8	KRIZZA MARIE S. LOPEZ	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
9	MARIA OFELIA M. GAITA	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
10	PAUL JOHN D. DIMLA	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
11	JESSICA G. DIMABUYO	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
12	RENATO MYLON N. DE GUIA	ADAS II/DISBURSING OFFICER	SCHOOLS DIVISION OFFICE
13	IVAN RAE DJ. RANADA	ADAS II/DISBURSING OFFICER	ABUCAY
14	MARVIE D. SANTOS	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
15	SARAH G. LABAMPA	ADAS III/SENIOR BOOKKEEPER	BAGAC
16	PATRICK JAMES P. NODADO	ADAS II/DISBURSING OFFICER	BAGAC NHS
17	JONAH HANZEL R. MALANA	ADAS III/SENIOR BOOKKEEPER	BAGAC NHS
18	AVEGAIL A. VICENTE	AO I/BHSA BOOKKEEPER	BHSA
19	MARIBEL P. DE ROXAS	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
20	DYAN MAE T. DIZON	ADAS II/DISBURSING OFFICER	MORONG
21	JEMA CARMELA R. GAOR	ADAS III/SENIOR BOOKKEEPER	MORONG
22	MARJORIE FAYE D. SUCGANG	ADAS III/SENIOR BOOKKEEPER	DINALUPIHAN WEST
23	ROMINA D. VELASCO	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE



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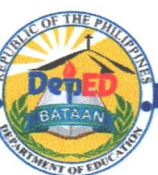


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24	ANNA P. NUGUID	ADAS II/DISBURSING OFFICER	DINALUPIHAN EAST
25	DANICA JEAN D. HERNANDEZ	ADAS III/SENIOR BOOKKEEPER	DINALUPIHAN EAST
26	ROCHELLE VI C. LANGAMAN	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
27	REYLEN R. CRUZ	ADAS II/DISBURSING OFFICER	HERMOSA
28	MARY ANN O. PRIANES	ADAS III/SENIOR BOOKKEEPER	HERMOSA
29	MARY ANNE GAY L. ROQUE	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
30	AIRRISH JOY F. CAYME	ADAS II/DISBURSING OFFICER	LIMAY
31	MA. THERESA D. SORIANO	ADAS II/DISBURSING OFFICER	ST. FRANCIS NHS
32	LEONOR M. VILLALUZ	ADAS III/SENIOR BOOKKEEPER	LIMAY
33	CLARIZA J. CALIMBAS	ADAS III/SENIOR BOOKKEEPER	ST. FRANCIS NHS
34	BERNADETH JOYCE M. MAGAT	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
35	EULBERT MAR D. RAMOS	ADAS II/DISBURSING OFFICER	MARIVELES
36	ROGELICIA E. ESDICUL	ADAS II/DISBURSING OFFICER	MARIVELES NHS (MALAYA)
37	KRISTINE JOY M. MAGIA	ADAS III/SENIOR BOOKKEEPER	MARIVELES
38	FHOBIECATES J. SANGALANG	ADAS III/SENIOR BOOKKEEPER	MARIVELES NHS (MALAYA)
39	MYLENE R. ALCANTARA	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
40	ESPIE G. GUINTO	ADAS II/DISBURSING OFFICER	ORANI
41	DENNIS P. GUINTO	ADAS III/SENIOR BOOKKEEPER	ORANI
42	DIANA ROSE C. BAUTISTA	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
43	FEBBIE N. DIMACULANGAN	ADAS III/SENIOR BOOKKEEPER	ORION



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44	PAMELA D. DELA ROSA	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE
45	JESSAMINE VICTORIA M DE JESUS	ADAS II/DISBURSING OFFICER	DR. VICTORIA MEM. HS
46	MAGNOLIA M. DE LEON	ADAS III/SENIOR BOOKKEEPER	PILAR
47	OGIE VOY N. LAYUG	ADAS II/DISBURSING OFFICER	SAMAL
48	BERNADETTE E. BOLIVAR	ADAS III/SENIOR BOOKKEEPER	SAMAL
49	MARVIE D. SANTOS	ADAS III/SENIOR BOOKKEEPER	SCHOOLS DIVISION OFFICE

5. The Division Memorandum will serve as Authority to Travel of the Participants.

6. Coming on time and complete attendance is earnestly desired.


ROLAND M. FRONDA, EdD, CESO VI
OIC-Schools Division Superintendent

/FS8/FS1



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